

**TOWN OF SOUTH BETHANY
TOWN COUNCIL REGULAR MEETING MINUTES
JUNE 13, 2022
9:00 A.M.**

Meeting Called to Order and Pledge of Allegiance

Mayor Saxton called the June 13, 2022, Town Council Regular Meeting to order at 9:00 a.m. followed by the Pledge of Allegiance to the Flag.

Attendance and Absences

In attendance were Mayor Tim Saxton and Councilmembers Derek Abbott, Randall Bartholomew, Bob Biciocchi, Edie Dondero, Dick Oliver, Tim Shaw; and Town Manager Maureen Hartman, Administrative Specialist Janet Powell; and Chief Jason Lovins. Public attendees: 4, remote attendees: 5

Public Comment

Ed Nazarian, 20 Peterson Drive, suggested the Town hire a full-time code enforcement assistant year-round.

Robin Laura, 28 Peterson Drive, requested a speed hump be placed on her road and questioned why the police are patrolling the barricade in Cat Hill when they need to patrol the heavy traffic on Route One. Mayor Saxton stated speed humps will be discussed today and Chief Lovins stated there needs to be patrol at the barricade or drivers will not obey the barricade.

Nancy Maher, 30 S Anchorage Drive, questioned when will the canals be harvested and when will additional lights be installed on S Anchorage Drive. Town Manager Hartman stated the harvester will be operating tomorrow and Council decided only one light would be installed, placing the lights every 4th pole to accommodate homeowners who requested additional lighting and homeowners who prefer less lighting.

Adoption of Minutes

Motion by Councilwoman Dondero, second by Councilman Oliver to adopt the May 13, 2022 Town Council Regular Meeting minutes. Motion carried 5-0 with Councilmembers Shaw and Biciocchi abstaining.

Motion by Councilman Oliver, second by Councilman Bartholomew to adopt the May 26, 2022 Town Council Workshop Meeting minutes. Motion carried 6-0 with Councilman Biciocchi abstaining.

Motion by Councilwoman Dondero, second by Councilman Oliver to adopt the May 31, 2022 Town Council Workshop Meeting minutes. Motion carried 7-0.

First Reading for Ordinance 207-22 to Amend Chapter 56, §56-3, Commercial Establishments

Mayor Saxton read the amendment for Ordinance 207-22, Chapter 56, §56-3, Commercial Establishments striking: (B) A minimum of 85% of the patron area, exclusive of restroom, must be permanently committed to seated dining. Mayor Saxton declared the First Reading of Ordinance 207-22.

Discussion to Amend Chapter 145, Zoning, Article XV, Board of Adjustment, to update language pertaining to certified letter notification range

Mayor Saxton opened the discussion to amend the Town code to reduce notification to property owners from 200 feet to 100 feet radius and/or utilize regular mail versus certified mail. Motion by Councilman Abbott, second by Councilman Shaw to maintain the notification to 200 feet radius and amend Chapter 145, Zoning, Article XV, Board of Adjustment to update the language from certified mail to regular mail. Motion carried 7-0.

Discussion and possible action to appoint members to the Community Relations Committee

Mayor Saxton tabled the discussion.

Discussion and possible action regarding the addition of temporary speed humps on select streets in town

Councilwoman Dondero stated the Bicycle & Pedestrian Safety Committee (B&PSC) recommended placing 10 ft wide speed humps on select streets: Canal, South Anchorage, Bayshore, May's Way, Peterson, and York Road at an estimated cost of \$2000.00 each with placement to be determined by Chief Lovins, Public Works and Town Manager Hartman. Town Manager Hartman reminded Council if the cost is over \$10,000.00, there will be a bid process and Councilman Bartholomew noted the project may be allotted from the Capital Reserves budget instead of the Operating budget. Motion by Councilman Abbott, seconded by Councilman Shaw for the B&PSC to provide a list of locations and cost to Council. Motion carried 7-0.

Leadership Reports

Mayor's Report – report submitted. Mayor Saxton and Town Manager Hartman will be meeting Comcast monthly for updates on their status and upcoming services; and the Town received the Sussex County Rental Transfer Tax grant money in the amount of \$117,966.00.

Town Manager Report – report submitted.

Police Chief Report – report submitted.

Treasurer Report – report submitted.

Committee and Commission Reports

Budget and Finance Committee – no report.

Canal Water Quality Committee – no report.

Charter and Code Committee – no report.

Community Relations Committee – Councilwoman Dondero announced Coffee and Conversation will be held on June 24th from 10am-noon at Town Hall featuring Canal Water Quality Chair, Chris Vanuga and Councilman Abbott.

Planning Commission – no report.

Bicycle & Pedestrian Safety Ad Hoc Committee – no report. Councilwoman Dondero announced along with the Police Department, a B&PSC Bicycle Safety event will be held on July 16th from 9am – noon at Town Hall.

Adjournment

Motion by Councilman Oliver, second by Councilman Abbott to adjourn the June 13, 2022 Town Council Regular Meeting at 9:48 a.m. Motion carried 7-0.

Respectfully submitted,

Council Secretary

Administrative Specialist

Date of Approval