



TOWN MANAGER'S MONTHLY REPORT

UPCOMING ...

- ✓ **Town Council Meeting**: October 9 (via conference call)
- ✓ **Town Council Workshop**: October 22 (via conference call)

Police – Chief Jason Lovins (see att'd report)

- The Department's activity is as follows:
 - Traffic Stops – 295
 - Incident Reports – 25
 - Parking – 27
- Our parking enforcement officers did a great job this season. A total of 276 tickets were issued.
- The Watch Guard body and vehicle cameras plus department policy regarding all operations are in use.

Beach Patrol, Ryan Dacey (see att'd report)

Code Enforcement, Joe Hinks (see att'd report)

- Issued 35 building permits in September.
- Conducted 12 property inspections in September.

Public Works, Supervisor Jon Stiffler

- Worked on 2012 ATV; found bad relay.
- Petherton aerators installed by contractor.
- Removed trash cans from beach for the season.
- Repaired dog bag station on Ocean Drive.
- Seasonal help working on few town projects before leaving in October.
- Rotated tires on Kubota ATV.
- Water leak complaint on Tamarac, notified Artesian.
- Started removing mobi mats for the season due to numerous storms and blowing sand.
- Barricade removed from Black Gum.
- Custom Mechanical doing yearly preventive maintenance on HVAC units in TH and PD.
- Moved lifeguard shack off beach.
- Complaint called into DNR about dead fish in Petherton canal due to low oxygen levels.
- Pothole on Black Gum filled in with cold patch.
- Removed bike racks and parking blocks from SV and on Ocean Drive in preparation of winter.
- Lifeguard stands removed from beach and will be painted over the winter.
- Cleaned and waxed lifeguard 4-wheeler and painted undercarriage for 2021 season.
- Attended virtual CEC meeting.
- Resident complaint about drain at 142 Layton due to high tides pushing back out of drains. Researching at possibly installing a in ground back flow preventer.
- Town Hall and PD backup generator would not start due to gas solenoid loosening. Unit was tightened and issue resolved.
- Annual Fire extinguisher inspections completed.

Town Manager, Maureen Hartman

- I continue to participate in conference calls and receive emails with/from multiple agencies regarding the pandemic.
- Met with Mayor Saxton and councilmembers Callaway and Oliver for Mediacom discussions and call with Christopher Lord on 9/10.
- Continued working with DelDOT regarding median lighting.
- Several discussions and calls regarding changes to FEMA maps.
- Assisted Councilman Weisgerber with the newly installed aerators in the Petherton Canal and met with Envirotech on 9/11.
- Preparing bid docs for trash hauler contract; preparing for advertisement.
- Forward changes to election charter to Solicitor for review.
- DFIT Finance Committee Meeting on 9/8.
- Met with several residents regarding various issues.
- Meeting with Councilwoman Stevenson, Chief Lovins and Solicitor regarding changes to Animal Ordinance.
- Participated in a virtual county manager's meeting on 8/20.
- Installers continue to work on updating audio equipment in the meeting room.
- Attended ICMA classes.
- Budget and Finance meeting on 9/23.