

**Town of South Bethany**  
**South Bethany Charter and Code Committee (SBCCC) Meeting Minutes**  
**July 22, 2025, 1:00 PM**

**SBCC Members Present**

Mark Giler (Chair)  
Tom Barletta  
Carl Bittenbender (By Zoom)  
Eric Compton

**SBCC Members Not Present**

Chris Banschbach

**Other Attendees**

Edie Dondero (Mayor)  
Bob Shields (Town Council) (By Zoom)  
Maureen Hartman (Town Manager)  
Matt Amerling (Town Clerk)  
Joe Hinks (Code Enforcement Officer)  
Elio Battista (Town Solicitor)  
Maria Vershel (Member of Public)

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- 1. Call meeting to order.** The meeting was called to order at 1:00 PM by Chairman Giler.
  - 2. Introductions:** Chairman Giler, the new Chair of the Committee, introduced himself and gave a brief overview of his background. He also introduced the other members of the Committee and the others in attendance. The Chair also noted that Steve Chantler had resigned from the Committee.
  - 3. Review and Approval of Minutes.** A Motion was made and seconded to review and approve the Minutes from the Committee's December 5, 2024, and March 13, 2025, Meetings. The Minutes of both Meetings were unanimously approved.
  - 4. Features of a Good Ordinance.** Town Solicitor Battista discussed the features of a "Good Ordinance." The Solicitor said they include (i) identification of the need to be addressed; (ii) consistency with the Town's powers as contained in the Town Charter, and with any limitations in

County, State or Federal law; (iii) a clear definition of what constitutes a violation; and (iv) provisions regarding enforcement and penalties for violations. He said that failure to comply with a Town ordinance can be enforced through the Justice of the Peace Courts, which can be time consuming. He also said he has recommended adding a Clean Hands ordinance and a provision allowing the Town to seek injunctive relief to the Town Code to enhance the Town's ability to achieve compliance.

There was also some discussion of the application of the above features to a possible Exterior Lighting Ordinance.

- 5. Beach Structures.** There was discussion of possible restrictions on beach shelters, including discussion of the practices in neighboring jurisdictions, whether there was a need for restrictions in South Bethany, the nature and scope of possible restrictions, and enforcement considerations. Eric Compton agreed to prepare a draft of an ordinance for further consideration by the Committee as requested by the Town Council.
- 6. Public Comment.** Only one member of the public and there was no public comment.
- 7. Adjournment.** At 2:30 PM by Chairman Giler.