

**Code Enforcement Report
October 2019**

Activity from October 1–31, 2019

To: Maureen Hartman, Town Manager

Activities

1. Telephone calls	132
2. Walk-In	18
3. Violation Notices:	
Call for corrections	3
Property maintenance	20
Construction trash	0
Drainage	0
Trash / Recycle carts	0
Work hours	0
4. Building Permits issued	9
Renovations	1
New Residence	0
Decks	0
Roofing	1
Other	7
5. Stop Work Orders issued	0
6. Grass Cutting Performed	4
7. Mercantile Licenses issued	2
8. Occupancy/Compliance Certificates issued	0
9. Certificate of Occupancy Revoked	0
10. Complaints	4
11. Property Inspections	14
12. Drive-by Inspections made daily entire town	
13. Meetings Homeowners 8 Code and Charter. 1	
Builders 9 Architect TH/ Reno 1	
14. Preliminary Plan Review	2
15. Emails: Read – 971 Responses required – 164	
16. Technical Assistance: Town Manager and Public Works:	
• Town Manager: Town Hall Building Expansion	
• Public Works: Missing Drain, Anchorage Canal Complaint	