



TOWN MANAGER'S MONTHLY REPORT

COUNCIL MEETINGS & MISCELLANEOUS FOR MONTH OF: JUNE 2025

- ✓ **Town Council Meeting:** Friday, June 27, 2025, at 9:00 am
- ✓ **Town Hall Closed:** Friday July 4, 2025 (Independence Day)

DEPARTMENT REPORTS – MAY 2025

Code/Building Enforcement, Joe Hinks

- 17 Property inspections.
- 4 Plan Reviews
- 34 Mercantile Licenses
- 37 Building Permits Issued.
- Responded to 3 complaints involving vegetation overgrowth. Update vegetation removed.
- Responded to illegal pool complaint. Update: Pool Removed
- Responded to 2 mold/mildew complaints. Update: Cleaned
- Responded to a sign complaint. Update: Sign removed
- 1 Stop Work Order issued Update: Contractor Licensed and permits issued.
- 2 Unlicensed contractors stopped. Update: Now properly licensed.
- Met with a homeowner about a proposed renovation.
- Met with a homeowner over possible renovations to a rooftop deck
- Met with a contractor and requested the road to be cleaned of debris. Update: Cleared.
- Met with a contractor to request that mud be removed from the street. Update: Cleaned

Public Works, Nick Donatoni

- Weekly mowing and landscape upkeep.
- Weekly spraying of canal ends.
- Training new employee on machines and equipment.
- Daily inspection of Mobi mats and beach for garbage and debris.
- Clear ROW's and signage from obstruction.
- Use Kubota and Brush attachment to clean parking lot and associated streets.
- Moved picnic table to new area outside fitness park also moved park bench to fitness park.
- Daily check of canal ends for debris to be removed.
- Started trimming bushes on Coastal Hwy.
- Electric work in PW was completed by Expert Wire.
- Prepared for large coastal storm; and provided direction with stormwater mapping and future projects. Checked basins and monitored rainfall.
- Removed tires and rims from ATV; had new tires installed. New tires on Kubota.
- Worked with Inland Bays on summer planters. Purchased plants and planted at Town Hall.
- Rented excavator for floating island removal in a few locations.
- Secured floating island at canal end on W. 2nd.
- Inspected streets off Ocean Dr. for road cuts and incomplete patches.
- Towed algae harvester out of launch area; their vehicle was stuck.
- Measured new pipe on S. Anchorage for check valve.
- Fixed erosion issue on beach crossovers.
- Completed street sweeping, N.6th to Division.
- Weed whacked all beds on west side.

- North and South beds were planted.
- ADA ramp - replacement of broken and rotted boards.
- Working out a plan for canal-end maintenance.
- Cleared ROW at South 2nd Street & Coastal Hwy.
- Cleared the vegetative overgrowth from crossovers and cleaned walkways.
- Ordered stone from McCarthy for basins on Rt 1 and outside PW area.
- PW met with potential companies to jet and camera storm drains/pipes. Waiting on proposals.
- Met with contractor for estimate for new stormwater project on Carlisle and York.
- Met with contractor for estimate on walking path clearing behind dunes. Awaiting proposal.
- Received donation from Sandpiper Village HOA for beautification project. Purchased flowers for planters outside Town Hall.
- At the request of the Chief and TM, installed “No Parking” signs on York Road.
- Put out Flags for Heros flags for Memorial Day.
- Put together new Cabinet for PW and TH.
- Removed/disposed of floating wetlands that had detached.
- Called DNREC with regards to the ownership/responsibility of sand path between the dunes and oceanfront homes. DNREC will be providing us a letter indicating that we can clear the path and trim back any trees blocking the path. No tree removal is permitted.
- Put out road flooded signs on York/Carlisle, York/Plymouth, and on Bristol Roads.
- Sprayed and cut down weeds on N. 6th and put out bike racks. New bike racks on order.
- Removed all UNGUARDED beach signs, placed new signs on beach for carry-in/carry-out policy.
- Sprayed weeds around town hall, street swept around town hall and adjacent streets.
- Schedule jetting for Cat Hill.

Beach Patrol, Ryan Dacey

- Rescues from Rip Currents- 0
- Medicals- 0
- Lost Children- 0
- Beach closures due to Thunderstorms- 2
- Ordered Supplies and Equipment
- Recruit new Lifeguards
- Hold tryouts
- Bring beach patrol storage shack to the beach
- Bring lifeguard stands to the beach
- Hold Pre-season meeting

Town Manager, Maureen Hartman

- Met with and assist residents with various issues and questions.
- Assisted Council members when requested.
- Monthly meeting with Mayor and Chief.
- Attended Rehoboth Beach Patrol Station dedication with Mayor Dondero.
- Assisted Mayor with Town Council training session.
- Along with Mayor, met with Congresswoman McBride’s State Director.
- Met with representative from Jay Vending to discuss summer concession.
- Prepared for Election/Election Day. Special thanks to our judges, Pat Weisgerber, Sandi Roberts, Brad Gough and election workers Ann Baker, Stephanie Bunoski, and Ingrid Moore.
- Met with representatives from UD/IPA on May 7.
- Call with DNREC representatives on May 8 regarding summer season/beach/dunes.
- B&F meeting on May 13.
- Set up for Planning for Sustainability and Resiliency Kickoff Meeting on May 15.
- Assist PW with numerous items.