



TOWN MANAGER'S MONTHLY REPORT

COUNCIL MEETINGS FOR MONTH OF: April

- ✓ **Town Council Meeting:** Wednesday, April 5 @ 9:00 am at Bethany Bch Volunteer Fire Co
- ✓ **Town Hall Closed:** Friday, April 7, 2023
- ✓ **Town Council Workshop:** Wednesday, April 26, time TBD/location TBD

DEPARTMENT REPORTS - March

Code Enforcement, Joe Hinks (Report missing last week in March due to early April meeting)

- Issued 33 building permits in March.
- Conducted 8 property inspections in March.

Public Works, Supervisor Jon Stiffler

- Installed 15 mph signs on designated streets due to new ordinance.
- Put together new table for conference room.
- Started spraying weeds in ROW.
- Hung blinds in finance office.
- Replaced busted boards on guardrail at Canal and West 1st.
- Mulched delivered.
- Built new step on Sandpiper Village north walkway.
- New replacement boards on a few trash bins along Ocean Drive
- Matt's paving to do street patch work on New Castle starting April 10th.
- Painting of speed humps will also take place in April.
- Cleaned up downed trees from winds in park area.
- Preparing equipment for summer season.

Town Hall, Town Manager Maureen Hartman

- Town Hall renovations actively continue and hopefully will soon be coming to an end. The majority of the renovation is completed but the contractor still has a list of some outstanding items mostly due to supply issues. We are awaiting the Fire Marshall's inspection after the doors are installed, some HVAC follow up for new units, painting, flooring, gutters, siding, and miscellaneous issues still need to be rectified. PODS were emptied and removed from parking lot, using side walk-up window for service, but are ready to get back to normal soon.
- Assist residents with numerous items.
- Met with structural engineer on March 2 regarding the PW building.
- Attended ACT meeting in Dewey with Mayor Saxton on March 2.
- Assist mayor, councilmembers, and committee members with various requests.
- Continue to work with Finance Director and Treasurer on FY24 budget.
- Meeting with Mayor Saxton & DelDOT on March 6.
- B&F Committee meeting on March 9.
- Field visits throughout Town with representatives from Solitude, DNREC & CWQ.
- Submitted final report to Sussex County regarding RTT grant.
- Solicitation for Candidates advertised and deadline for submittal is March 23.
- Meeting with Danielle Swallow of Delaware Sea Grant on March 17.
- Meeting with Bethany Beach and Fenwick Island managers regarding BBVFC agreement.
- DFIT stewardship meeting on March 22.