

**Code Enforcement Report  
May 2019**

**Activity from May 1 – 31, 2019**

**To: Maureen Hartman, Town Manager**

**Activities**

1. Telephone calls .....	147
2. Walk-In .....	31
3. Violation Notices:	
Call for corrections .....	6
Property maintenance .....	3
Construction trash .....	1
Drainage .....	2
Trash / Recycle carts .....	0
Work hours .....	0
4. Building Permits issued .....	39
Renovations .....	3
New Residence .....	0
Decks .....	0
Roofing .....	6
Other .....	30
5. Stop Work Orders issued .....	1
6. Grass Cutting Performed .....	2
7. Mercantile Licenses issued .....	188
8. Occupancy/Compliance Certificates issued .....	1
9. Certificate of Occupancy Revoked .....	0
10. Complaints .....	4
11. Property Inspections .....	25
12. Drive-by Inspections made daily entire town	
13. Meetings   Homeowners   6   Levy Ct Training   1	
Builders       19	
14. Preliminary Plan Review .....	3
15. Emails:   Read – 975    Responses required – 157	
16. Technical Assistance : 1 Town Manager and 3 Departments:	
• <b>Town Manager:</b> Canal water complaint	
• <b>Police :</b> Trapping Animals	
• <b>Public Works:</b> ROW Documentation and Mapping	
• <b>Finance Dept:</b> Kiosk Troubleshooting	