



TOWN MANAGER'S MONTHLY REPORT

COUNCIL MEETINGS & MISCELLANEOUS FOR MONTH OF: AUGUST 2026

- ✓ **Town Council Meeting:** Friday, August 14, 2026, at 9:00 am
- ✓ **Town Council Workshop:** Friday, August 28, 2026 at 9:00 am

DEPARTMENT REPORTS – July 2026

Town Manager, Maureen Hartman

- A special thank you to former SBBP Lifeguard Brad Bivens for volunteering to revive the Town's Junior Lifeguard Program this summer. The program runs from July 7 through August 20, providing participants with valuable instruction in beach safety, lifeguarding fundamentals, and ocean awareness. We sincerely appreciate his time, dedication, and commitment to investing in the next generation of lifeguards. Thank you, Brad!
- Met with and assist residents with various issues and questions; responded to resident emails.
- Assisted and met with Council members when requested.
- Assist public works with numerous items/issues.
- Prepped staff and met with Mayor and Chief regarding the holiday weekend.
- Met with Rossi Group on July 1 regarding Comp Plan and community meeting.
- Ordered and positioned canopy/tent signs at beach walkways.
- Meetings with Mayor Dondero.
- Continued working with DelDOT in acquiring a permit for the B&PSC's 'grab a flag' project. Sent signed agreement and completed required permit application.
- Conducted a bid opening for surplus items on July 7.
- Provided Sussex Co Emergency Alert extreme heat advisories to the community.
- Along with the Mayor, met with representatives from the Mid-Atlantic Regional Association Coastal Ocean Observing System (MARACOOS) and the University of Delaware regarding a shoreline monitoring project.
- Met with representatives from Fenwick Island regarding a possible partnership with a MARACOOS project for the Little Assawoman Bay.
- Working on Mediacom cable television agreement.
- Attended Coffee and Conversation with the Rossi Group regarding the Comp Plan.
- Met with SBPOA representative Joe Mormando.
- Meeting with Rossi Group, Planning Commission liaison Steve Gallagher and Mayor Dondero.
- Met with new Executive Director of the Delaware League of Local Government (DLLG) on July 30.

Code/Building Enforcement, Joe Hinks

- 14 Property inspections.
- 5 Plan Reviews.
- 10 Mercantile Licenses.
- 20 Building Permits Issued.
- 2 Stop Work orders.
- Investigated trash complaint on Petherton
- Requested more ROW cutting on Elizabeth Way and Mays Way intersection by PW.
- Technical advice given to PW on how to move the shed.
- Technical advice given to PW for fixing road edges.
- Assisted PW with ROW cutting on Elizabeth Way.
- Met with home buyer about floodplain questions

- Met with realtor and purchaser concerning remodel questions.
- Met with builder about work hours fines.
- Met with builder over overflowing dumpster and blowing trash.
- Met with homeowner concerning flood vent coverage for enclosure.
- Met with contractor about pool design questions.
- Responded to reported construction violation.
- Assisted builder with retractable staircase design.
- Assisted homeowner with generator questions
- Assisted residents with lifeguard chair loading when PW was not available.
- Assisted resident with Artesian complaint.
- Multiple final inspections.
- Attended TC meeting to assist in answering possible ordinance questions.

Public Works Lead, Nick Donatoni

- Daily dog stations, beach cleaning, ramp maintenance, loose trash pickup.
- Weekly mowing/mower maintenance, landscaping and canal end maintenance.
- Weekly cleanup/maintenance around TH/PD.
- Weekly cleaning of the Public Works office.
- Discussed rights-of-way issues and intersections with Code Enforcement and cleared vegetation and restored numerous locations throughout town.
- Assisted with July 4 cleanup.
- PW staff prepared for the July 4th holiday weekend.
- Installed side mirrors on side by side.
- Laid stone in preparation of moving and setting old BP shed.
- Discussed more permanent solutions for Russel Rd walking path and roadway with Joe.
- Bulkhead repairs on Bayshore.
- Swept street on N 6th and many trouble spots along Ocean.
- Dropped off excess items at Goodwill (table, chairs, and bulletin boards).
- Repaired weed eater; shaft broken. Ordered a new outer and drive shaft.
- Inspected beach ADA ramp and refastened hardware. Replaced boards on walkway. Steps off the ramp to adjoining properties may need to be further investigated for future work.

Stormwater

- Inspected N 3rd about standing water after heavy rain.
- Working with subcontractor on scheduled projects; waiting on basins to be poured.
- Cleaned off basins along Rt 1.
- Restored ROW on W 3rd and Canal due to washout.
- Swept Ocean Drive and other roadways.
- William addressed stormwater issues during the week of July 4th.

Beach Patrol, Ryan Dacey

- Rescues from Rip Currents - 5
- Injuries - 0
- Beach Closures for lightning storms - 2
- Lost Kids - 2
- Competition- Lieutenant Chris Rutter and Ella Rutter representing South Bethany Beach Patrol in the 2026 Lifeguard Nationals Competition in Ft. Lauderdale