



TOWN MANAGER'S MONTHLY REPORT

COUNCIL MEETINGS & MISCELLANEOUS FOR MONTH OF: OCTOBER 2026

- ✓ **Town Council Meeting:** Friday, October 9, 2026, at 9:00 am
- ✓ **Town Council Workshop:** Friday, October 23, 2026, at 9:00 am

DEPARTMENT REPORTS – September 2026

Town Manager, Maureen Hartman

- Met with and assist residents with various issues and questions; responded to resident emails and calls.
- Assist public works with numerous items/issues.
- Worked with Mediacom to finalize agreement.
- Budget & Finance meeting on September 3.
- All beach vendors contacted to remove their items from the beach/town hall. Heard positive comments and it was a successful year for them.
- Meetings with Mayor Dondero.
- Ordered items for the B&PSC's 'grab a flag' program.
- Assisted Chief Lovins with various items.
- Assisted Council members with various questions and requests.
- Meeting with the Planning Commission and Rossi Group for the comp plan
- Meeting with Councilman Shields and Chief Lovins.
- Meeting with Renee, Treasurer and B&F Chair.
- Meeting with GMB.
- Attended Mayor Mills appreciation function at the Convention Center.
- Provided information to the Rossi Group.
- Worked with DNREC in preparation of the nor'easter.
- Worked throughout the nor'easter.
- Meeting with Mayor, Chief, and PW to discuss storm cleanup and issues.
- Meeting with Bethany Beach on Sept 30.
- Met with CE and PD to discuss BOA issue.

Code/Building Enforcement, Joe Hinks

- 14 Property inspections.
- 8 Plan Reviews.
- 6 Mercantile Licenses.
- 20 Building Permits Issued.
- 1 Stop Work Order.
- Investigated Bulkhead failure complaints.
- Investigated a property maintenance complaint.
- Contacted Town Attorney for BOA opinion.
- Attended DNREC meeting about NEW form requirements
- Met with several owners about New Home Construction.
- Met with homeowner about failing bulkhead.
- Meeting with Realtor about illegal space below BFE. Space is being converted back to legal use.
- Met with homeowner about footprint issue in Cat Hill.
- Multiple Certificate of Occupancy inspections.
- Attended Town Workshop.

- Inspected properties after storm damage.
- Answered permitting questions from various people.
- Answered questions about the use of a setback from homeowner.
- Marked out Town ROW for a homeowner with a question about a fence.
- Answered construction questions about foundations from a builder.
- Met with a builder about FEMA rules on floodplain and substantial improvement.
- Met with a new architect about building in South Bethany and answered many construction-related questions.
- Met with a homeowner about plot survey questions.
- Met with a resident builder about New Home construction.
- Investigated and issued violation letters for properties not in compliance with Town Code.

Public Works Lead, Nick Donatoni

- Daily dog stations, beach cleaning, ramp maintenance, loose trash pickup.
- Weekly mowing/mower maintenance, landscaping median, and canal end maintenance.
- Weekly cleanup/maintenance and landscaping around TH/PD.
- Weekly cleaning of the Public Works office.
- Cleaned up town and beach after nor'easter.
- Met with Lyndon regarding numerous storm drains. Received proposals and reviewing with TM.
- Acquired a street sweeping service who can vacuum York Road. They were rescheduled because of the nor'easter.
- Contracted moving shed into a new spot so that we have more outside storage area. BP shed will be moved from staging area on state park property.
- Continue work on Rights of way in various locations throughout town.
- Meetings with Maureen and Renee about various issues with budget.
- Met with Chief and Councilman Shields to discuss the grab a flag program and installation locations.
- Prepped for nor'easter – removed some mobi-mats, relocated some benches, cleaned off storm drains.
- Assisted TM with stormwater preparations and closing off walkways and streets, removing remaining mob-mats and benches from beach, and preparing signage throughout town.