

<b>TOWN OF SOUTH BETHANY TOWN COUNCIL REGULAR MEETING MINUTES MAY 12, 2017</b>
--

**MEETING CALLED TO ORDER**

Mayor Voveris called the May 12, 2017, Town Council Regular Meeting to order at 7:00 p.m., followed by the Pledge of Allegiance to the Flag.

Mayor Voveris introduced the new Town Clerk, Janet Powell, and the new Town Manager, Maureen Hartman.

**ATTENDANCE**

PRESENT: Councilmembers Don Boteler, Sue Callaway, Wayne Schrader, Tim Shaw, Carol Stevenson, Frank Weisgerber, and Mayor Pat Voveris; Town Manager Maureen Hartman; Chief Troy Crowson; and Administrative Assistant Pam Smith

**COMMENTS BY COUNCIL CANDIDATES AND QUESTION AND ANSWER PERIOD**

The following Council candidates had three minutes to make their presentation followed by a question and answer period:

- Frank Weisgerber
- Carol Stevenson
- Wayne Schrader (stated that he planned to withdraw due to conflicts with his upcoming work schedule)
- Tim Saxton
- Sharon Polansky
- Joe Mormando

**ADOPTION OF MINUTES - TOWN COUNCIL WORKSHOP MEETING MINUTES, APRIL 27, 2017**

A motion was made by Councilmember Callaway, seconded by Councilmember Shaw, to accept the April 27, 2017, Town Council Workshop Meeting Minutes. The motion was unanimously carried.

**DISCUSSION AND POSSIBLE VOTE ON ADDITIONAL SUMMER SEASON FUNDING (\$3,545) FOR THE BETHANY BEACH VOLUNTEER FIRE COMPANY (BBVFC) (PAT VOVERIS)**

After discussion, a motion was made by Councilmember Shaw, seconded by Councilmember Stevenson, to approve additional summer season funding (\$3,545) for the Bethany Beach Volunteer Fire Company (BBVFC). The motion was unanimously carried.

**VOTE ON APPROVING AN ENGAGEMENT LETTER FROM THE WHITEFORD, TAYLOR AND PRESTON LAW FIRM (REPRESENTING THE DELAWARE FOUNDERS INSURANCE TRUST) AND ALLOW THEM TO FOLLOW-UP ON THEIR INITIAL REVIEW RECOMMENDATIONS OF THE TOWN OF SOUTH BETHANY PERSONNEL MANUAL AND TRAVEL POLICY TO PROPOSE LANGUAGE TO ADDRESS THE MAJORITY OF THE ISSUES NOTED DURING THEIR INITIAL REVIEW OF THE MANUAL AND BRING THE MANUAL IN COMPLIANCE WITH STATE AND FEDERAL RECOMMENDED GUIDELINES. ESTIMATED COST WOULD BE APPROXIMATELY \$2,750 BASED ON A DISCOUNTED RATE OF \$275 PER HOUR WITH EDITING HOURS BEING BETWEEN 3 TO 4 HOURS.**

Having recently worked on updating the personnel manual in her previous job in Pennsylvania, the Town Manager said she would like the opportunity to look at and change some of the

regulations in the Town's Personnel Manual and then possibly have the law firm representing the Delaware Founders Insurance Trust do a final review. Council agreed. Mayor Voveris said Council will review the Town Manager's suggested changes in July.

**DISCUSSION AND POSSIBLE VOTE ON APPROVING THE PLANNING COMMISSION APPLYING FOR A DELAWARE SUSTAINABLE COMMUNITIES PLANNING GRANT VALUED UP TO \$40,000 WITH A REQUIREMENT OF A 20% MUNICIPALITY MATCH IN FUNDS OR IN KIND SERVICES. THE GRANT WOULD SUPPORT SEA LEVEL RISE STUDY PHASE 2. (DICK OLIVER)**

Planning Commission Chairman Dick Oliver presented information regarding the Delaware Sustainable Communities Planning Grant. Chairman Oliver asked Council to consider pledging the \$8,000 or \$10,000 match requirement in order for the Planning Commission to apply for the grant which would support the Phase 2 Sea Level Rise Study. After discussion, Mayor Voveris said that maybe this is something the Council should take a pass on at this time. No Councilmember made a motion in support of the commitment of an \$8,000 or \$10,000 match.

**ADMINISTRATIVE MATTERS – CONSIDERATION AND POSSIBLE VOTE TO AWARD BID NO. 17-03 ALL-TERRAIN VEHICLE (PAT VOVERIS)**

During discussion it was noted that one of the specifications of Bid No. 17-03 was that the service location should be within 75 miles of the Town of South Bethany. Because Pete's Cycle Co. of Severna Park, MD is more than 75 miles from the Town of South Bethany it was recommended that Council award the bid to L & D Suzuki, Inc. of Dover, DE.

A motion was made by Councilmember Stevenson, seconded by Councilmember Boteler, to procure the All-Terrain Vehicle from L & D Suzuki, Inc. of Dover with impending follow-up by the Town Manager to see if there is any possible negotiable movement and if not it will be purchased at what is indicated on the bid tabulation sheet. The motion was unanimously carried.

**ORDINANCES**

- **Third Reading of Ordinance 187-17, to amend the Code of the Town of South Bethany Chapter 30, Animals, to prohibit the feeding of wild mammals and stray cats in South Bethany, ban the importation of feral or stray cats into South Bethany, and promote the operation of a Trap, Neuter, and Return (TNR) program in South Bethany. (Wayne Schrader)**

Councilmember Schrader asked for comments regarding Ordinance 187-17.

Public Comment: Nancy Ward (Henlopen Dr.) – Stated that she belongs to the Cats Around Town Society. The mission of the group is to reduce the overpopulation of feral cats in the southeast area of Sussex County. Ms. Ward said the group does this by Trap, Neuter, Vaccinate, and Return (TNVR). Ms. Ward stated that Terri Nicholson's group, Coastal Cats, also has TNVR'd many feral cats. Both groups do this at no cost to anyone who calls them. Ms. Ward stated that in the Spring 2017 ZEPHYR her name and contact information as well as Terri Nicholson's name and contact information are listed. Ms. Ward said she and Ms. Nicholson would appreciate a call if there is a problem.

Mayor Voveris declared this the third reading of Ordinance 187-17.

- **Discussion and possible vote to adopt Ordinance 187-17.**

A motion was made by Councilmember Weisgerber, seconded by Councilmember Schrader, to adopt Ordinance 187-17. The motion was unanimously carried.

### **TRAFFIC COMMITTEE PRESENTATION (JOHN JANOWSKI)**

Traffic Committee Chairman John Janowski gave a PowerPoint Presentation titled South Bethany Traffic Calming/Pedestrian Safety Study (attached).

The presentation focused on:

- studying and ranking a dozen alternatives
- monitoring existing conditions
- a detailed description of Alternative 1B

**Recommended Alternative:** Out of the many alternatives evaluated, the Traffic Committee recommends Alternative 1B: A striped walkway on one side of the existing roadway between Kent Avenue and Coastal Highway with a possible separate walkway on Cattail Road like the existing walkway on Russell Road. The segment of Canal Drive between Tamarack Drive and Russell Road will require widening within existing ROW for a striped walkway.

Before acting on Alternative 1B, the Committee recommends to Council the following:

- ❖ Remove painted yellow & white lines through study corridor (Kent Ave. to Route 1)
- ❖ Monitor: traffic speed and volume for season
- ❖ Monitor: non-vehicular traffic volume for season
- ❖ Survey corridor residents on cartway extension as preparation for DeIDOT TAP (Transportation Alternatives Program) project
- ❖ Survey Town residents on TAP project

The Committee will deliver a written report documenting their study to the Council in September.

The Traffic Committee functions will transition to the Planning Commission.

Mayor Voveris thanked Mr. Janowski for his work as the Traffic Committee Chairman. Mr. Janowski thanked everyone involved with the committee – the members of the Traffic Committee, the Town Staff, the Mayor, and DeIDOT's personnel.

### **PROPERTY OWNERS' PARTICIPATION**

- Tom Roche (141 Henlopen Dr.) – Stated his concerns regarding the micro-surfacing work. Mr. Roche stated that Henlopen Dr. has been consumed with building construction, and over the use of the trucks the street is full of gravel. Mr. Roche stated that there are going to be sections that will need to be graveled to the side of the right-of-way. Mr. Roche said he had expected somebody to come through with a sweeper. Mayor Voveris said she will follow up with the contractor.

### **LEADERSHIP REPORTS**

- **Mayor's Report**—Mayor Voveris reported:

On April 20 I attended the Traffic Committee Meeting and heard much of what was presented today. The group has done due diligence and Committee Chair John Janowski has contributed tremendous effort and leadership. I thank him and his Committee for all of their dedication and examination as tasked by Council.

On April 24 I welcomed our new Town Clerk, Janet Powell to our Town Hall staff. She is a friendly face and welcoming presence!

On April 28 I attended the A.C.T. (Association of Coastal Towns) meeting in Dewey Beach. We were fortunate to have Tony Pratt from DNREC in attendance and appreciated his every word on possible funding for beach replenishment.

On May 3 I attended the S.C.A.T. (Sussex County Association of Towns) dinner meeting at Dewey Beach with Councilmembers Shaw and Callaway. We appreciated the remarks from the CIB (Center for Inland Bays) and look forward to their continued initiatives to improve water quality in our area.

On May 4 we held National Prayer Day at Town Hall under the expert guidance of owner Carolyn Marcello. Carolyn is a strong presence in our Town and most appreciated for the prayers she conducts for our government, owners, and staff.

On May 8 I welcomed our new Town Manager, Maureen Hartman, to our Town Hall staff. Her experience and enthusiasm are sure to benefit South Bethany!

On May 15 I will attend Senator Carper's news conference in Bethany Beach with our Town Manager and as many from Council that can join us, to hear of beach replenishment news.

On May 17 the bid opening for the Police Department expansion will take place. I have instructed our architect, Pat Ryan to have bidders separate some alternative measures to better the chances of proceeding at proposed budget.

On May 19 the Council will meet at a 10:00 a.m. Workshop to review submitted bids and also contemplate other ideas to pursue the expansion, if necessary, due to financial considerations.

Thank you

- **Treasurer's Report**—Councilmember Boteler reported:

5/11/2017

**Town of South Bethany**  
**Monthly Treasurer's Report - As of April 30, 2017**  
 by Don Boteler, Treasurer



**Fiscal 2017 Year-to-Date (4/1/17 – 4/30/17) Revenues and Expenditures**

	<u>Adopted Budget</u>	<u>Amended</u>	<u>Total Budget</u>	<u>Actual</u>	<u>%</u>
Total Operating Revenue	\$2,184,475	\$0	\$2,184,475	\$2,252,031	103%
Total Operating Expenditures	\$2,184,475	\$0	\$2,184,475	\$2,235,644	102%
Revenue less Expenditures	\$0	\$0	\$0	\$19,842	
Revenue from Grants/Donations	\$123,163	\$16,631	\$139,794	\$212,751	152%
Expenditures from Grants/Donations	\$123,163	\$16,631	\$139,794	\$217,328	155%
Revenue less Expenditures	\$0	\$0	\$0	(\$4,577)	
Capital/Reserve Revenue (from Fund Balance)	\$114,396	\$20,265	\$134,661	\$115,413	86%
Capital/Reserve Expenditures	\$114,396	\$20,265	\$134,661	\$129,038	96%
Revenue less Expenditures	\$0	\$0	\$0	(\$13,626)	
Total Revenue - All Funds	\$2,422,034	\$36,896	\$2,458,930	\$2,580,195	105%
Total Expenditures - All Funds	\$2,422,034	\$36,896	\$2,458,930	\$2,582,011	105%
Revenue less Expenditures	\$	-	\$0	\$0	-\$1,816

**Fiscal 2017 (4/1/17 – 4/30/17) Summary of Year-to-Date Departmental Budget to Actual**

	<u>Budget</u>	<u>Amended</u>	<u>Total Budget</u>	<u>Actual</u>	<u>%</u>
<b>Revenues:</b>					
Property Taxes	\$509,774		\$509,774	\$498,327	98%
Realty Transfer Taxes	\$355,000		\$355,000	\$382,474	108%
Gross Rental Taxes	\$510,000		\$510,000	\$543,987	107%
Grants	\$123,163	\$16,631	\$139,794	\$212,751	152%
All other revenue	\$809,701		\$809,701	\$904,602	112%
Appropriated Fund Balance	\$114,396	\$20,265	\$134,661	\$38,054	28%
Total Revenue	\$2,422,034	\$36,896	\$2,458,930	\$2,580,194	105%
	\$0				
<b>Expenditures:</b>					
General & Administrative Department	\$652,816		\$652,816	\$676,017	104%
Edward Jones Deferred Comp	\$500		\$500	\$268	54%
Public Works Department	\$251,530		\$251,530	\$226,484	90%
Trash	\$308,606		\$308,606	\$312,968	101%
Public Safety Department	\$662,898		\$662,898	\$682,999	103%
Ambulance	\$74,147		\$74,147	\$74,147	100%
Beach Patrol Department	\$237,983		\$237,983	\$234,193	98%
Town Committee	\$57,275		\$57,275	\$28,568	50%
Grants	\$55,683	\$16,631	\$72,314	\$217,328	301%
All Others (e.g. – Capital, etc.)	\$120,596	\$20,265	\$140,861	\$129,038	92%
Total All Expenses	\$2,422,034	\$36,896	\$2,458,930	\$2,582,011	105%

**Highlights on Revenue**

Property Taxes are 98% collected. There are 7 properties with delinquent property taxes. Delinquent taxes will carry-over to FY18. Realty Transfer Tax is 108% collected.

**Highlights on Expenditures**

Due to unexpected Salary expenses, Operating expenditures are slightly higher than anticipated. Grant expenditures are tracking higher due to certain grant expenditures being allocated in a prior fiscal year but expended in the current fiscal year.

Councilmember Boteler stated that although the Town overspent by a substantial amount in FY17, the Town received revenues far in excess of what was anticipated. FY17 ended virtually in balance.

- **Police Department Report/Questions**—Chief Troy Crowson reported:

#### **Departmental Training**

Cpl. Brooks Jenney attended the FBI-LEEDA “Supervisor Leadership Institute” training from April 3rd through April 7th hosted by the Dover Police Department. This course covers personality diagnostics, leadership case studies, mentoring, developing your people, performance management, risk management and credibility.

Pfc. Nate Hudson attended the NRA Patrol Rifle Instructor Development School from April 3rd to April 7th hosted by the Oakdale Borough Police Department. The NRA Firearm Instructor Development Schools develop and enhance both instructor skills and firearm handling skills of all students so they can effectively teach their officers. The curriculum is designed to prepare students to develop and conduct safe, effective, reality based and agency-related firearm training.

Additionally, Ptlm. Megan Loulou attended the “Handling Confidential Informants” course on April 11th, along with “Major Case Management” on April 27th, both of which were hosted by the Delaware State Police Academy at no cost to the department.

Cpl. Mark Burton attended a “Domestic Violence” training on April 25th and 26th, hosted by the Office of Child Advocates and also recertified as the department’s Sabre Instructor with a course that was offered at the Ocean View Police Dept.

#### **Seasonal Employees**

The South Bethany Police Department’s new seasonal employees have started training and will begin working this Saturday, May 13th as the town’s parking permits go in effect on Monday, May 15th. Carl Echols will be joining the department as our new seasonal officer and Jenifer Narcise will be joining us as the weekend dispatcher.

### **COMMITTEE & COMMISSION REPORTS**

- **Community Enhancement Committee** – Councilmember Callaway reported:

The CEC meeting met on May 9, 2017 at 10:00 AM at Town Hall. New Town Manager Maureen Hartman and new Town Clerk Janet Powell joined the CEC members.

#### **Public Works Update**

800 new plants have been planted along Route 1, the pedestrian walkway and around town. The Ocean Drive planters have been freshly painted and the art work has been re-hung in new locations. Observation indicates that the hydro-seeding done by DelDOT of the multiple areas along the Route 1 median is taking affect. As reported by Delmarva Power, all new street lights along Canal Drive will be activated the week of May 15<sup>th</sup>. The CEC agreed to display American flags along the Route 1 pedestrian pathway for the July 4<sup>th</sup> week.

#### **Historic Sign Project**

The CEC and the Historic Society joined together on Earth Day, Friday, April 21<sup>st</sup> at 10:00 AM to unveil the five historic signs located along the Russell Road side of Richard Hall Memorial Park. *Email News Updates* announcing the event drew a group of about 30 people to witness

the installation of the signs. As each sign was unveiled, many individuals remembered historic events and told fun and interesting stories about the town's growth and development. *Coastal Point* was in attendance and published a great article about the event in the April 29<sup>th</sup> edition. The article is posted on the CEC website. In addition, an article about the Historic Markers was featured in the spring *Zephyr*. The Earth Day event marked the culmination of year-long research and design on creating signs that best depict and highlight the town's history. Reports indicate that daily, people are seen walking along the pathway and stopping to read the signs. Thanks to Public Works for preparing stands for the signs and securely installing them! As Carolyn Marcello says, "Some towns have buildings and rooms and now South Bethany finally has a physical marker of our town's history!"

### **Adopt-A-Canal End Program**

Dates for the 7<sup>th</sup> Annual Adopt Contest have been set. The Contest will begin Friday, June 30<sup>th</sup> and run until Thursday, July 20<sup>th</sup>. The most recent and 36<sup>th</sup> adoption on Brandywine Road end is underway.

### **2017 Photography Exhibit**

The CEC is busy working on the logistics and final details for the opening of the 2017 South Bethany Photography Exhibit. Twenty-five outstanding amateur and professional South Bethany photographers will participate in the Photography Exhibit which will take place at the Town Hall from Friday, May 26<sup>th</sup> to June 24<sup>th</sup>. *Email News Updates* announcing the Exhibit and the Opening Night are currently being distributed. We invite everyone to stop by on Opening Night on Friday, May 26<sup>th</sup> from 7:00 PM to 9:00 PM to show your support for these local talents! Join the fun and the camaraderie and the refreshments provided by the Communications & Public Relations Committee's volunteers. If you cannot attend the Opening Night, the Exhibit will be open during regularly scheduled weekday Town Hall hours and during weekend Town Hall events and activities.

### **Improvement of Town Hall Yard Waste Area**

The CEC is exploring options for the restoration of the yard waste area adjacent to the Town Hall parking lot. Plans for the revitalization of this area are in the works and the proposal will be presented at the Town Council Workshop meeting on Thursday, May 25<sup>th</sup>.

### **Next Meeting Dates**

Since the CEC will be working on the Photography Exhibit, Adopt Contest, July 4<sup>th</sup> float and volunteering with other town-sponsored summer activities, our next meeting will be scheduled in August.

### **Additional Information**

- Sue Callaway attended the SCAT dinner on May 3<sup>rd</sup> and had the opportunity to hear the representative from the CIB discuss its accomplishments and goals and opportunities to collaborate on environmental and water quality issues.
- Sue Callaway attended the Sussex County Association of REALTORS (SCAOR) pre-season meeting on May 4. In attendance were elected officials, law enforcement officials, Realtors, other representatives of SCAOR, and the director of Sussex County Tourism. Discussion included new ordinances implemented by towns and their influence on tourists and owners; the possibility of the expanded accommodation tax; increasing tourism within Sussex County with expanded year round efforts; and the forthcoming Senior Week season. Discussion about the use of social media was of particular interest since South Bethany has had preliminary discussions about using social media options.

- **Budget and Finance Committee** – Councilmember Boteler reported:

The committee will meet on June 19 in advance of the June Town Council Workshop Meeting. The committee plans to prepare an intuitive presentation to give to Council at the June Town Council Workshop Meeting.

- **Charter and Code Committee** – Submitted by John Fields:

The Committee has been working on an ordinance to regulate feral cats and other mammals in South Bethany. Ordinance 187-17, "Animals," is finished and will be presented to the Council for a third and final reading on May 12, 2017.

Ordinance 185-17, "Vehicles," and Ordinance 186-17, "Beaches," had a third and final reading before the Council on April 7, 2017. Both ordinances were approved and are now a part of the Town Code.

- **Canal Water Quality Committee (CWQC)** – Councilmember Weisgerber reported:

There was nothing new to report.

- **Planning Commission** – Councilmember Shaw reported:

The Planning Commission held its meeting today, May 12th, at 1:00pm in the Police Department conference room. The meeting was called to order by Chair Dick Oliver at a bit past 1:00 p.m.

The first order of business was to welcome two new members: Mr. John Janowski and Mr. Scott Fisher.

Dick Oliver announced that the Town's 10-year Comprehensive Plan is undergoing final revisions and is expected to go to the Governor's desk for approval shortly. Once approved the plan will be attached to an ordinance and will be a binding legal commitment for the Town's on-going management. It is presumed that approval can be streamlined and need not take the normal three readings.

Dick and Jack Whitney announced that they were investigating a possible grant from the State for Sustainable Community Planning efforts. The grant requires a 20% funding match from the Town but could be worth up to \$40k. Dick will be presenting the opportunity to the Council for consideration at the meeting this evening. The PC would want to use the funds to pay for the Phase II Sea Level Rise Study.

Councilwoman Sue Callaway presented to the PC and provided background on the efforts by the CEC to improve the lighting around the town, including her work with Delmarva Power and in regards to the two dozen new lights already installed. The PC has asked that the CEC remain involved as the PC takes on the task of developing a comprehensive plan for the Town.

The PC members then held a discussion about the overall objectives and goals for a lighting plan and Jack Whitney proposed that the issue was potentially complex enough to warrant engaging a lighting engineer/consultant to help the commission, especially in areas such as local, state and federal codes and standards.

The PC is initially proposing a multi-phase approach where traffic intersections and dead-end roads get the first look and attention. A number of documents with background and relevant information will be distributed to PC Members for comments and review.

The meeting was adjourned at 3:00pm and the next meeting is planned for July 21st at the normal 10:00 a.m. time.



- **Assawoman Canal Trail** – Councilmember Stevenson reported:

Planning continues on the Rt. 26 underpass design specifications for the Assawoman Canal Trail according to Robert Ehemann, Manager of the Park Resource Office of Delaware State Parks and Outdoor Recreation Planner. Our new town manager Maureen Hartman has been added to the Assawoman Canal Trail Phase 2 Group (ACT2).

- **Communications and Public Relations Committee** – Councilmember Stevenson reported:

The Communications and Public Relations Committee met on May 10th at 1 pm. In attendance were all members, Ann Boteler, Margaret Oliver, Linda Whitney, and Lisa Saxton. Guests were Susan Brune, property owner and resident, our new town clerk Janet Powell, and our New Town Manager Maureen Hartman.

Plans for helping to host the May 26th opening night reception for the Photography Exhibit were completed. The Committee and resident volunteer Susan Brune will supply refreshments and assist the Community Enhancement Committee (CEC) committee and our own South Bethany Photographers for opening night.

Realtor Outreach informational packets and gift bags were completed. Members will visit all 14 realtors who are involved with summer rentals in South Bethany. Realtors will be presented with small gifts of pens, candy and notepads and an informational packet with town refuse pickup schedule, town rules, handy safety information, and household improvement information. Members will thank realtors for their continued support of our town and ask for comments about how we can improve our rental opportunities and growth in town.

Communications improvements through the use of Facebook and continued additions and to our Web page were discussed. Maureen reported that at her prior job, her township produced an award-winning Facebook page for Pennsylvania. She will be working on a framework and design and the committee will assist her. Improvements to the Web page will be tackled after the addition of a Facebook page. The Chairman will add all our summer activities to the “News and Events Sun Tab” on our Web page. Addition of a Current events Bulletin Board was also discussed and the Chairman will follow up.

Advertising for activities was discussed. We will have yard signs at beach walkways for Yoga and Boot Camp, The Band Concert, The Boat Parade, and Summer Movies. Other activities such as the July 4th Float will be covered with email updates and posters on our bulletin boards. A goal of having fewer intrusive email updates will be within reach as soon as the Town Facebook page is up and running.

Summer plans for social activities have been cemented. There have been a few changes in some dates so watch the email updates, bulletin boards and signs for more information. Yoga on the Beach will be offered twice weekly from June 3rd to September 2nd on Tuesdays and Thursdays from 8 to 8:45am. Unfortunately, moonlight yoga has been cancelled due to a scheduling conflict with the yoga instructor. Beach Boot Camp will be held on Tuesdays and Saturdays from 7:30 to 8:30am from June 10 to September 2nd. A Master Boot Camp Class will be held on May 27th, 7:30 to 8:30am. The annual Boat Parade will be held on July 2nd. South Bethany residents and visitors with boats who wish to participate and to decorate their boats for the parade must register their entry. Others are encouraged to cheer on the boats at designated areas on Sunday evening, July 2nd. A free Band Concert by the Over Time Rock Band will be held in the parking lot of the Town Hall on July 3rd from 7 to 8:30 pm. Residents and guests are welcome and need only to provide their own lawn chairs to enjoy this popular local group. The Town will again enter a float in the Bethany Beach July 4th Parade. The theme is Celebrate! Summer beach movies have been chosen! The Secret Life of Pets is planned for the evenings of July 13th and Moana on August 3rd. Popcorn and treats for children will be provided!

Volunteers make all these summer activities possible, so consider accepting the call to help our town be "The Best Little Beach in Delaware." Watch for sign up information in the Email updates and on Town Bulletin Boards. Please feel free to contact the chairman at carol.stevenson54@gmail.com for more information. See you at the beach, on the canals, and in the bay!

The first Independence Day Float Meeting will be held on May 23rd at 10 am. All volunteers who wish to build or ride on the float are welcome. Creative designers and general idea folks are asked to volunteer. Builders and decorators are needed, and no experience is necessary. The next Communications and Public Relations Meeting will be held on June 13th from 1 to 3 pm. All are also welcome to attend.

### **ADJOURNMENT**

A motion was made by Councilmember Boteler, seconded by Councilmember Shaw, to adjourn the May 12, 2017, Town Council Regular Meeting at 10 p.m. The motion was unanimously carried.

phs:2017 05 12 Regular Meeting Minutes Adopted 5 19 17 Amended & Approved 6 9 17

Attachment: PowerPoint Presentation titled South Bethany Traffic Calming/Pedestrian Safety Study