

**Code Enforcement Report
October 2022**

Activity from October 1–31, 2022

To: Maureen Hartman, Town Manager

Activities

1. Telephone calls	153
2. Walk-In	17
3. Violation Notices:	
Call for corrections	5
Property maintenance	3
Construction trash	0
Drainage	0
Trash Bins.....	1
Work hours	1
4. Building Permits issued.	30
Renovations	3
New Residence	3
Decks	4
Roofing	6
Other	14
5. Stop Work Orders issued.	1
6. Grass Cutting Performed	0
7. Mercantile Licenses issued	13
8. Occupancy/Compliance Certificates issued.	2
9. Certificate of Occupancy Revoked	0
10. Complaints	4
11. Property Inspections	19
12. Meetings: Codes Summary.....	1
Council Person.....	1
13. Preliminary Plan Review.	7
14. Emails: Read – 1001 Responses required – 168	
15. Technical Assistance: Town Manager, Public Works, Mayor	
• Town Manager: Town Hall Renovation	
• Public Works: Drainage issues	
• Mayor: Shed and ROW inquiry	