



TOWN MANAGER'S MONTHLY REPORT

COUNCIL MEETINGS FOR MONTH OF: February

- ✓ **Town Council Meeting:** Friday, February 10 @ 9:00 am at Bethany Bch Volunteer Fire Co
- ✓ **Town Council Workshop:** Wednesday, February 22, time TBD at BBVFC

DEPARTMENT REPORTS - January

Code Enforcement, Joe Hinks (see att'd report)

- Issued 16 building permits in January.
- Conducted 14 property inspections in January.

Public Works, Supervisor Jon Stiffler

- Requested/received quote to replace median light pole from Byer's industrial services.
- Helped move furniture from town hall to outside storage containers.
- Hauled tree trimmings to Eastern Shore Forest Products.
- Removed damaged light pole from median.
- Getting quote from Burke equipment for replacement of old ATV
- Took down all Christmas decorations.
- Hauled 3 ton of stone for Black Gum drainage issue.
- Brasure's pest control sprayed PD building.
- Cleaned HVAC filters in town hall.
- Put new dates on Black Gum & Kent access signs.
- Replaced breaker in PD electrical panel.
- Reported water leak at 40 S Anchorage.
- Spoke with Jason at DNREC about opening the beach walkways and drive-on.

Town Hall, Town Manager Maureen Hartman

- Town Hall renovations actively continue. Front lobby and rear addition; dry wall installed, Fire Marshall inspection completed, electric roughed in, security walls/window installed; all flooring has been removed from the offices and council chambers. Town Hall and PW staff has been responsible for disassembling, packing, moving, and removing all office and meeting room furniture/supplies/equipment. We are utilizing Pods for storage. Currently, we are providing assistance at the walk-up window until completion. We still remain hopeful for a March completion. Reminder: anyone visiting Town Hall should be cognizant of the areas taped/cordoned off by caution tape and do not cross any taped off area for safety reasons. Council meetings in February and most likely March, will be held at the BBVFC.
- Assist residents with numerous items.
- Thanks once again to the SBPOA for their donation of \$3,800 to the beach patrol for the purchase of an AED and surf ski.
- Sale of parking permits has begun.
- Assist mayor, councilmembers, and committee members with various requests.
- Prepared and submitted a Hazard Mitigation Grant Program (HMGP) application to fund a drainage study that could lead to future mitigation on York Rd and its secondary roads.
- Working with Finance Director and Treasurer on FY24 budget.
- Researching Community Transportation Funding (CTF) projects for Town.