

**Code Enforcement Report
January 2023**

Activity from January 1–31, 2023

To: Maureen Hartman, Town Manager

Activities

1. Telephone calls	114
2. Walk-In	18
3. Violation Notices:	
Call for corrections	6
Property maintenance	1
Construction trash	1
Drainage	0
Trash Bins.....	0
Work hours	0
No Mercantile License.....	3
4. Building Permits issued.	16
Renovations	3
New Residence	2
Decks	0
Roofing	2
Other	9
5. Stop Work Orders issued.	1
6. Grass Cutting Performed.....	0
7. Mercantile Licenses issued	40
8. Occupancy/Compliance Certificates issued.....	1
9. Certificate of Occupancy Revoked	0
10. Complaints	3
11. Property Inspections	14
12. Preliminary Plan Review	7
13. Emails: Read – 948 Responses required – 166	
14. Technical Assistance: Town Manager	
• Town Manager: Town Hall Renovation Ongoing, Comcast issues/complaints	