



TOWN MANAGER'S MONTHLY REPORT

COUNCIL MEETINGS FOR MONTH OF: October

- ✓ **Town Council Meeting:** Friday, October 13 @ 9:00 am at Town Hall
- ✓ **Town Council Workshop:** Friday, October 27 @ 9:00 am at Town Hall

DEPARTMENT REPORTS - September

Code Enforcement, Joe Hinks

- 1 Zoning non-compliant property now fully compliant.
- 4 calls for property violations.
- 2 calls for construction debris.
- Responded to RV complaint.
- Responded to parking issue Oceanside. Formulated plan to resolve issue. Will implement resolution this Fall.
- 1 Overgrown lot Cleared of vegetation.
- Issued 1 stop work order.
- 10 Mercantile licenses issued.
- 34 Building Permits issued.
- 5 Plans reviewed and request for revisions sent.
- 18 Property inspections
- Opened drainage swale for water to reach Town drain.
- Visited four sites with TM to assess drainage complaints and possible solutions.
- Working with TM and PW on drainage projects/recommendations/mapping.
- Working with TM, Mayor, and PW on Implementation of ROW recommendations.
- Reached out to FEMA and DNREC for assistance with floodplain permit questions. Awaiting reply.
- Discussed permit questions with NEW DNREC floodplain Manager and requested FEMA input.
- Met with a property owner regarding future variance request.
- Met with a property owner to discuss house lifting options and renovations. Shot elevation for BFE requirement.
- Followed up on a drainage complaint verified elevations and informed owner of needed work to swale to bring water to Town drain.
- Assisted a property owner with finding the ROW location abutting their property.
- Working with a property owner to correct construction and setback issues.

Public Works, Supervisor Jon Stiffler

- Removed barricade and no turn signage from Black Gum.
- Changed out leaking oil filter on dump truck.
- Removed mobi mats from beach.
- Lifeguard shack hauled from beach to maintenance yard.
- Beach post and rope finished.
- Meeting with Mayor and Army Corp on beach.
- Fixed erosion on North 6th beach access.
- Moved message board to south end of town at the request of Chief Lovins.
- Cleaned up parking enforcement bike and stored.
- 2021 truck to Roxana automotive for service.

- Placed flooded roadway signs on York Road during tropical storm.
- Swale on Elizabeth Way and Cleveland cleaned out.
- Installed new drain basin and pipe at Plymouth and York.
- Matt's paving extended West 7th pavement and fixed road cut in front of 105 Canal.
- Sussex tree took down dead pine at canal end near 101 Sussex Place.
- Started some cutting of rights-of-way.

Beach Patrol, Captain Ryan Dacey

Rescues from Rip Currents - Father, Mother, Child- all stuck in rip current- 3 guard triple rescue; all brought back to shore.

Closures from lightning – 2

Lost Children – 1

The SBBP wrapped up another successful season on September 10, 2023, with a total of 24 water rescues, 8 injuries due to shore break, 2 injuries on the beach and 11 lost children (found).

Town Hall, Town Manager Maureen Hartman

- Meet with residents regarding numerous items.
- Assist mayor, councilmembers, and committee members with various requests.
- Along with Joe Hinks, reviewed areas throughout town regarding stormwater.
- Assisted Chief Lovins with administrative items.
- Received information that the Town has been awarded the Hazard Mitigation Grant.
- Attended ACT meeting on September 7.
- Assist Working Group with requested research.
- Work on updating our Federal account with SAM.gov.
- Prepare project to inspect stormwater drains.
- Prepare for winter projects.