

**TOWN OF SOUTH BETHANY  
TOWN COUNCIL WORKSHOP MEETING MINUTES  
MAY 23, 2019**

**CALL MEETING TO ORDER**

Mayor Saxton called the May 23, 2019, Town Council Workshop Meeting to order at 3:00 p.m.

**ATTENDANCE**

Councilmembers Don Boteler, Sue Callaway, Jerry Masiello, Jimmy Oliver, and Mayor Tim Saxton; Town Manager Maureen Hartman; Finance Director Renee McDorman; and Administrative Assistant Pam Smith.

Excused Absences: Councilmembers Carol Stevenson and Frank Weisgerber

**DISCUSSION OF ROADS – MIKE BAIOTTO FROM KERCHER ENGINEERING**

Due to a significant increase in the cost to pave the proposed roads, Council agreed to not spend the money approved for Kercher Engineering to prepare project documents, and Council agreed to continue with the Town's current budgeted capital plan to pave Bristol Road this fall.

**DISCUSSION ONLY: RENTAL TAX SOFTWARE UPDATE AND TRACKING OF ONLINE RENTALS AND POSSIBLE INCREASE IN PENALTY FOR NOT PAYING RENTAL TAX**

After discussion it was agreed to contact the major online vacation rental companies to see what kind of support the Town can get from them in collecting rental tax. Mayor Saxton would also like the Town to participate in a free webinar offered by Host Compliance LLC to learn about their services regarding rental tax collection. Mayor Saxton suggested reviewing the Town Code to see if changes are needed.

**DISCUSSION ONLY: USE OF 2 ADDRESSES FOR ONE PROPERTY**

Regarding a property in question, the Town Manager said the Town of South Bethany and Sussex County has the property listed under the same address of record and there is only one legal address for the property. The Town will send the owners a letter regarding this issue.

Mayor Saxton said the Town may consider writing an ordinance that would allow the Code Enforcement Constable to inspect rental properties.

**PUBLIC COMMENT**

There were no comments from the public.

Mayor Saxton said the new Chief's contract is moving along very well. The Town Manager reported that the Town's recruit, Terik Fullerton, will be graduating from the Police Academy on August 15.

Councilmember Jimmy Oliver said this was his last meeting and it was a pleasure working with the Council. Everyone acknowledged Councilmember Oliver's service with applause.

**ADJOURNMENT**

Motion by Councilmember Boteler, seconded by Councilmember Masiello, to adjourn the May 23, 2019, Town Council Workshop Meeting at 3:40 p.m. Motion unanimously carried.