

Town of South Bethany
South Bethany Charter and Code Committee (SBCCC) Meeting Minutes
April 16, 2021, 2:00 pm

SBCC Members Present: William T. (“Tim”) Shaw (Chairman), Jessica Rich (Secretary), Thomas Barletta, Carl Bittenbender

SBCC Members Remote Access: All, due to temporary COVID-19 procedures

SBCC Members Not Present: Derek Abbott (Town Council Liaison)

Other Attendees: None

The posted agenda for this meeting listed seven agenda items. These minutes track those items:

1. **Meeting called to order.** 2:04pm by Chairman Shaw.
2. **Review of absences and attendance.** See above.
3. **Review and approval of minutes from March 12 meeting.** Carl Bittenbender made a motion to approve the minutes, which was seconded and approved unanimously by the Committee.
4. **Council feedback on code changes requested by Code Enforcement Constable.** The Committee was not able to discuss this item without Derek Abbott in attendance. As a result, Chairman Shaw explained that he would circulate the draft changes to the Committee for final comment, and then deliver the draft to the Town Council for further work by the Council and/or SBCCC Committee in the next term.
5. **Completion of committee term, plans for 2021-2022 term.** Chairman Shaw stated that this would be the final meeting of the SBCCC this term. He also stated that he would be running for Town Council and therefore his plans for chairing the SBCCC next term were uncertain. He asked the SBCCC members to let him know whether they would like to continue as committee members in the next term.
6. **Public Comment.** There was no public comment, with no members of the public in attendance.
7. **Adjournment.** 2:11 by Chairman Shaw.