



# TOWN MANAGER'S MONTHLY REPORT

## UPCOMING ...

- ✓ **Town Council Meeting:** September 11 (via conference call)
- ✓ **Town Council Workshop:** September 24 (via conference call)
- ✓ **Town Hall CLOSED:** September 7 for Labor Day

### **Police – Chief Jason Lovins** (see att'd report)

- The Department's activity is as follows:
  - Traffic Stops – 301
  - Incident Reports – 28
  - Parking – 75
- Officer Baldasano has completed his tour of military duty and returned on Sept 3.
- The new Watch Guard MVR cameras have been installed in all police vehicles. Training will take place in early Sept. and will go live Sept. 10.

### **Beach Patrol, Ryan Dacey** (see att'd report)

### **Code Enforcement, Joe Hinks** (see att'd report)

- Issued 13 building permits in August.
- Conducted 18 property inspections in August.

### **Public Works, Supervisor Jon Stiffler**

- Replaced heater blower motor in 2006 truck
- Removed trash cans from beach before tropical storm
- Cleaned up fallen branches around Town from high winds
- Removed washed up Ocean City, MD trash cans from beach
- Installed new blades on Ferris zero-turn
- Replaced post for Kewanee stop sign from storm damage
- Removed dead tree from canal at end of New Castle
- Hauled tree debris to Eastern Shore Forest Products to be made into mulch
- Continue to remove trash daily from beach area
- Replaced front brakes on 2012 Town truck
- Looked at walkway areas for potential boardwalk installation this fall
- Cleaned Town car and charged battery
- Removed piece of marsh that floated up at private dock on Bristol
- Had inspection done on electrical meter at Petherton canal for installation of aerators
- Checked on complaint about water being pumped into canal on Carlisle. Artesian was flushing the system; water was dechlorinated. This is a monthly process in the summer since that is the end of the line for the system.
- Pothole filled on N. 5<sup>th</sup>/Rt. 1
- Took 2006 truck to Roxana to replace broken brake line
- Trimmed back tree leaning on Town Hall roof
- Seasonal help continues taking care of beach areas and weekend trash cans

### **Town Manager, Maureen Hartman**

- I continue to participate in conference calls and receive emails with/from multiple agencies regarding the pandemic.
- Assisted Mayor Saxton with the Mediacom Focus Group and participated in the call with Mediacom.
- Working with DeIDOT regarding median lighting for fall/winter installation.
- Several discussions and calls regarding changes to FEMA maps.
- Meetings with individual council members regarding various topics.
- Preparing for surveys for beach walkways and bid docs.
- Meeting with Mayor Saxton and Captain Dacey regarding beach patrol.
- Met with several residents regarding various issues.
- Participated in a virtual county manager's meeting on 8/20.
- Numerous discussions with vendor for Weedoo.
- Worked on bid docs for trash hauler.
- Working with Town Clerk Janet Powell and Solicitor on updating charter/code election articles.
- Staff was presented with a wonderful luncheon by the Communications & Public Relations Committee for employee appreciation week on 8/25.
- Installers have begun working on updating audio equipment in the meeting room.
- Contacted the Chamber of Commerce to discuss ideas for summer 2021.
- Along with Mayor Saxton, congratulated our lifeguard of the year, Mike O'Reilly, by presenting him with a bonus from the Town.