



TOWN MANAGER'S MONTHLY REPORT

COUNCIL MEETINGS & MISCELLANEOUS FOR MONTH OF: APRIL 11, 2025

- ✓ **Town Council Meeting:** Friday, April 11, 2025, at 9:00 am at Town Hall
- ✓ **Town Hall Closed:** Friday, April 18, 2025
- ✓ **Town Council Workshop:** Friday, April 25, 2025, at 9:00 am at Town Hall

DEPARTMENT REPORTS – MARCH 2025

Code/Building Enforcement, Joe Hinks

- 15 Property inspections.
- 3 Plan Reviews
- 19 Mercantile Licenses
- 18 Building Permits Issued.
- Met with designer regarding allowable ground floor enclosures.
- Responded to 2 complaints involving construction trash.
- Responded to 1 complaint about downspout discharge into canal.
- Met with WAPRO representative and measured valves
- Attended CRC meeting with TM update on drainage project.
- Worked with PW on valve locations and areas needing immediate attention.
- Researching FEMA Floodplain guidance for 2025
- Continued working with TM on Drainage Project- Status: New valves have arrived and beginning install.

Stormwater and Public Works, Nick Donatoni

- Traveled throughout town and remapped all stormwater basins and generated an interactive map on Google Earth
- Met with Atlantic Pumping for jetting of some storm basin lines
- Set up DPW office
- Checking and cleaning basins inside and out, going on a street by street basis
- Checked beach for garbage and debris
- Cleaned flower bed of debris at triangle
- Scheduled service for all Kubota equipment
- Scheduled service for all other equipment
- Repaired oil leak on Kubota side by side
- Got lumber for dune crossover repairs
- Purchased some hand and power tools for shop
- Emailed and received proposals for street sweeping (should be done as part of storm water pollution prevention)
- Received quotes for and scheduled repairs on Kubota side by side.
- Transmission seal and Tires for both machines. Took receipt of tires and awaiting installation.
- Met with Envirotech in regard to a Stormwater analysis and to generate a SWPPP (Storm water pollution protection plan). Awaiting proposal.
- Attended a resiliency committee meeting to discuss what the stormwater maintenance has been doing so far.
- Starting to create and implement a filing system for DPW vehicles and equipment

Beach Patrol, Ryan Dacey

- Host lifeguard tryouts for upcoming summer on 3/22
- Recruit potential lifeguards for next round of tryouts
- Research and put together uniform orders
- Contact returning lifeguards about availability and schedules
- Assist in finding housing for returning lifeguards
- Received new lifeguard stands
- Create recruitment ad for social media post
- Research equipment and supplies to be ordered for upcoming summer

Town Manager, Maureen Hartman

- Assist residents with various issues and questions.
- Budget discussions with Chief Lovins.
- Assisted Council members.
- Continued working with Finance Director and Treasurer on FY26 budget.
- Working with DNREC and Solitude Lake Management for the algae harvesting project.
- Along with Sea Grant, Bethany Beach, and Sea Colony, held an Emergency Preparedness Workshop on March 28 at the Sea Colony fitness center.
- Continued working on public works projects; hired an individual who will be handling stormwater projects.
- Revised and ordered more rack cards for Town Hall.
- Met with Sussex Tree to have dead trees removed from the park/triangle.
- Staff scheduled BOE to qualify candidates.