



TOWN MANAGER'S MONTHLY REPORT

COUNCIL MEETINGS & MISCELLANEOUS FOR MONTH OF: APRIL 2026

- ✓ **Town Council Meeting:** Friday, April 10, 2026, at 9:00 am
- ✓ **Town Council Budget Workshop:** April 24, 2026, at 9:00 am

DEPARTMENT REPORTS – MARCH 2026

Code/Building Enforcement, Joe Hinks

- 17 Property inspections.
- 5 Plan Reviews.
- 18 Mercantile Licenses.
- 21 Building Permits Issued.
- Lost drain investigation started on Henlopen.
- Met with a Contractor about their proposed New Home plans.
- Met with a contractor about floodplain compliance questions for a renovation.
- Met with a contractor about pervious pavers.
- Met with homeowner about changing outdoor shower space.
- Met with a homeowner about constructing a New Dwelling and various floodplain questions.
- Met with a landscaper regarding pervious synthetic turf.
- Met with several contractors for final inspections in Town.
- Met with a designer about structural details on a proposed renovation.
- Assisted the Census Bureau representative with questions.
- Assisted Contractor with variance request.
- Assisted Homeowner with technical data on propane tank locations
- Assisted PW with technical data on speed hump milling options.
- Assisted PW with technical data on drainage for Black Gum.
- Assisted TM with technical data on ROW locations.
- Assisted TM with GIS data
- Assisted homeowner with technical data on Generator locations and owner responsibilities.
- Investigated complaint of damaged Town ROW.

Public Works Lead, Nick Donatoni

- Daily dog stations; loose trash pickup; beach check/cleaning
- Daily landscape maintenance
- Snowstorm damage cleaning; cleaned up storm debris at TH
- Worked with MediaCom and Comcast with downed and low hanging wires. (they have been super helpful and have expedited repairs for the town)
- Taped off all beach walkways with caution tape due to additional erosion of beach.
- Ford Fusion Oil change, Battery, New tires.
- Field serviced Chain saws, sharpened blades if needed, bar oil, cleaned up. Adjusted blades.
- Greg attended DFIT meeting @ Milford facility
- William attended Webinar for floodplain management
- Pruned trees on Canal.
- Removed brush piles from people placing debris on side of road
- Worked with a tree company to clean up storm damage.

- Removing mulch from beds throughout town and TH area; prepping beds for mulch
- Repaired garbage receptacle on Ocean Drive
- Met and interviewed a few candidates for the part time position.
- Cleaned up and removed dead limbs from trees on canal on bayside.
- Removed 5 stumps with grapple bucket
- Started cleaning center medians from storm damage (piles of dirt and grass)
- Welcomed and started training part time year round PW employee Bobby Conway
- Dug exploratory holes on Henlopen to try and find existing basin.
- Cleaning dune crossovers
- Waiting for DNREC to rebuild ramps and handicap ramp

Stormwater

- Cleaned up brush and branch blocking basins
- Met with Roto Rooter to clear Black Gum basin to ditch
- Cleaned center medians; specifically, around state basins
- Scheduling additional stormwater work with Lyndon before May 1

Town Manager, Maureen Hartman

- On March 23, the Town was notified by the Community Rating System (CRS) program, that FEMA has discontinued the funding for the contractor administration of the CRS program effective March 4, 2026. As a result, the program no longer has the operational resources necessary to process class upgrades and new community enrollments, complete pending cycle verifications, provide technical assistance to communities, or conduct training.
- Met with and assist residents with various issues and questions; responded to resident emails.
- Assisted Council members when requested.
- Assist public works with numerous items/issues throughout Town; meetings with PW Lead regarding budget and hiring.
- Working with Finance Director, Treasurer and Council on FY 2027 budget.
- Working with Republic Services and Casella on transition.
- Received Comp Plan and MT2 Coastal Analysis RFPs.
- Reviewed several projects throughout Town with Code Enforcement Officer.
- Requested closure of HMPG grant for York Road, Phase I project.
- Designed/ordered more rack cards for preparation of summer.
- Meetings with Chief Lovins regarding preparation of summer.
- Prepared letters to property owners for upcoming construction on York Road. Waiting for warmer weather to prevail.
- Prepared newsletter article for spring/summer "Breeze."
- Wrote letter to Senators Coons and Blunt Rochester in support of federal funding under the 2024 WRDA Authority for beach nourishment.
- Worked on election during solicitation of candidates process.
- Contacted DNREC regarding repair of beach walkways and ADA ramp.
- Contacted DelDOT regarding removal/replacement of dilapidated fencing surrounding the forebay.