

Town of South Bethany
Planning Commission Meeting Minutes
August 29, 2019 10:00 a.m.

PC Members Present: Linda Lewis, Scott Fischer, Joe Conway Tim Shaw, Gerry Masiello

PC Members Absent: none

Council Liaison: Dick Oliver

Other Attendees: Susan and Frank Spingler, Joe Petito, Jane and Jim Bonbright

Meeting called to order: 10:01 a.m. by Chairman Linda Lewes

1. Minutes: July 19, 2019 minutes were adopted per motion by Joe Conway, seconded by Gerry Masiello.

2. Update: Chairman Lewis' non-resignation and announcement of Joe Conway's reappointment.

Old Business:

3. Discussion of lighting inventory and next steps.

Scott Fischer and Joe Conway did a review of the power point draft presentation of the Street Lighting Master Plan that will be finalized and presented to Town Council at the October 24th meeting. Mr. Fischer explained that the objective to the Comprehensive Lighting Plan is to include key considerations that support the recommendation to Council, where the Council can decide the next steps; budget and time frame. Some of the considerations were safety, light pollution, provide uniformity and consistent lighting solution that attempts to balance cost, aesthetics, and environmental concerns, and input from property owners. The Plan has goals, objectives and scope; that clearly define what the Plan does/does not address; financial consideration, location consideration, type and functionality of fixtures and implementation. The Plan includes physical inventory of existing poles and fixtures, graphical representation of existing poles and fixtures on a formatted town map, (which will be added to this presentation), initial assessment of the number of fixtures and new poles necessary to meet the plan's objectives. Modifications and clarifications will be made throughout the draft to be completed prior to the presentation at the October 24th meeting. Joe Conway and Scott Fischer will be presenting the power point at the October 24th meeting.

New Business:

Tim Shaw drafted Bicycle Parking Master Plan Version 1, providing an introduction, authority, basis, vision and scope. The process includes collecting data (including resident input), analyze the data, define the problem more specifically, identify constraints (including current code restrictions or lack thereof), identify alternatives, demonstrate example solutions, identify costs and loss revenue, recommendations from the Chief on enforceability develop a presentation for Town Council and update based on feedback. It was discussed that there are typical weeks and peak weeks of bike parking in South Bethany, so the recommendations created will be different regarding weeks for solution and costs.

Chairman Lewis collected 12 pages of input from property owner suggestions regarding bike parking and created a chart. Lewis will send the chart to Tim Shaw to place the data on an excel sheet.

Shaw will email the excel sheet to the PC members, who will each review the collected data.

PC members will email comments, thoughts and ideas to Chairman Lewis. She will add the members commentaries for future discussion and action.

Joe Conway will create a power point for the bike parking.

Chairman Lewis introduced the Bike Parking Proposal from John Sorensen. It was suggested Sorenson's Proposal be added as an addendum to the Bike Parking Plan.

Gerry Masiello will meet with the Chief Jason Lovins to identify safety, code and possible enforcement.

Tim Shaw will contact Code Enforcer Joe Hinks to understand what property and easements that belong to the town. This will be beneficial to eliminate any confusion, misconceptions, constraints and an objective if there is usage.

Chairman Lewis will talk to Town Manger Maureen Hartman to clarify what questions Hartman asked and what answers she received from Del Dot, (possibly the email) regarding what is not allowed regarding bike parking.

Tim Shaw will tally bike parking on Ocean Drive and resident Susan Spingler volunteered to tally bike parking in Sandpiper Village during the Labor Day weekend.

6. Public Comment: Susan Spingler suggested educating the public on where to park (and where not to park). Spingler noted the town bike racks are inadequate for different types of bikes, example bikes with fat tires cannot fit in racks. Joe Petito commented that OCMD is utilizing a new bike program and suggested reaching out to other beach towns regarding their bike program. Frank Spingler suggested the restriction of bikes as the car restriction in Cat Hill in the summer season. Spingler questioned the width of the town roads, easement, and parking size.

7. Adjournment: Meeting adjourned at 12:13 p.m.

Submitted: Janet Powell, Town Clerk