

**Code Enforcement Report
September 2022**

Activity from September 1–30, 2022

To: Maureen Hartman, Town Manager

Activities

1. Telephone calls	185
2. Walk-In	21
3. Violation Notices:	
Call for corrections	3
Property maintenance	3
Construction trash	0
Drainage	0
Trash Bins.....	0
Work hours	0
4. Building Permits issued.....	20
Renovations	2
New Residence	1
Decks	3
Roofing	4
Other	10
5. Stop Work Orders issued.....	1
6. Grass Cutting Performed.....	0
7. Mercantile Licenses issued	8
8. Occupancy/Compliance Certificates issued.....	2
9. Certificate of Occupancy Revoked	0
10. Complaints	3
11. Property Inspections	15
12. Meetings: Town Hall Pre-Construction.....	1
Council Person.....	2
13. Preliminary Plan Review.....	9
14. Emails: Read – 976 Responses required – 175	
15. Technical Assistance: Town Manager, Public Works, Mayor	
• Town Manager: Town Hall Renovation, Ongoing ROW Issues	
• Public Works: Drainage issues	
• Mayor: ROW inquiries, Setback information	