

Town of South Bethany
Planning Commission Meeting Minutes
March 15, 2019

PC Members Present: Dick Oliver, Scott Fischer, John Janowski, Linda Lewis, Joe Conway (dialed in)

PC Members Absent: none

Council Liaison: none

Other Attendees: none

Meeting called to order: 10 a.m. by Chairman Dick Oliver

Old Business:

1. Minutes from March 15, 2019 were adopted with minor edits.

2. Street Lighting Master Plan.

Scott Fischer prepared a comprehensive base map displaying the current inventory of street lights in South Bethany. Included are lights located in other jurisdictions (Middlesex Beach) but illuminate streets in South Bethany. For better part of a year, PC members have been collecting data on existing lights and wooden DPL poles without lights. Scott prepared a spreadsheet documenting the attributes of these lights as referenced/indexed on the base map. The goal is to develop a Geographic Information System (GIS) type map illustrating the base-network condition and to present it to the Mayor and Council. The Planning Commission will recommend adding it as an addendum to the Comprehensive Plan. PC members continue to review and refine the data.

3. Comprehensive Plan Progress Report.

Chairman Oliver reported that the draft copy was reviewed by PC members and the Town Manager and the final draft was sent to the Mayor and Council for comment.

4. Upcoming PC Vacancies.

Dick Oliver reminded members that two vacancies will occur in April. Renewed and/or new members must be approved by the town council before they are able to serve and vote on the PC. Dick also announced that he will be running for council and if he succeeds, he will have to leave his current chair position. As per PC By-Law Article III (d) "The Vice-Chairperson shall automatically succeed the Chairperson if he/she vacates that office before the completion of the term of office. A new Vice-Chairperson shall be elected at the next regularly scheduled meeting of the Planning Commission."

5. Meeting Schedule for 2019.

Dick distributed the tentative PC meeting schedule for the year 2019.

New Business: Next Planning Commission Meeting is scheduled for May 17, 2019

Meeting adjourned: 11:40 a.m.

Submitted by: John Janowski