

**TOWN OF SOUTH BETHANY
TOWN COUNCIL ORGANIZATIONAL MEETING MINUTES
JUNE 1, 2019**

CALL TO ORDER

Pursuant to Charter Section C-7, Mayor Saxton called the June 1, 2019, Town Council Organizational Meeting to order at 10:00 a.m., followed by the Pledge of Allegiance to the Flag.

ATTENDANCE

Councilmembers Don Boteler, Sue Callaway, Frank Weisgerber, new Councilmembers Derek Abbott and Dick Oliver, and Mayor Tim Saxton; and Administrative Assistant Pam Smith

Excused Absence: Councilmember Carol Stevenson

SWEARING IN NEW COUNCIL MEMBERS

Mayor Saxton swore in incumbent Frank Weisgerber and new Councilmembers Derek Abbott and Dick Oliver.

Councilmember Carol Stevenson will be sworn in at a later date.

APPOINTMENT AND VOTE FOR MAYOR PRO-TEM, SECRETARY, AND TREASURER

Mayor Saxton appointed Councilmember Callaway to serve as Mayor Pro-Tem, Councilmember Stevenson to serve as Secretary, and Councilmember Boteler to serve as Treasurer.

Motion by Councilmember Oliver, seconded by Councilmember Weisgerber, to approve Mayor Saxton's appointments. Motion unanimously carried.

COMMITTEE ASSIGNMENTS – APPOINTMENT AND POSSIBLE VOTE ON CHAIRPERSON AND MEMBERS

Mayor Saxton made the following appointments as committee chairs:

- A. Community Enhancement Committee – Councilmember Callaway
- B. Budget and Finance Committee – Councilmember Boteler
- C. Canal Water Quality Committee – Councilmember Weisgerber
- D. Charter and Code Committee – Owner John Fields
- E. Communications and Public Relations Committee – Councilmember Stevenson

The following lists of committee members were read aloud (*Administrative Assistant's Note: Per the Committee Guidelines, Committee members must be citizens of South Bethany in order to be a full voting member of any committee. Staff members may serve on Committees as non-voting members*):

Communications and Public Relations Committee Members: Carol Stevenson (Chair), Ann Boteler, Stephanie Bunoski, Margaret Oliver, Lisa Saxton, and Linda Whitney.

Motion by Councilmember Callaway, seconded by Councilmember Boteler, to accept the list of Communications and Public Relations Committee Members. Motion unanimously carried.

Charter and Code Committee Members: John Fields (Chair), Derek Abbott, Jimmy Oliver, Tim Shaw, and Joe Hinks (Staff).

Discussion: Mayor Saxton noted that when Council voted to approve Tim Shaw to the Planning Commission, Council agreed that Mr. Shaw would have to resign as a member of the Charter and Code Committee due to conflict of interest. Mayor Saxton stated that Charter and Code

Committee Chair John Fields feels strongly that it is not a conflict of interest. Mayor Saxton said Mr. Shaw has been a valuable member of the Charter and Code Committee. After discussion, Council agreed it would not be a conflict of interest.

Motion by Councilmember Abbott, seconded by Councilmember Weisgerber, to accept the list of Charter and Code Committee Members. Motion unanimously carried.

Budget and Finance Committee Members: Don Boteler (Chair), Steve Farrow, Chris Keefe, Joe Mormando, Renee McDorman (Staff), and Maureen Hartman (Staff).

Motion by Councilmember Weisgerber, seconded by Councilmember Abbott, to accept the list of Budget and Finance Committee Members. Motion unanimously carried.

Community Enhancement Committee Members: Sue Callaway (Chair), Donna Farrow, Diann Nazarian, Bobbe Stephan, Kent Stephan.

Motion by Councilmember Boteler, seconded by Councilmember Oliver, to accept the list of Community Enhancement Committee Members. Motion unanimously carried.

Canal Water Quality Committee Members: Frank Weisgerber (Chair), Colin Chasler, Kent Stephan, Dave Wilson, Mark Strauss (non-voting member)*, Gary Lessing (non-voting member)*, Chris Vanuga (non-voting member)* George Junkin (non-voting member)**.

*Property owners who aren't able to attend enough meetings to meet requirements but still wish to participate.

**Not a citizen of South Bethany.

Motion by Councilmember Callaway, seconded by Councilmember Oliver, to accept the list of Canal Water Quality Committee Members. Motion unanimously carried.

DISCUSSION AND POSSIBLE VOTE TO APPOINT A TOWN COUNCIL LIAISON FOR THE PLANNING COMMISSION

Mayor Saxton appointed Councilmember Oliver to serve as the Town Council Liaison for the Planning Commission.

Motion by Councilmember Boteler, seconded by Councilmember Abbott, to accept Mayor Saxton's appointment of Councilmember Oliver to serve as the Town Council Liaison for the Planning Commission. The motion was unanimously carried.

REVIEW OF 2019-2020 MEETING SCHEDULE

Council reviewed the 2019-2020 Meeting Schedule and made no changes.

Before going into Public Comment Mayor Saxton reviewed the following:

- Per the Town Solicitor, the Rules of Procedure need to be thrown out or changes need to be made. This will be discussed at a Town Council Workshop Meeting prior to voting on the issue at a Town Council Regular Meeting.
- Topics should be discussed at a Town Council Workshop Meeting first. There should be no voting in Workshops unless it is urgent. Votes should be taken at the Town Council Regular Meetings. A discussion ensued regarding adopting minutes at Workshop meetings. Mayor Saxton will consult the Town Solicitor regarding posting draft minutes on the Town's website. If that is not an option, Council may reconsider voting on meeting minutes at Workshops.

- Councilmembers need to submit topics to the Mayor that they would like on a Town Council meeting agenda five days before the agenda needs to be posted. This will provide Council and Town Staff with enough time to review the information. Mayor Saxton said Councilmembers bringing forward an agenda item are also responsible for bringing forward the research.
- Mayor Saxton reminded Councilmembers that they are elected officials and are bound by the laws of elected officials and the Freedom of Information Act (FOIA). This Council is bound under any agreements signed prior to this Council.
- Topics for the June 16 Town Council Regular Meeting: Discussion of open ordinances (5G and bonfire) and review of bike racks and parking for bikes.
- The new Chief of Police starts on Monday, June 3, and has been sworn in. He has been recruiting heavily and the Town should be interviewing shortly for the final two open officer positions. On Friday, June 14, at 5 p.m. there will be a reception for the public to meet the new Chief and there will be a swearing-in ceremony.

PUBLIC COMMENT

Mayor Saxton read the following statement from Larry Budd (4 S. 3rd St.): *Congratulations to all the Councilmembers elected. Our election last week recorded the most votes in any other election in the Town's history. I think this shows people want to participate, be informed, and have the opportunity for feedback. I look forward to working with you all to put the past behind us and focus on the future and work to bring all voters together.*

ADJOURNMENT

Motion by Councilmember Boteler, seconded by Councilmember Weisgerber, to adjourn the June 1, 2019, Town Council Organizational Meeting at 10:40 a.m. Motion unanimously carried.