



TOWN MANAGER'S MONTHLY REPORT

UPCOMING ...

- ✓ **Town Council Meeting:** November 13 (via conference call)
- ✓ **Town Council Workshop:** None
- ✓ **Town Hall Closed:** November 11 (Veteran's Day); November 26-27 (Thanksgiving)

Police – Chief Jason Lovins (see att'd report)

- The Department's activity is as follows:
 - Traffic Stops – 228
 - Incident Reports – 19
- Our Department has been given approval for a seventh Officer. We are happy to announce our part-time summer Officer, Jahn Farrell, has accepted the full-time position.
- Two of our Officers have been certified as less-lethal weapons instructors.

Code Enforcement, Joe Hinks (see att'd report)

- Issued 49 building permits in October.
- Conducted 8 property inspections in October.

Public Works, Supervisor Jon Stiffler

- Installed new solar light on Kewanee.
- Replaced 2 hydraulic hoses on zero-turn.
- Met with contractor about installing in-ground backflow preventer at 142 Layton drainpipe.
- Virtual meeting with the ACOE on beach replenishment.
- Assisted codes with inspection of towns bulkheads.
- Brasure's quarterly pest control treatment of town hall and police department.
- Removed benches from dunes before beach replenishment.
- Started refurbishing trash bins along Ocean Drive (replacing broken boards etc..) and repaint.
- Removed Ocean Drive artwork for the season and place in storage.
- Attended staff meeting.
- Looked at drainpipe on lot at 134 Brandywine regarding owner question.
- Worked on codes truck in-house; found fan belt needed to be replaced.
- Installed snowplows on trucks and serviced them in preparation of winter.
- Continue to monitor oil on beach.
- Installed cautions signs on walkways about oil deposits on beach area.
- Lifeguard shack moved from beach to maintenance yard.
- Fall decorations in place on RT 1.
- Fall trimming of grasses along walkway and canal ends.

Town Manager, Maureen Hartman

- I continue to participate in conference calls and receive emails with/from multiple agencies regarding the pandemic.
- Met with Joe Hughes from Homeland Security regarding securing an entranceway for Town Hall.
- Working with DNREC, Weeks Marine and ACOE and participating in weekly meetings for the beach nourishment project. At this time, they are working from 5th St. south for another 15± days, then will start working north. Since there is only one dredge this time, and they are awaiting parts on a broken port drag arm, the project has slowed. They also have been dealing with weather related issues. To date (as of 11/2), the dredge has completed 25 loads for a total of 42,163 yd³ in South Bethany. Total contract calls for 340,000 yd³.
- Several discussions and calls regarding changes to FEMA maps.
- Worked with Mayor on securing Comcast for the Town. Several discussions/meetings with Comcast representatives.
- Worked with Bethany Beach regarding the announcement of Comcast to our communities.
- Held a staff meeting on 10/14.
- Continued working on Election Charter change with Solicitor and Town Clerk.
- Continued discussions with Mediacom.
- ACT meeting on 10/14.
- FEMA meeting on 10/16 and FEMA public forum for bayside LOMR on October 27.
- Continue researching various avenues for virtual meetings.
- Pre-bid meeting for trash haulers on 10/26.
- Assist Police Chief.
- Participate in a County Managers nominating committee meeting.
- Assist Town staff and residents with various issues.