

**TOWN OF SOUTH BETHANY  
TOWN COUNCIL REGULAR MEETING MINUTES  
NOVEMBER 8, 2019**

**MEETING CALLED TO ORDER**

Mayor Saxton called the November 8, 2019, Town Council Regular Meeting to order at 6:00 p.m., followed by the Pledge of Allegiance to the Flag. Attendees joined Mayor Saxton in a moment of silence in memory of past Mayor, Don Beck, who passed away October 16, 2019.

**ATTENDANCE**

Councilmembers Derek Abbott, Don Boteler, Dick Oliver, Carol Stevenson, and Mayor Tim Saxton; Town Manager Maureen Hartman; Chief Jason Lovins; Code Enforcement Constable Joe Hinks; and Administrative Assistant Pam Smith.

Excused Absences: Councilmembers Sue Callaway and Frank Weisgerber

**ADOPTION OF MINUTES – OCTOBER 24, 2019, TOWN COUNCIL WORKSHOP MEETING**

Motion by Councilmember Boteler, seconded by Councilmember Abbott, to accept the October 24, 2019, Town Council Workshop Meeting Minutes. Motion unanimously carried.

**PRESENTATION FROM DEBBIE PFEIL REGARDING THE RESILIENT COMMUNITY PARTNERSHIP PROJECT**

Debbie Pfeil, KCI Technologies, gave a PowerPoint Presentation titled Resilient Community Partnership Presentation (attached), and took questions from the Town Council and the public.

**DISCUSSION OF RECOMMENDED CHANGES TO THE TOWN CODE PRESENTED BY THE CODE ENFORCEMENT CONSTABLE**

The Code Enforcement Constable asked for approval from the Council to work with the Town Solicitor on areas of the Town Code that would benefit from modifications and then bring the proposed modifications back to Council for approval. Mayor Saxton said he does not object to the Code Enforcement Constable working with the Town Solicitor, but he would like the proposed changes to go to the Charter and Code Committee before coming back to Council for approval. Councilmember Abbott agreed. Regarding a procedure, code, or mechanism by which the Code Enforcement Constable can stamp a Plot Plan/Site Survey "Approved as Existing" for buyers to get clear title for title insurance, the Council requested that the Code Enforcement Constable research what other towns have done and bring it to the Charter and Code Committee.

**DISCUSSION AND POSSIBLE VOTE REGARDING A ROADWAY LIGHTING AGREEMENT WITH DELDOT**

Mayor Saxton said for safety purposes DeIDOT will be putting lights in the median on Route 1 from Fred Hudson Road down to York Road. In South Bethany, 29 lights will be installed spaced approximately 150 feet apart. Per the DeIDOT Roadway Lighting Town Agreement, DeIDOT will fund the installation of the 29 lights in South Bethany and then turn the 29 lights over to the Town for maintenance and for the payment of electricity. Mayor Saxton stated that the additional cost for the electricity will be between six and seven thousand dollars a year. Installment of the lights would probably begin around September or October of 2020.

Mayor Saxton explained that per the DeIDOT agreement there are two options of light poles. If the Town chooses a more decorative light pole, the cost to the Town for the 29 poles would be \$100,775.

Motion by Councilmember Abbott, seconded by Councilmember Oliver, to approve the Roadway Lighting Town Agreement as submitted. Motion unanimously carried.

Motion by Councilmember Abbott, seconded by Councilmember Boteler, to approve the standard lighting that DelDOT is paying for to save the Town \$100,000. Motion unanimously carried.

**DISCUSSION AND POSSIBLE VOTE ON PROPOSED CHANGES TO THE POLICE DEPARTMENT TAKE-HOME VEHICLE POLICY**

Chief Lovins provided Council with the draft Vehicle Use policy and answered questions.

Motion by Councilmember Abbott, seconded by Councilmember Oliver, that Council authorize the Chief of Police to establish a take-home car policy. Mayor Saxton clarified that the policy is for the officers only and that the Chief's use of a car is based on his contract. Motion unanimously carried.

**DISCUSSION AND POSSIBLE VOTE ON CONSULTING SERVICES FOR CANAL ISSUES**

Motion by Councilmember Boteler, seconded by Councilmember Abbott, to approve the Proposal to South Bethany for Assistance in Improving Canal Navigability and Water Quality by Tony Pratt with a cap of \$2,500. Motion unanimously carried.

**DISCUSSION AND POSSIBLE VOTE ON ASSISTING BBVFC**

Motion by Councilmember Abbott, seconded by Councilmember Stevenson, to approve South Bethany to be a "third party" and act as a "pass through" to the Community Transportation Fund (CTF) agreement with DelDOT for the acquisition of an ATV for the Bethany Beach Volunteer Fire Company (BBVFC) for use as an emergency services vehicle. Motion unanimously carried.

**LEADERSHIP REPORTS**

1. Mayor Saxton – The Mayor submitted his report for review. The Mayor added that at the November Association of Coastal Towns (ACT) Meeting there were a couple of presentations regarding the wind farm that is being proposed off the coast of Delaware to provide electricity for Ocean City. Mayor Saxton announced that Representative Gray has organized a meeting on November 19 at Indian River High School from 6:00 p.m. to 7:30 p.m. for the public to get more information on the wind farm proposal.
2. Town Manager – The Town Manager submitted her report for review and thanked the United States Coast Guard Auxiliary Flotilla 1201 for their donation to the Town for the use of the meeting room.
3. Treasurer's Report – Councilmember Boteler submitted his report for review with no additions.

**COMMITTEE AND COMMISSION REPORTS**

1. Budget and Finance – Councilmember Boteler stated that the committee met on October 29 to kick off the budgeting process for FY2021. The budgeting process will continue through April.
2. Canal Water Quality – No report.
3. Charter and Code – Chair John Fields submitted his report for review with no additions.
4. Communications and Public Relations – Councilmember Stevenson submitted her report for review with no additions.
5. Community Enhancement – Councilmember Callaway submitted her report for review.

**PUBLIC COMMENT**

Nina Link, 114 Elizabeth Way – Requested that the survey for street lighting be on a street by street basis. Spoke against bike racks on the beach.

Randy Bartholomew, 6 S. 6<sup>th</sup> St. – Requested that descriptions and possibly photos of options for streetlights be included in the survey.

Tom Roche, 141 Henlopen Dr. – Asked that the Town look at a pole at Henlopen Dr. and Route 1 that has a box and antennas placed in a low position on the pole.

Mayor Saxton announced that there will be a Town Council Workshop Meeting on November 19 at 2 p.m.

**ADJOURNMENT**

Motion by Councilmember Boteler, seconded by Councilmember Abbott, to adjourn the November 8, 2019, Town Council Regular Meeting at 7:35 p.m. Motion unanimously carried.

phs:2019 11 08 Regular Meeting Minutes Approved 11 19 19

Attachment: PowerPoint Presentation titled Resilient Community Partnership Presentation