

Town of South Bethany
South Bethany Charter and Code Committee (SBCCC) Meeting Minutes
December 18, 2020, 2:00 pm

SBCC Members Present: William T. (“Tim”) Shaw (Chairman), Derek Abbott (Town Council Liaison), Jessica Rich (Secretary), Thomas Barletta, Carl Bittenbender

SBCC Members Remote Access: All, due to temporary COVID-19 procedures

SBCC Members Not Present: None

Other Attendees: None

The posted agenda for this meeting listed eight agenda items. These minutes track those items:

1. **Meeting called to order.** 2:01pm by Chairman Shaw.
2. **Review of absences and attendance.** See above.
3. **Discussion and vote to approve meeting minutes from November 16th meeting.** Derek Abbott made a motion to approve the minutes, which was seconded and approved unanimously by the Committee.
4. **Status update on the Council’s decision about civil vs. criminal penalties.** Chairman Shaw and Derek Abbot reported that the Council had discussed the draft pet ordinance and determined that the ordinance should include civil penalties only, in accordance with the recommendation of the Police Chief.
5. **Review proposed changes to the existing bike regulations in the Town Code.** Committee members discussed the proposed changes and provided suggested edits to Chairman Shaw, who will revise the document and recirculate it to Committee members for further review and comment.
6. **Discussion about how to proceed on preparing first drafts, possibly by adding additional meetings.** Chairman Shaw discussed the Council’s preferences regarding the format of draft codes provisions and amendments submitted to the Council for review. Committee members also agreed to review interim Committee drafts between Committee meetings, subject to full compliance with FOIA rules, and that adding additional meetings was not necessary at this time.
7. **Public Participation.** There was no public participation at this meeting.
8. **Adjournment.** 2:30 pm by Chairman Shaw.