

**Town of South Bethany**  
**Community Planning Advisory Group**  
**Meeting Minutes**  
**June 23, 2025**

Call to Order - a meeting of the Community Planning Advisory Group (CPAG) was held on Monday, June 23, 2025, at Town Hall at 1:00 pm. In attendance were Mayor Edie Dondero, members Bob Biciocchi, Fred Reitzel, Rick Braida and Art Burritt and residents Dave Wilson, Cindy Giler, and Steve Gallagher, and Town Manager Maureen Hartman. Members of the University of Delaware who were in attendance via Zoom included B.J. DeCoursey, Jen Reitz, and graduate student Vatsala Bais.

Approval of Meeting Minutes – motion by Art Burritt and seconded by Bob Biciocchi to approve the minutes from May 15, 2025, and June 3, 2025. Motion carried.

Final Review of Survey Results and Feedback from the May 15 Kickoff Meeting - B.J. DeCoursey provided a handout (refer to attached) of themes and questions, policy-specific discussions and characterization of policy discussion, that stood out from past CPAG meetings and throughout the survey. Specific items of discussion included bulkheads, fiscal obligations of the Town, size and scale of available grants to pursue, possibility of establishing a sustainability fund, freeboard, raising the height of vulnerable roads, tree preservation, and impervious surfaces.

Committee members indicated that the following items were topics to focus on: limiting the maximum allowable lot coverage of new construction or major renovations, raising roads, shade tree best practices/regulations, and review of impervious vs. pervious surface coverage.

There was no public comment.

The next meeting will focus primarily on pervious/impervious coverage.

The meeting adjourned at 2:00 pm.

Respectfully submitted,

Maureen Hartman, Town Manager