

**Code Enforcement Report
February 2020**

Activity from February 1–29, 2020

To: Maureen Hartman, Town Manager

Activities

1. Telephone calls	157
2. Walk-In	32
3. Violation Notices:	
Call for corrections	4
Property maintenance	7
Construction trash	2
Drainage	0
Trash / Recycle carts	0
Work hours	0
4. Building Permits issued	15
Renovations	1
New Residence	0
Decks	0
Roofing	1
Other	13
5. Stop Work Orders issued	1
6. Grass Cutting Performed	0
7. Mercantile Licenses issued	12
8. Occupancy/Compliance Certificates issued	1
9. Certificate of Occupancy Revoked	0
10. Complaints	3
11. Property Inspections	24
12. Drive-by Inspections made daily entire town	
13. Meetings Homeowners 12 FEMA Class 2	
Builders 20 FEMA/Mayor 1	
14. Preliminary Plan Review	4
15. Emails: Read – 788 Responses required – 145	
16. Technical Assistance: Town Manager, Mayor, Public Works, Solicitor	
• Town Manager: Beach Walkways, Access Surveys	
• Public Works: Drainage in Town ROW, Beach Access	
• Mayor: FEMA Map Change, Contractor Assistance Sandpiper	
• Solicitor: Submitted Code Information for Code Review	