

**Code Enforcement Report  
September 2019**

**Activity from September 1–30, 2019**

**To: Maureen Hartman, Town Manager**

**Activities**

1. Telephone calls .....	155
2. Walk-In .....	30
3. Violation Notices:	
Call for corrections .....	2
Property maintenance .....	26
Construction trash .....	0
Drainage .....	1
Trash / Recycle carts .....	0
Work hours .....	0
4. Building Permits issued .....	27
Renovations .....	1
New Residence .....	1
Decks .....	0
Roofing .....	1
Other .....	24
5. Stop Work Orders issued .....	0
6. Grass Cutting Performed .....	3
7. Mercantile Licenses issued .....	2
8. Occupancy/Compliance Certificates issued .....	1
9. Certificate of Occupancy Revoked .....	0
10. Complaints .....	2
11. Property Inspections .....	12
12. Drive-by Inspections made daily entire town	
13. Meetings Homeowners 10 Resilient Comm. 1	
Builders 11	
14. Preliminary Plan Review .....	2
15. Emails: Read – 1075 Responses required – 215	
16. Technical Assistance: Town Manager and Public Works:	
• <b>Town Manager:</b> Permit Parking locations, Bike Racks, Bintz / FEMA, Building Expansion	
• <b>Public Works:</b> Artesian Leak on Canal, PD building Leak.	