

TOWN OF SOUTH BETHANY TOWN COUNCIL REGULAR MEETING MINUTES SEPTEMBER 8, 2017

MEETING CALLED TO ORDER

Mayor Voveris called the September 8, 2017, Town Council Regular Meeting to order at 2:00 p.m., followed by the Pledge of Allegiance to the Flag.

ATTENDANCE

PRESENT: Councilmembers Don Boteler, Sue Callaway, Tim Saxton, Tim Shaw, Carol Stevenson, Frank Weisgerber, and Mayor Pat Voveris; Town Manager Maureen Hartman; Chief Troy Crowson; and Administrative Assistant Pam Smith

PRESENTATION OF CERTIFICATES OF COMMENDATION TO PFC NATE HUDSON AND CPL. MARK BURTON (CHIEF CROWSON)

Chief Crowson read his Certificate of Commendation Letter highlighting the outstanding performance of PFC Nate Hudson and Cpl. Mark Burton. Please see the attached letter for details of their efforts and achievements. Chief Crowson presented PFC Nate Hudson and Cpl. Mark Burton with Certificates of Commendation. Everyone acknowledged PFC Hudson's and Cpl. Burton's service with applause.

LEADERSHIP REPORTS

- **Mayor's Report**—Submitted by Mayor Voveris:

Since my last report Town operations have run smoothly under the expert direction of our new Town Manager, Maureen Hartman. We have daily interaction and she continues to bolster my confidence in her abilities.

The following are the minutes from a meeting both Maureen and I attended for the Association of Coastal Towns (ACT) which is pursuing initiatives on behalf of all coastal towns. Thank you.

**MEETING OF A.C.T. (ASSOCIATION OF COASTAL TOWNS)
AUGUST 10, 2017 AT 1:00 PM AT THE LEWES TOWN HALL**

In attendance at the meeting table were Lewes Mayor Ted Becker, Henlopen Acres Mayor Dave Lyons, Rehoboth Mayor-elect Paul Kunhs, Dewey Councilwoman Diane Hanson, Fenwick Island Mayor Gene Langen, Bethany Beach Mayor Jack Gordon, South Bethany Mayor Pat Voveris, DNREC Secretary Shawn Garvin, DNREC Administrator of Shoreline and Waterway Management Section Tony Pratt, Sussex County Administrator Todd Lawson, Center for Inland Bays Executive Director Chris Bason.

Audience attendance included Town Managers from Lewes, Fenwick Island, Henlopen Acres, South Bethany, Planning Commission members from Lewes, Representatives from GMB (George, Miles and Buhr) an architectural and engineering organization that pioneers solutions to safeguard our environment, Evelyn Maurmeyer of Coastal and Estuarian Research, State Representative Steve Smyk.

Mayor Becker began the meeting with a welcome to all attendees and then asked each of us at the table and in the audience to introduce ourselves. Minutes from our last meeting were then approved unanimously.

Discussion began around beach replenishment and dredging. Representative Smyk said he was championing these causes and spoke about the meeting in Selbyville that focused on dredging. Tony Pratt said the budget was a challenge. Four to five years ago there was a conversation on waterways. The CORPS has 20 channels they should maintain and yet they are only able to do 3 and the State does not have revenue to maintain the other channels. Tony projected annual need of 3 to 5 million dollars to address the backlog of work. The boat revenue fee will bring in 1.3 million dollars annually which makes things better but not fixed.

Contract dredging works 24 hours per day. The State works 37.5 hours per week. The State at best is in a position to address some of the smaller problems. Massey Ditch will be the first priority and then fairly large open channels.

Consideration must be given to CDF (Confined Disposal Facilities) formerly described as "spoils". These require open available land, short term use, and the ability to raise land up to 10 feet. With these disappearing there is concentration on subaqueous land disposal or wetland enhancement. Tony projected needing 3.5 million dollars to create this.

The ideal dredging window is September 1 through January 15. DNREC is looking to improve their communication on dredging.

Tony spoke to a rail and boating transition renaissance with a concentration at the Federal level. For the most part tonnage commercial product has been the focus with federal efforts toward Nanticoke, C&B Canal, and Port of Wilmington. This year the CORPS is getting funding for the Roosevelt Inlet.

At 1:25 pm Secretary Garvin arrived and spoke to dredging and beach replenishment being in queue and the buildup of dredging capacity as a focus.

Mayor Becker spoke to understanding the importance of commerce but noted the importance of recreational waterway use and its benefit to all of our communities. The Lewes Rehoboth Canal connects both towns and runs all the way to Dewey. Utilization of docks impacted from silting needs to be addressed. Lewes dredges their own docks to keep their utilization.

Mayor Lyons said that dredging from Lewes to Fenwick must be eventual and plans need to be made for the spoils. Secretary Garvin said this was an issue since there is only so much land.

Mayor Gordon asked for a status on beach replenishment. Tony said the bid opens on September 15 and there are 3 companies in the area capable of the work. Steps in the process will then include notice to proceed, 150 days for completion, perhaps waiting company arrival since they have 150 days, the earliest NTP will probably be October 1, mid-October to November 1 will be the earliest time frame to witness activity.

Todd asked about days to perform work and Tony said the CORPS stipulates once the company arrives for the project they cannot leave until project completion.

Evelyn handles dredging projects which are accommodated by the CORPS. She said the removed volume previously had to equal the amount dredged. Dr. Sunerfield from the U of DE proved the material compacts to 25% once dried out and now the CORPS looks to this number.

The Sussex County Conservation District came in and built up a berm. Regional Sediment Management has been such an approach to planning for decades.

The current objective is to reduce the dependency on dredging Massey and looking at it in the next 10 years and having to dredge 3 more times. Fluid can be added to control sediment.

Dredging is not just about the inconvenience of boats getting stuck. It is about expanding sediment and environmental issues. There is a need for both the philosophical and strategic.

Evelyn said there is a need for the utilization of fine grain material for wetland restoration. Secretary Garvin said there has been much success here and a continued look at improvement.

Representative Smyk said he has lived in DE for 30 years and the lowest bid is not necessarily the best service. Secretary Garvin understands the need for thrift and also the need for balance. The threshold importance is to get the work done properly.

Mayor Lyons asked how we can get Federal attention. There is a significant economic impact on tourism and recreation. There are 56 slips in Henlopen Acres' marina and they cannot afford to lose this revenue.

Secretary Garvin said we clearly need to identify specific cases, elaborate on public benefit, take an organized approach, and spell out short and long-term planning.

Mayor Becker said the lack of dredging will add to the impact of SLR (Sea Level Rise).

Secretary Garvin said there is a mitigation side and an adaptation side. There are multi layers in Delaware with both coastal and land areas. Land areas need storm water management.

Representative Smyk said there is support in the legislature with Senator Hocker and Representatives Gray and Dukes. The economies of nautical and business must be considered.

Secretary Garvin said the beach represents tourism and is neck and neck with agriculture.

Representative Smyk pointed out there are boats everywhere throughout Delaware.

Mayor Becker asked Todd how the County can help move dredging along.

Todd said the County receives benefit, marine receives life style. The County was involved with the Nanticoke project and purchased property for dredging material and part of the property became Woodland Park.

Secretary Garvin said agriculture brings in 7 billion dollars to our State and we need to identify a like number for tourism and promote that.

Chris Bason provided the following handout titled "Utilize Marine Fuel Sales Tax Revenue for Waterway Management" and spoke about the boat fee and the marine fuel tax which is going to DeIDOT trust fund. DeIDOT was not at the table for the dialogue. The fuel tax generates 2.8 million dollars annually. The need for revenue for water quality is a State-wide issue.

July 27, 2017. Version 1.1



DELAWARE CENTER FOR THE
INLAND BAYS
Research. Educate. Restore.

Utilize Marine Fuel Sales Tax Revenue for Waterway Management

Delaware's waterways are an economically-important part of the state's transportation system that support over 60,000 registered boaters.

Adequately maintained waterways are necessary to support a safe and strong regional boating economy centered in Sussex County.

Indicators of that economy include Delaware's ranking in the top ten states nationally for expenditures on boating supplies, the over 250,000 fishing trips taken annually in the Inland Bays Watershed, the 50 plus marinas on Indian River and Rehoboth Bays, and the dozens of waterfront restaurants serving the boating community.

The Delaware Waterways Management and Financing Advisory Committee formed in response to remarkable demand from the public and the CIB, and in 2014 determined that \$3 to \$5 million was needed annually to meet the state's waterway management needs.

As a result of the Committee's recommendations, boater registration fees were doubled beginning in 2017 which will generate an estimated \$1.3 million annually for waterway management.

Committee members also favored the recommendation to utilize the Transportation Trust Fund marine motor fuel tax revenue to help meet the remaining \$1.7 to \$3.7 million needed for management annually.

Pennsylvania, Maryland, North Carolina, and Ohio utilize motorboat fuel taxes for waterway management.

Delaware's Motor Fuel Tax Revenue, assessed at \$0.23 per gallon of gas, totaled \$117 million in 2015.

The FHA reported that 12 million gallons of fuel for marine purposes was consumed in Delaware in 2016.

If utilized to support the marine transportation upon which it depends, this revenue would equal \$2.8 million for waterway management from the Transportation Trust Fund, which was specifically created to finance the maintenance and development of the integrated highway and air and water transportation system in the State.

Allowable motorboat fuel tax rebates from that revenue collection from the General Fund only totaled \$42,882 in 2013.

Recommendations

Because the FHA estimate is currently of unknown quality, a local and rigorous estimate of marine fuel sales agreed upon by DelDOT and DNREC should be conducted.

Following the estimate, the Secretaries of DNREC and DelDOT should agree upon and implement a procedure to allocate marine fuel tax revenue of the Trust Fund to waterway management activities effective next state fiscal year.

Todd spoke to the Comprehensive Plan which is undergoing a complete rewrite comprised of 10 elements. It currently is still in the Planning/Zoning element. In the 5 meetings they have previously conducted there was more interest from the eastern side of the State than the west. The Plan is scheduled for completion in September.

Traffic is being discussed in conjunction with DeIDOT who has freedom on how to address. There will be no double decker roads on Route 1 or anywhere. The focus will be on improving heavily trafficked roads and back roads.

Hot buttons up for debate in the Plan discussion are Buffers, Density, and Height.

Mayor Gordon asked how to get permission to dredge. All recommended speaking with Evelyn.

Mayor Becker said their spoils were able to go to an approved CORPS site.

Chris Bason spoke to the CIB working with Dewey on a Master Plan. Dewey is interested in developing an ordinance to lessen impervious surface amounts. Mayor Voveris said she would have that part of South Bethany Code sent to all Mayors in ACT.

Chris said they would work with DNREC for a grant to help towns craft their Master Plan.

Councilmember Hanson said Dewey is also looking at ways to control run off.

The next meeting is scheduled for 1:00 on Friday, October 6 at the Dewey Lifesaving Station.

Our very productive meeting ended at 2:10 pm.

- **Town Manager's Report**—Submitted by Maureen Hartman:
 - Attended an Association of Coastal Towns (ACT) meeting with Mayor Voveris on August 17.
 - Attended the Lifeguard of the Year ceremony with Councilwoman Stevenson on August 17. Parker Pelham was nominated Lifeguard of the Year for South Bethany and was awarded a check from South Bethany, as well as the Chamber of Commerce. LG Captain Ryan Dacey, Councilwoman Stevenson and I accepted a \$500 check from the Chamber to South Bethany.
 - On August 18, I attended the awards ceremony for the Adopt-A-Canal winners and posted photos of the winners and committee members to the Town's Facebook page.
 - Attended a CWQ meeting with Councilman Weisgerber and George Junkin regarding a grant entitled 'Turning Dead End Canals in Stormwater BMPs by Using Floating Treatment Wetlands.' Provided assistance with the grant writing.
 - Wrote an article for the Zephyr regarding the grant submission for the CWQC.
 - Councilwoman Callaway and I attended a meeting at Bethany Town Hall on August 22 where Senator Carper and his staff provided an update on offshore wind, oil, and replenishment.
 1. Offshore wind - The entirety of Delaware's designated offshore wind capacity went to power Maryland instead, despite last-minute objections from state and federal

officials. Maryland regulators signed off on what would be America's largest offshore wind projects located on the federally controlled Outer Continental Shelf.

In December, Bluewater turned over the Delaware Wind Energy Area lease to Deepwater Wind, which operates Skipjack. This will also provide Maryland with energy credits which are granted from the Maryland Public Service Commission. However, the Commission granted a portion of the credits to Delaware, but the question becomes, "what can Delaware do to develop this?"

U.S. Wind is currently in Maryland and they are intending to feed the energy generated by its turbines to Delmarva Power's Indian River substation. This is planned for somewhere between 2019-2021.

2. Oil - 45 billion barrels of oil have already been pulled from the Outer Continental Shelf. Impacts to the area are our biggest concern. NOAA is also concerned since offshore drilling is more invasive.
 3. Replenishment - On Friday September 1, the ACOE commander will be visiting the areas planned for beach replenishment. Specifically, they will be in Rehoboth first and if necessary, come to South Bethany and/or Fenwick. The replenishment project was already sent out for bid and will be awarded in Sept, with 100% funded for South Bethany.
- August 29 telephone call to Woods Hole with Frank and George regarding CWQ.
 - The contractor did some street sweeping on September 8 and 9 on the roads that were microsurfaced. The 2017 Street Rehabilitation Project is finished.

- **Treasurer's Report**—Submitted by Councilmember Boteler:

9/5/2017

Town of South Bethany
Monthly Treasurer's Report - As of Aug 31, 2017
 by Don Boteler, Treasurer



Fiscal 2018 Year-to-Date (5/1/17 – 8/31/17) Revenues and Expenditures

	<u>Adopted Budget</u>	<u>Amended</u>	<u>Total Budget</u>	<u>Actual</u>	<u>%</u>
Total Operating Revenue	\$2,278,867	\$0	\$2,278,867	\$1,295,348	57%
Total Operating Expenditures	<u>\$2,278,867</u>	\$0	<u>\$2,278,867</u>	<u>\$943,544</u>	<u>41%</u>
Revenue less Expenditures	\$0	\$0	\$0	<u>\$355,259</u>	
Revenue from Grants/Donations	\$136,421	\$0	\$136,421	\$99,026	73%
Expenditures from Grants/Donations	<u>\$136,421</u>	\$0	<u>\$136,421</u>	<u>\$36,867</u>	<u>27%</u>
Revenue less Expenditures	\$0	\$0	\$0	\$62,159	
Capital/Reserve Revenue (from Fund Balance)	\$555,802	\$0	\$555,802	\$0	0%
Capital/Reserve Expenditures	<u>\$555,802</u>	0	<u>555,802</u>	<u>281,065</u>	<u>51%</u>
Revenue less Expenditures	\$0	\$0	\$0	(\$281,065)	
Total Revenue - All Funds	\$2,971,090	\$0	\$2,971,090	\$1,394,374	47%
Total Expenditures - All Funds	<u>\$2,971,090</u>	\$0	<u>\$2,971,090</u>	<u>\$1,261,476</u>	<u>42%</u>
Revenue less Expenditures	\$	\$0	\$0	\$132,898	

Fiscal 2018 (5/1/17 – 8/31/17) Summary of Year-to-Date Departmental Budget to Actual

<u>Revenues:</u>	<u>Budget</u>	<u>Amended</u>	<u>Total Budget</u>	<u>Actual</u>	<u>%</u>
Property Taxes	\$511,206		\$511,206	\$509,095	100%
Realty Transfer Taxes	\$355,000		\$355,000	\$147,794	42%
Gross Rental Taxes	\$540,000		\$540,000	\$6,057	1%
Grants	\$136,421		\$136,421	\$99,026	73%
All other revenue	\$872,661		\$872,661	\$632,402	72%
Appropriated Fund Balance	<u>\$555,802</u>	\$0	<u>\$555,802</u>	<u>\$0</u>	<u>0%</u>
Total Revenue	\$2,971,090	\$0	\$2,971,090	\$1,394,374	47%
	\$0				
<u>Expenditures:</u>					
General & Administrative Department	\$648,721		\$648,721	\$252,569	39%
Public Works Department	\$260,628		\$260,628	\$84,573	32%
Trash	\$317,865		\$317,865	\$105,951	33%
Public Safety Department	\$704,489		\$704,489	\$248,749	35%
Ambulance	\$74,306		\$74,306	\$22,081	30%
Beach Patrol Department	\$251,422		\$251,422	\$216,261	86%
Town Committee	\$29,495		\$29,495	\$9,357	32%
Grants	\$136,421		\$136,421	\$36,867	27%
Other (Capital)	<u>\$547,743</u>	\$0	<u>\$547,743</u>	<u>\$285,068</u>	<u>52%</u>
Total All Expenses	\$2,971,090	\$0	\$2,971,090	\$1,261,476	42%

Highlights on Revenue

Revenues are tracking to budget.

Donations include a \$500 Walmart Grant given to Police Dept for Bike Helmets.

Highlights on Expenditures

Expenditures are tracking to budget.

- **Police Department Report**—Submitted by Chief Troy Crowson:

Bicycle Safety Event

The South Bethany Police Department hosted another successful bicycle safety checkpoint event on August 16th, 2017 from 8:00 am to 11:00 am. Our officers installed over 100 bike lights!!

5th Annual Operation Seas the Day!

This week is the 2017 annual Warrior Family Beach Week in Bethany Beach. Each year volunteers organize and facilitate a beach week event for our wounded soldiers and their families as a means of showing our appreciation for their service and sacrifice. Join us today, **September 8th at 4:30 pm** for the “Welcome Home Motorcade” to transport warrior families from Sea Colony to the Freeman Stage at Bayside for a concert featuring Bruce in the USA! Bring your flags and meet us alongside Coastal Highway to cheer on our warriors, or volunteer to participate in the motorcade.

Office of Highway Safety

Our department participated in the August Pedestrian Safety mobilization from August 12th to August 21st. Four out of the last five years, Delaware has had the highest pedestrian fatality rate in the country, totaling 146. Several local departments, including South Bethany, teamed up with the Office of Highway Safety adding extra patrols throughout the state to pass out educational material to pedestrians and target pedestrian violations in an effort to reduce this number.

Building Repurpose Project

A ceiling fan has been installed into where the evidence room will be relocated. We are still waiting for items that were ordered through grants for the new processing and evidence rooms. Key cards are scheduled to be installed outside of these rooms sometime in mid-September. Chief Crowson has met with a contractor in regards to further repurposing space and fixing efficiency issues. A PowerPoint presentation will follow at a later date in regards to these potential alterations to address the issues.

- **Beach Patrol Report**—Submitted by Capt. Ryan Dacey:

8/10-9/4

Rescues: 15 rescues due to rip currents

Medical:

12 yr. old boy- hit head in surf, sent to hospital for stiches

12 yr. old boy- fish hook in toe

10 yr. old girl- fish hook in foot

40 yr. old female- hit head in surf, sent to hospital for staples

COMMITTEE REPORTS

- **Budget and Finance Committee** – Submitted by Councilmember Boteler:

The Budget and Finance Committee has not met since its last report to the Town Council. Thus, there is nothing at this time to report.

- **Canal Water Quality Committee** – Submitted by Councilmember Weisgerber:

South Bethany continues to have significant excess nutrient issues in our canals that cause spring algal blooms and low dissolved oxygen. We have used numerous grants to construct

Best Management Practices (BMPs) to reduce the nutrient inputs. We have just about run out of space for BMPs on the land before the storm water gets to the canals. We are currently looking at turning our dead-end canals into storm water BMPs by putting floating wetlands in them.

The Town is going after a DNREC Grant to improve water quality in our canals. We plan to place floating wet lands in the dead-end canals to essentially turn our dead end canals into Storm water BMPs by Using Floating Wetlands. We believe that this would significantly reduce nutrient loading in our canals.

We would then want to take core samples to identify what actually is in the bottom of our canals and whether it contains nutrients that we could then devise a way to eliminate. Such as dredging the muck from the canals or where the canals are deep enough maybe filling over the muck with sand. Or since the Corps says we cannot dredge deeper than -4 feet MLW, (and our canals are currently deeper than that) do we dredge and then back fill with sand?

Even with all that we have done the Average Dissolved Inorganic Nitrogen in Canal Water continues to be about 15 micro moles/Liter.

Average Dissolved Inorganic Phosphorous in Canal Water continues to be about 0.5 micro moles/Liter.

- We believe that the over 50 years of muck that has accumulated at the bottom of our canals is probably giving us a continuous supply of nutrients that were deposited in years past.
- We are currently working with Woods Hole Group to do a sonar bathymetric survey that identifies the depths of muck and where the original bottom of our canals was.

- **Charter and Code Committee** – Submitted by John Fields, Chair:

The Charter and Code Committee has been working on an ordinance that would allow home owners in South Bethany to enclose ground level space under their home. The Committee drafted this ordinance at a meeting on August 9, 2017. The Committee presented this ordinance to the Council at a workshop on August 24, 2017. The Council approved this ordinance for a first reading at a workshop scheduled for September 28, 2017.

The Committee is also working on ordinances that would change the date the Planning Commission reports progress to the State of Delaware, and an ordinance that would revise the procedures for participating in meetings by remote access. Both ordinances may have a first reading at the Council workshop scheduled for September 28, 2017.

- **Communications and Public Relations Committee** – Submitted by Councilmember Stevenson:

Due to the success of both Yoga on the Beach and Boot Camp on the Beach, both activities will continue through the end of September, weather permitting. Those interested should watch the email updates and bulletin boards for details. Both activities saw good success with additional classes added as interest increased through the entire summer. Thanks to Mel and Kim Royster our South Bethany Boot Camp Trainers and Debbie Finger and Megan Hanebutt our Yoga Instructors.

August 21st brought the opportunity for another social event, The First South Bethany Eclipse Party. Although we cannot plan this event annually, it was a complete success thanks to stellar performance by the Sun, Moon and Clouds! Over 50 local participants came with

chairs and Eclipse glasses to watch the event unfold to the sounds of Moon and Sun themed music! They enjoyed Moon Pies, Sun Chips, Milky Ways, Earth Water and some delicious treats provided by the Communications and Public Relations Committee. Several residents provided homemade viewing boxes for all, and folks with Eclipse glasses shared with others. Vacationing families stopped by to see what South Bethany was all about. The South Bethany Life Guards were able to have a quick peak at the Eclipse before they resumed their duties. Those residents and guests who stopped by the canopy had an opportunity to purchase South Bethany shirts and hats from Diana Cowell of SBPOA. The Police Department provided their canopy and the Maintenance Department's Rick Gentile helped with tables.

We have completed the summer Beach Movie and Activity Season. We are looking forward to 2018 and hope that town residents will heed the call to help with activities next season. We look forward to more Pot Luck Suppers, Movies on the Beach, a Concert or two, Boating activities and classes, and the Famous South Bethany Boat Parade.

The Communications and Public Relations Committee will sponsor an End of Summer Celebration Pot Luck Beach Party to be held on Saturday, September 9th at 5:30, on the beach at the handicap ramp at South 3rd Street. Tables for food will be provided, but all need to bring their own chairs with their dish. Some drinks will be provided. Attendees are urged to sign up by contacting Lisa Saxton at saxtonln1@yahoo.com. Remember that no glass is allowed on the beach, so bring food to share in metal or plastic! The event will be held at Town Hall in case of rain. Bring your chair or a beach blanket. Listen to the sounds of the Beach Boys and other Beach themed music!

Councilmember Stevenson received a letter from the Town of Bethany Beach congratulating South Bethany on its award-winning float. In the letter Bethany Beach thanks South Bethany for its support of the parade. Bethany Beach is asking for photos of the parade for their Facebook page. Please send photos to townhall@southbethany.org and South Bethany will forward the photos to Bethany Beach.

The next meeting of the Communications and Public Relations Committee will be on October 27th at 1 pm. All are welcome to attend and to bring their ideas for next year. We will be addressing future social activities, communications improvements including the website and our other communications tools. We look forward to your input!

- **Community Enhancement Committee** – Submitted by Councilmember Callaway:

The Community Enhancement Committee met on Tuesday, August 29th at 10:00 at the Town Hall Meeting Room. There was no public in attendance. The following CEC members were in attendance: Sue Callaway, Chair; Donna Farrow; Diann Nazarian; Bobbe Stephan; Kent Stephan; Carol Stevenson; Garnet Timbario; Pat Weisgerber; and Don Chrobot, Public Works Supervisor.

CEC Member Comment

The following comments were made during CEC member comment period:

- The CEC will investigate how to enhance the blossom level of the crepe myrtle trees in the Route 1 Median.
- The CEC will look into the broken fence along Route 1 between Tern Drive and Sussex Place as there is some uncertainty as to whether the fence is owned by the town or the adjacent property owner.
- Public Works will place the flags along the Route 1 pedestrian path for the Seas the Day tribute. Flags will be installed on Wednesday, September 6.

Update from Public Works

Public Works is transitioning from summer tasks to looking ahead to the fall, when they will cut back grasses and tree limbs, repair lifeguard stands and benches; order new plants for the spring season; and conduct numerous other tasks.

Update on Adopt-A-Canal End Program

- A very successful award certificate ceremony, was held on Friday, August 18th, for the winners of the 2017 Adopt Contest. Amy Hughes and Bill Lord represented Lord's Landscaping, members of the CEC participated and Tyler Valliant from Coastal Point took photographs. An article about the contest was featured in the September 1 issue of Coastal Point. All winners were in attendance. An Email News Update and Facebook posting were distributed on August 18th announcing the winners to the South Bethany community.
- The CEC reviewed the 2017 Contest and discussed recommendations for enhancing the 2018 Contest and Program.
- The CEC also discussed contest review comments received from the adopters on signage, photographs and possible maintenance support.

Review 2017 Photography Exhibit

- Sue presented her review of evaluation responses received from 11 of the 24 photographers, 3 CEC members and 3 Staff members.
- Based on the evaluations and CEC comments the group made some preliminary suggestions/ideas for the 2018 Exhibit.

Future CEC Initiatives

- The group conducted a free-flowing discussion of possible ideas for use of the FY 18 funds that were originally designated for a proposed Wi-Fi area near Town Hall. The following ideas were brought forward by CEC members and may be considered for further research: 1) Create standardized mailbox racks along the east and west sides of Rt. 1. and in other areas where there are clustered mailboxes; 2) create an Adopt a street end program on the east side of Route 1 as it needs improvement; 3) address the lack of bike parking near the beach and possible locations for more bike rack centers around Ocean Drive; and 4) create athletic workout areas along Route 1 near the benches

Next Meeting Date

- The group agreed to meet in mid to late October.

ADOPTION OF MINUTES – AUGUST 24, 2017, TOWN COUNCIL WORKSHOP MEETING MINUTES

A motion was made by Councilmember Boteler, seconded by Councilmember Saxton, to accept the August 24, 2017, Town Council Workshop Meeting Minutes. The motion was unanimously carried.

DISCUSSION AND POSSIBLE VOTE TO AMEND THE AGREEMENT TO RETAIN CPSM, FOR THE REVIEW OF THE TOWN AND PD POLICIES AND TO PROVIDE FINDINGS AND RECOMMENDATIONS REGARDING OUR STRUCTURE, OPERATIONS AND POLICIES, FOR A THREE-MONTH RETAINER OF \$5,000 PER MONTH, PLUS OUT-OF-POCKET EXPENSES. (DON BOTELER)

Councilmember Boteler gave background information on the Center for Public Safety Management (CPSM) and noted that at the June 9, 2017, Town Council Regular Meeting Council voted to retain CPSM's services with a budget up to \$8,000.

Motion: A motion was made by Councilmember Boteler, seconded by Councilmember Weisgerber, to authorize the execution of this formal agreement and the payment of an additional \$7,000 for the engagement costs and \$2,500 for out-of-pocket expenses for a total of \$9,500.

Councilmember Callaway suggested that the goals be posted on the Town's website to help answer questions from the public regarding what the money is going to be used for. Councilmember Callaway asked if there would be a summary or an overview of what has been accomplished so far. After discussion Councilmember Saxton asked the Town Manager to send CPSM a request for a progress report of what has been accomplished so far.

During public comments, some property owners requested that the goals be posted on the Town's website. Councilmember Saxton said he has no objection to posting the goals on the Town's website after the contract has been signed because the Town has to make sure that CPSM agrees with the goals. **(Administrative Assistant's Note: The CPSM Work Order List of Objectives of Proposed Work is attached to these meeting minutes.)** Some property owners requested that the results report be made public. Councilmember Saxton said that would be a Council decision. Councilmember Saxton noted that the Town is giving CPSM until October 31, 2017, to complete their review.

Councilmember Boteler explained that the policies need to be simplified and rationalized and redundancies and contradictions have to be removed which have been built up over years and years.

Vote: The motion was unanimously carried.

DISCUSSION AND POSSIBLE VOTE TO APPROVE REIMBURSEMENT FOR ADVANCED COURSE STUDIES FOR AN EMPLOYEE, PER INFORMATION INCLUDED IN COUNCIL MEETING PACKET. (MAUREEN HARTMAN)

The Town Manager explained that Council had information in their meeting packets regarding this agenda item, however the employee has not yet provided a cost sheet of the expense from the university. The Town Manager advised that the Town needs to have the cost before Council can move forward with a decision. Mayor Voveris said Council will take this under consideration, but Council is going to need the cost to make a sound decision. Mayor Voveris tabled this item until the September 28, 2017, Town Council Workshop Meeting.

PROPERTY OWNERS' PARTICIPATION

- Michael Matera (303 W. 9th St.) – Regarding hurricanes, Mr. Matera suggested the Town should get a truckload of sand and buy sandbags for people that live on low streets.
- Carolyn Marcello (8 S. 9th St.) – Announced that October 1 is the Life Chain on Route 1 from 2 p.m. to 4 p.m.
- Jack Whitney (105 Boone Rd.) – Thanked Council for their efforts to undertake the issue regarding the review of the Town and Police Department policies. Mr. Whitney stated that he believes the procedure the Council is taking is the right procedure. Regarding the floating wetland gardens, Mr. Whitney thinks that to see any measurable improvements whatsoever in the canal water quality there would have to be so many floating wetland gardens it would render

those canals useless for boating. Mr. Whitney believes the best way to improve the canal water quality is to stop nutrients from going in the canals and to circulate the water in the canals.

- Tom Roche (141 Henlopen Dr.) – Inquired if there was an update on a survey for Pine Road. Mayor Voveris stated that there is money in the budget regarding a survey for Pine Road, but the Town has not yet embarked on that.

ADJOURNMENT

A motion was made by Councilmember Saxton, seconded by Councilmember Weisgerber, to adjourn the September 8, 2017, Town Council Regular Meeting at 2:55 p.m. The motion was unanimously carried.

phs:2017 09 08 Regular Meeting Minutes Approved 9 28 17

Attachment: Certificate of Commendation Letter
CPSM Work Order List of Objectives of Proposed Work