

**Code Enforcement Report  
June 2019**

**Activity from June 1–30, 2019**

**To: Maureen Hartman, Town Manager**

**Activities**

1. Telephone calls .....	155
2. Walk-In .....	33
3. Violation Notices:	
Call for corrections .....	7
Property maintenance .....	4
Construction trash .....	1
Drainage .....	0
Trash / Recycle carts .....	0
Work hours .....	2
4. Building Permits issued .....	29
Renovations .....	1
New Residence .....	2
Decks .....	4
Roofing .....	4
Other .....	18
5. Stop Work Orders issued .....	2
6. Grass Cutting Performed .....	2
7. Mercantile Licenses issued .....	4
8. Occupancy/Compliance Certificates issued .....	1
9. Certificate of Occupancy Revoked .....	0
10. Complaints .....	6
11. Property Inspections .....	27
12. Drive-by Inspections made daily entire town	
13. Meetings   Homeowners   10   Resilient Communities   1	
Builders           12   Mark Redden Architect   1	
14. Preliminary Plan Review .....	4
15. Emails:   Read – 957   Responses required – 158	
16. Technical Assistance: 1 Town Manager 1 Mayor and 3 Departments:	
• <b>Town Manager:</b> Building Safety Meeting	
• <b>Police:</b> Parking Enforcement Officer ID tags for Vehicles	
• <b>Public Works:</b> Easement and plot survey. Pest Id	
• <b>Finance:</b> Camera setting adjusted	
• <b>Mayor:</b> ROW Information	