



TOWN MANAGER'S MONTHLY REPORT

UPCOMING ...

- ✓ **Town Council Meeting:** March 13
- ✓ **Town Council Workshop:** March 26

Police – Chief Jason Lovins (see att'd report)

Code Enforcement, Joe Hinks & Ryan Dacey (see att'd reports)

- Issued 15 building permits in Feb.
- Completed 24 property inspections.
- Attended FEMA class and discussed changes to FEMA maps with numerous elected officials, contractors, and residents.
- Began working with Solicitor on changes to code ordinances.

Public Works, Supervisor Jon Stiffler

- Stationed bike racks at approved locations
- Hauled 6 loads of topsoil for median circle beds
- Picked up memorial brick and installed at flagpole
- Installed all east side resident permit parking signs
- Installed west side parking permit signs on designated streets
- Emailed DeIDOT about speed signs on RT 1 not working
- Removed all hibiscus in RT 1 circle beds will be replaced with new items
- Artesian installing new valves at facility next few months
- Replaced solar light at S.8th and Ocean
- Met with Davey Resource Group about 3 trees along walkway that have been determined to be in DeIDOT ROW
- Fixed light ballast in meeting room
- Median plants have been ordered with delivery beginning of April
- Mulch will be delivered last week of March
- Met with Jim Smith and the Town manager about future installation of any banners on Delmarva power poles
- Painted handicap spots along ocean drive
- Signed contract to have east side streets swept April 7th

Town Manager, Maureen Hartman

- Bid openings for beach access walks and Bristol Road repairs; prepare contracts.
- Bid opening for beach concession vendor.
- Work with Solicitor on several items.
- Attend ACT meetings with Mayor Saxton and attend ACT Manager's meetings.
- Met with DFIT Finance Committee and Board of Trustees.
- Continue to assist elected officials as required.
- Preparing for summer season.

- Continue working on changes to absentee election, present to council.
- Planned the Women Leading Government (WLG) business/dinner meeting for Feb.
- Continue working on budget and prepare for budget workshop.
- Designed cards for Beach Rules, Bike Parking and Vehicular Parking.
- Met with Ørstead representatives.
- Attended CMAD meeting.
- Met with CIB and DeIDOT regarding the Anchorage Canal Stormwater Pond & Transportation Improvements.
- Met with Delmarva Power & Light to discuss banners and other lighting issues.