

**Code Enforcement Report  
November 2022**

**Activity from November 1–30, 2022**

**To: Maureen Hartman, Town Manager**

**Activities**

1. Telephone calls .....	169
2. Walk-In .....	21
3. Violation Notices:	
Call for corrections .....	1
Property maintenance .....	1
Construction trash .....	0
Drainage .....	0
Trash Bins.....	0
Work hours .....	0
No Mercantile License.....	5
4. Building Permits issued. ....	16
Renovations .....	4
New Residence .....	1
Decks .....	1
Roofing .....	1
Other .....	9
5. Stop Work Orders issued. ....	1
6. Grass Cutting Performed.....	0
7. Mercantile Licenses issued .....	11
8. Occupancy/Compliance Certificates issued.....	5
9. Certificate of Occupancy Revoked .....	0
10. Complaints .....	3
11. Property Inspections .....	15
12. Meetings: TH renovation Harkins.....1	BOA.....1
Council Person.....	1
13. Preliminary Plan Review. ....	10
14. Emails: Read – 1181	Responses required – 177
15. Technical Assistance: Town Manager	
• <b>Town Manager:</b> Town Hall Renovation Ongoing, Comcast issues/complaints	