



TOWN MANAGER'S MONTHLY REPORT

UPCOMING FOR MONTH OF: March

- ✓ **Town Council Meeting:** March 11 @ 10:00 am
- ✓ **Town Council Budget Workshop:** March 24 @ 3:00 pm

DEPARTMENTS

Police Department, Chief Jason Lovins (see att'd report)

Code Enforcement, Joe Hinks (see att'd report)

- Issued 10 building permits in February.
- Conducted 15 property inspections in February.

Public Works, Supervisor Jon Stiffler

- Removed sand from all beach access ramps.
- Cleaned deck at town hall.
- Cleaned up all branches along Evergreen Road.
- Cut up dead bayberry trees along walkway.
- 2017 Polaris to inland motorsports for electrical issue.
- Swept ocean drive with Kubota sweeper.
- Repaired trash containers along Ocean Drive.
- Removed floating wetland that broke loose and ended up at Bayview park.
- Met with DNREC on oil on roadway from comcast contractors.
- Report of low hanging wires on South 5th on Sunday Feb 20th.
- Painted lines at town hall and spots along Ocean Drive.
- Met with boardwalk contractors about the next 5 walkways.
- Mulch will be arriving 3rd week of March.
- Finished preparing maintenance budget.

Town Hall, Town Manager Maureen Hartman

- Most of month spent working on budget with finance director, treasurer, and B&F Committee on FY2023 budget.
- Working on ARPA reporting requirements (SAMS and Treasury Dept).
- DFIT finance committee meeting to discuss possible dividend checks to members and review DFIT audit.
- Attended ACT meeting on Feb 9.
- Opened bids for beach concession and exercise programs.
- Opened bids for beach walkways on Feb 17.
- Working daily with Comcast project manager regarding issues throughout town.
- Assisted council members with various items.
- Compiled surveys from S. Anchorage light request; results discussed at Council meeting.

- GMB has started the preliminary work on the stormwater/sea level rise research, which is being supported by ARPA funds.
- Meet with members of the Canal Water Quality Committee on Feb 21.
- Working with Janet on the 2022 election process.
- Meeting with Republic Services rep on Feb 23.
- City Management Association of Delaware (CMAD) meeting on Feb 23.
- Met with contractors, Jon and Joe to discuss the last set of beach walkways.