



# TOWN MANAGER'S MONTHLY REPORT

## UPCOMING

- ✓ **Town Council Meeting:** May 14 (virtual) @ 10:00 am
- ✓ **Town Council Workshop:** May 27 (virtual) @ 3:00 pm

## DEPARTMENTS

### **Police Department, Chief Jason Lovins** (see att'd report)

- The Department's activity for April is as follows:
  - Traffic Stops – 207
  - Incident Reports – 24
- Our Department hosted a 3-day Patrol Officer course where officers from South Bethany, Ocean View, Bethany Beach and Dewey Beach attended. This course was instructed by Norse Tactical which is a highly respected company in the law enforcement community. The training provided our officers with knowledge that will be used to recognize certain dangerous situations and utilize de-escalation tactics.
- Our police department has agreed to test and evaluate new technologies that are in the beta phase from Motorola radios and Watch Guard body cameras. One of our officers will field test new equipment in the field during this summer. Our department will benefit by receiving discounted pricing on future need radio expenses.
- We will be returning the Humvee to the LESO/1033 program since it's rarely used and costing money for insurance.

### **Code Enforcement, Joe Hinks** (see att'd report)

- Issued 26 building permits in April.
- 12 property inspections in April.

### **Public Works, Supervisor Jon Stiffler**

- Removed RT 1 radar signs and had them refurbished. Now working again.
- Mulched fitness area.
- Seasonal employee Jim Priano has returned for another season.
- Check valve installed at 143 Layton to prevent canal water from backing up into street.
- Painted all trash bins along Ocean Drive.
- Brasure's sprayed around Town buildings.
- Went over vehicle specs with Weiner Ford on new vehicles.
- Placed benches at walkways in Sandpiper.
- Did preventive maintenance on zero-turn for season.
- Plants have been delivered and installed along the RT 1 median and walkway.
- Installed CEC adopt-a-canal pilings at canal ends throughout Town.
- Kids free library has been put in place across from Town Hall.

- Met with Sue Callaway and Maureen on placement of new bike repair station near the Anchorage canal bike racks.
- Polaris ATV to Inland Motorsports for repair of universal joint.
- Preparing to start working on getting beach ready for the season (clean, walkway sand removed, mobi mats installed, benches etc..).
- Median lights are to be completed by Memorial Day per DeIDOT.

### **Beach Patrol, Captain Ryan Dacey**

- Covid Guidelines – we are following last year’s guidelines with wellness checks for guards every morning, cleaning equipment after each use, N95’s and face shield will be worn for CPR/chest compressions and normal mask use for all other patient contact. We also have specific guidelines for vaccinated and unvaccinated guards.
- Junior Guards – Currently, I am leaning toward not having the Junior Guard Program. We will revisit as more recommendations are provided from the state & CDC.
- Tryouts                   4/24- 3 people tried out: one possible hire  
                                  5/15- 4 people signed up to tryout  
                                  26 Guards Returning
- Competitions - Back on
  - a. 6/24- Middlesex All Women’s Comp
  - b. 6/28- Sea Colony Competition
  - c. 7/7- USLA Regional Competition (Rehoboth)
  - d. 7/22- Fenwick Competition
  - e. 7/26- Bethany Competition
  - f. 7/29- Rehoboth Olympics
  - g. 8/5-7- USLA Nationals (South Padre, TX)
  - h. 8/12- Middlesex Competition

### **Town Hall, Town Manager Maureen Hartman**

- Continue to participate in conference calls and receive emails with/from multiple agencies regarding COVID and moving through the summer of 2021 safely. We continue to have numerous compliments from residents, visitors, and vendors regarding the success and ease of the walk-up window.
- We have added a new link to our website (banner across the top of the homepage) that will provide residents, if they sign up, with email reminders about meetings and special Town events. This is different from the Constant Contact email news update. The website email reminder is for anything that will be posted on the Town’s calendar on the webpage only.
- Continue cross training the Administrative Specialist and Town Clerk positions.
- Respond to several FOIA requests in April.
- Working on the 2021 Municipal Election. Board of Elections met to confirm/certify candidates.
- Work with Public Works Supervisor on various issues, including drainage projects, throughout Town.
- Attended Women Leading Government meeting on April 7.
- Prepared American Rescue Plan (ARPA) submittal for South Bethany; awaiting further information from the Treasury Dept.
- Training with the State for Pension

- Work with Chief Lovins on several projects for upcoming season.
- Working on the Spring/Summer Zephyr.
- Completed new parking map/regulation and bike rack location cards for distribution to residents and visitors.
- Assist Councilwoman Callaway with location(s) for Flags for Heroes and bike fix-it station.
- Assist Town staff, elected officials, and residents with various issues.
- Participate in meetings with Mayor.
- Assisted Code Enforcement officer with CRS submittal.
- Prepping the kiosk to open on May 15.
- Opened beach exercise bids on April 19.
- Construction of three beach walkways completed. Contractor will be back in May to complete final three.