

**TOWN OF SOUTH BETHANY
TOWN COUNCIL WORKSHOP MEETING MINUTES
MARCH 24, 2022
3:00 P.M.**

Meeting Called to Order

Mayor Pro Tem Sue Callaway called the March 24, 2022 Town Council Workshop Meeting to order at 3:00 p.m.

Announcement of Attendance and Absences

In attendance were Mayor Pro Tem Sue Callaway and Councilmembers Randall Bartholomew, Edie Dondero, Dick Oliver and Tim Shaw, Town Manager Maureen Hartman, Administrative Specialist Janet Powell, and Finance Director Renee McDorman. Mayor Saxton attended virtually, and Councilman Derek Abbott had an excused absence. Public attendance 0. Virtual attendance 4.

FY2023 Draft Operating Budget, Capital budget and Reserve allocation review

Councilman Bartholomew noted a slight modification in the Capital budget to include \$20,000 for bulkhead repairs that has been carried over from the FY2022 budget to the FY2023 budget since the last two remaining bulkhead repairs have not been completed, creating a new ARM Replacement total of \$55,250. The other Reserves remained the same; Town Hall renovations, beach ramps and the Municipal Street Aid (MSA) totaling \$447,500 and the new Capital budget totals \$502,750; with additional resources from ARPA at \$226,174 and the Sussex County Real Estate Transfer Fund (RTT) allocating \$117,000 to be used towards funding infrastructure projects.

Public Comment

No public comment.

Update on bid for Town Hall renovations and update on beach walkways

Town Manager Hartman announced five contractors attended the Town Hall renovations pre-bid meeting with GMB available to assist and answer questions; and the bid opening will be April 26, 2022. Ms. Hartman provided an update on the beach ramp/walkways: N 2nd Street walkway is complete; S 1st Street walkway should be complete next week, then Aquatic Marine will continue to complete S 4th Street walkway. Ms. Hartman stated GMB met with Jerry's Paving's sub-contractor, Straight Line, regarding the unacceptable roadwork that was completed with cracked sealing issues. Straight Line will be returning to redo the work and GMB will do a final review of the project.

Adjournment

Motion by Councilwoman Dondero, seconded by Councilman Shaw, to adjourn the March 24, 2022 Town Council Workshop meeting at 3:14 p.m. Motion carried 5-0.

Respectfully submitted,

Council Secretary

Administrative Specialist

Date of Approval