

**TOWN OF SOUTH BETHANY  
TOWN COUNCIL MEETING MINUTES  
JULY 8, 2022  
9:00 A.M.**

**Meeting Called to Order and Pledge of Allegiance**

Mayor Saxton called the July 8, 2022, Town Council Regular Meeting to order at 9:00 a.m. followed by the Pledge of Allegiance to the Flag.

**Attendance and Absences**

In attendance were Mayor Tim Saxton and Councilmembers Derek Abbott, Randall Bartholomew, Bob Biciocchi, Edie Dondero, Dick Oliver, Tim Shaw; and Town Manager Maureen Hartman, Administrative Specialist Janet Powell; and Chief Jason Lovins. Public attendees: 15, remote attendees: 5

**Public Comment**

Kent Stephan, 46 S Anchorage Dr, thanked Sue Callaway for her vision to make South Bethany more desirable and boosting property value by contributing to the clean-up of Ocean Drive, improvement of the canal ends, the installation of a workout area and town chronological historical signs on the walking path in town.

**Adoption of Minutes**

Motion by Councilwoman Dondero, second by Councilman Bartholomew to adopt the June 13, 2022 Town Council Meeting minutes. Motion carried 7-0.

Motion by Councilman Oliver, second by Councilman Abbott to adopt the June 29, 2022 Town Council Workshop minutes. Councilwoman Dondero mentioned an error; the minutes should state workshop meeting, not regular meeting, motioned by Councilman Abbott, second by Councilman Oliver to approve the amended June 29, 2022 workshop minutes. Motion carried 7-0.

**A presentation of Resolution 4-22 to Recognize Sue Callaway**

Mayor Saxton presented former councilwoman Sue Callaway with Resolution 4-22 and thanked her for her twelve years of service on council and committees, especially the years Ms. Callaway acted as mayor pro-tem. Ms. Callaway thanked everyone for their support and wished Councilwoman Dondero the best of luck with the new Community Relations Committee.

Mayor Saxton asked for a moment of silence for the town's previous employee of 33 years, Dee Burbage, who recently passed away.

**Second Reading for Ordinance 207-22 to amend Chapter 56, §56-3, Commercial Establishments**

Motion by Councilman Abbott, second by Councilman Shaw to adopt Ordinance 207-22, Chapter 56, §56-3, Commercial Establishments striking: (B) A minimum of 85% of the patron area, exclusive of restroom, must be permanently committed to seated dining. Motion carried 7-0.

**First Reading for Ordinance 208-22 to amend Chapter 145, Zoning, Article XV, Board of Adjustment, §145-58 Powers and Duties to update language pertaining to certified letter notification**

Councilman Shaw provided a synopsis of the First Reading for Ordinance 208-22 to amend Chapter 145, Zoning, Article XV, Board of Adjustment §145-58 Powers and Duties to update the language amending certified letter notification to regular mail notification. Mayor Saxton declared this the First Reading.

**Discussion and possible action to renew the appointment of Steve Bunoski, James Oliver, and Al Rae as members to the Board of Adjustment Committee**

Motion by Councilman Abbott, seconded by Councilman Shaw to renew the appointment of Steve Bunoski, James Oliver, and Al Rae as members of the Board of Adjustment Committee. Motion carried 7-0.

**Discussion and possible action to appoint members to the Community Relations Committee**

Mayor Saxton recommended the appointment of Lisa Biciocchi, Shelly Levey, Ingrid Moore, and Margaret Oliver as members to the Community Relations Committee. Motioned by Councilman Oliver, seconded by Councilman Abbott to accept the appointment of the Community Relations Committee members. Motion carried 7-0.

**Update, discussion, and possible action on Town Hall renovation**

Town Manager Hartman gave a brief update on the Town Hall renovations; stating that the Town continues discussions with GMB and Harkins due to two items still under review, surveyors are working on providing us with an elevation certification, and a pre-construction meeting with Harkins is proposed for the end of August.

**Discussion and possible action to expend the contingency fund with additional work items based on the Canal Water Quality report from Envirotech**

Councilman Shaw stated that the CWQC are not fully prepared at this time, therefore, Mayor Saxton tabled the discussion.

**Leadership Reports**

Mayor's Report – report submitted. Mayor Saxton noted DNREC is currently harvesting the canals and a meeting is scheduled regarding DNREC's possible support and cooperation if the Town purchases a harvester. The mayor noted a property owner's comments regarding cabanas, alcohol and conduct on the beach, pile driving should be banned from Memorial Day to Labor Day, and upkeep is needed on S 2<sup>nd</sup> St properties.

Town Manager Report – report submitted.

Police Chief Report – report submitted.

Treasurer Report – report submitted.

**Committee and Commission Reports**

Budget and Finance Committee – report submitted.

Canal Water Quality Committee – no report.

Charter and Code Committee – no report.

Community Relations Committee – no report.

Planning Commission – no report.

Bicycle & Pedestrian Safety Ad Hoc Committee – report submitted. Councilwoman Dondero noted at Council's request, the Committee worked with Town Manager Hartman and Public Works to obtain cost estimates for the following: 1) speed humps at a cost of \$2000 each, meets DelDOT specifications of 10 feet wide and 3 inches high and are the same style as those currently existing on town roads, or 2) speed bumps at a cost of \$1000 each, do not meet DelDOT specs, measure three feet wide and are 3-6 inches high. The committee proposes Council approves five speed humps, placing two each on Canal and Peterson Drive and one on May's Way at a cost of \$10,000

to be funded by the FY2023 budget, and that five additional speed humps placing two each on Bayshore Drive and S Anchorage and one on York Road to be included in the FY2024 budget. Mayor Saxton commented he is not opposed to speed bumps stating they are effective reducing the speed of vehicles.

**Adjournment**

Motion by Councilman Oliver, second by Councilwoman Dondero to adjourn the July 8, 2022 Town Council Regular Meeting at 9:52 a.m. Motion carried 7-0.

Respectfully submitted,

\_\_\_\_\_  
Council Secretary

\_\_\_\_\_  
Administrative Specialist

\_\_\_\_\_  
Date of Approval