

**TOWN OF SOUTH BETHANY
LEADERSHIP AND COMMITTEE REPORTS
FOR JULY 13, 2018, TOWN COUNCIL REGULAR MEETING**

LEADERSHIP REPORTS

- **Mayor's Report**—Submitted by Mayor Saxton:
 1. Attended ACT meeting with Mayor Pro-Tem Callaway and Town Manager Maureen Hartman. The meeting had a discussion regarding utilizing Tony Pratt as a consultant to assist the participating Town's with specific water and natural resource issues. The cost for each town would be \$3,500.00 for one year. The information was brought to the Town Council workshop for discussion and will be voted on July 13, 2018.
 2. Attended the weekly meetings on Beach Replenishment with the Town Manager. Worked with the Town Manager to devise a plan to notify the residents of beach access closures on a daily basis.
 3. Participated in the South Bethany Boat Parade. The attendance of the community was exciting to observe. A job well done by the SBPOA in hosting the event this year.
 4. Participated with the CPR committee in the Bethany Beach Parade. The Town was well represented in the Parade.
 5. Participated in the Opening of the South Bethany Exercise Park. The CEC and Town staff did an excellent job putting this together. We look forward to the use of the park by all.
 6. Met with the Town Manager regarding the hiring of a new supervisor for the Public Works Department. Don Chrobot will be retiring in August and a search for his replacement is now underway.
 7. Along with Mayor Pro-Tem Callaway and Town Manager, held a Town Hall meeting with Police Department members. Objective was to meet the members, introduce ourselves as the new Mayor and Mayor Pro-Tem and gain feedback as town employees.

- **Town Manager's Report**—Submitted by Maureen Hartman:
 - Joe Hinks and I worked for weeks compiling additional documentation to submit for the 5-year verification cycle of the Community Rating Service (CRS) program. Under the CRS, the flood insurance premiums of a community's residents and businesses are discounted to reflect the community's work to reduce flood damage to existing buildings, manage development in areas not mapped by the NFIP, protect new buildings beyond the minimum NFIP protection level, preserve and/or restore natural functions of floodplains, help insurance agents obtain flood data, and help people obtain flood insurance.

Since the introduction of this program to the Town of South Bethany, many different versions of the "Coordinator's Manual" has been used as a requirement guide. The most recent manual, dated 2017, requires documentation for numerous areas in which South Bethany no longer qualifies.

We were notified on July 2 that several of our submittals no longer qualify for credit and therefore, we will be retrograded to a CRS Level 9, which means that our community will be provided a 5% discount instead of 10%. The CRS representative advised us that smaller communities such as ours are having a difficult time meeting FEMA's requirement.

 - We have received numerous calls asking why the yellow lines in Cat Hill have been removed.
 - Town Hall has been busy with the replenishment now underway. We will be posting daily notices on the Town's website under the tab "Beach Replenishment Daily Closures", as well as the Town's Facebook page. We will also post a daily notice on the front door at Town Hall (apart from weekends).

JULY REMINDER

Town Council Regular, 6:00 PM
Town Council Workshop, 3:00 PM
BOA Hearing, 2:00 PM

July 13, 2018
July 26, 2018
July 27, 2018

- **Treasurer's Report**—Submitted by Councilmember Boteler:

7/11/2018

Town of South Bethany
Monthly Treasurer's Report - As of June 30, 2018
 by Don Boteler, Treasurer



Fiscal 2019 Year-to-Date (5/1/18 – 4/30/19) Revenues and Expenditures

	<u>Adopted Budget</u>	<u>Amended</u>	<u>Total Budget</u>	<u>Actual</u>	<u>%</u>
Total Operating Revenue	\$2,394,690		\$2,394,690	\$856,772	36%
Total Operating Expenditures	<u>\$2,394,690</u>		<u>\$2,394,690</u>	<u>\$463,861</u>	<u>19%</u>
Revenue less Expenditures	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$392,911</u>	
Revenue from Grants/Donations	\$7,624		\$7,624	\$600	8%
Expenditures from Grants/Donations	<u>\$7,624</u>		<u>\$7,624</u>	<u>\$600</u>	<u>8%</u>
Revenue less Expenditures	\$0	\$0	\$0	\$0	
Capital/Reserve Revenue (from Fund Balance)	\$197,966		\$197,966	\$8,713	4%
Capital/Reserve Expenditures	<u>\$197,966</u>		<u>\$197,966</u>	<u>\$8,713</u>	<u>4%</u>
Revenue less Expenditures	\$0	\$0	\$0	\$0	
Total Revenue - All Funds	\$2,600,280	\$0	\$2,600,280	\$866,085	33%
Total Expenditures - All Funds	<u>\$2,600,280</u>	<u>\$0</u>	<u>\$2,600,280</u>	<u>\$473,174</u>	<u>18%</u>
Revenue less Expenditures	\$ -	\$0	\$0	\$392,911	

Fiscal 2019 (5/1/18 – 4/30/19) Summary of Year-to-Date Departmental Budget to Actual

	<u>Budget</u>	<u>Amended</u>	<u>Total Budget</u>	<u>Actual</u>	<u>%</u>
Revenues:					
Property Taxes	\$520,463		\$520,463	\$294,667	57%
Realty Transfer Taxes	\$380,000		\$380,000	\$175,200	46%
Gross Rental Taxes	\$522,000		\$522,000	\$3,930	1%
Grants	\$7,624		\$7,624	\$0	0%
All other revenue	\$947,790		\$947,790	\$392,288	41%
Transfer from Reserve (Capital Projects)	\$197,966		\$197,966	\$0	0%
Budgeted Surplus	<u>\$24,437</u>		<u>\$24,437</u>	<u>\$0</u>	<u>0%</u>
Total Revenue	\$2,600,280	\$0	\$2,600,280	\$866,085	33%
Expenditures:					
General & Administrative Department	\$691,838		\$691,838	\$153,262	22%
Public Works Department	\$268,075		\$268,075	\$39,976	15%
Trash	\$327,400		\$327,400	\$54,557	17%
Public Safety Department	\$733,316		\$733,316	\$125,129	17%
Ambulance	\$74,518		\$74,518	\$0	0%
Beach Patrol Department	\$274,653		\$274,653	\$80,895	29%
Town Committee	\$24,890		\$24,890	\$10,043	40%
Grants	\$7,624		\$7,624	\$600	8%
Other (Capital)	<u>\$197,966</u>		<u>\$197,966</u>	<u>\$8,713</u>	<u>4%</u>
Total All Expenses	\$2,600,280	\$0	\$2,600,280	\$473,174	18%

Highlights on Revenue

Revenues are tracking to budget.

Highlights on Expenditures

Expenditures are tracking to budget.

- **Police Department Report**—Submitted by Chief Troy Crowson:

Building Repurposing Project

Renovations are continuing. Expecting most of the renovations to be complete on Friday, July 13th.

Office of Highway Safety Pedestrian/Enforcement

Office of Highway Safety, the South Bethany Police Department participated in the “Pedestrian Outreach Enforcement” from June 5th through June 19th. Delaware has had the highest pedestrian fatality rate in the country 4 out of the last 5 years, totaling 150. Pedestrian fatal crashes tend to occur at night, on high speed multi-lane roadways. Pedestrians are often under the influence and determined to be at fault of the crash. The most common ages hit are 10-24 years old.

Office of Highway Safety Impaired Driving

Office of Highway Safety, the South Bethany Police Department has participated in the “Impaired Driving Enforcement” from June 21st through July 2nd. The Delaware Office of Highway Safety core outcome and behavioral measures target for alcohol impaired driving fatalities is to decrease impaired driving fatalities so that the alcohol impaired fatalities has a five year (2014-2018) average of 43.

31% of impaired fatalities occur between 9pm – 2am
 76% of drivers in impaired driving crashes were male
 63% of impaired driving crashes occur on the weekend (Friday, Saturday, Sunday)
 43% of fatal crashes in 2017 were impaired related.

The Office of Highway Safety has requested to have an executive member of the National Highway Traffic Safety Administration do a ride along with our agency to observe our efforts made by the police and the town towards the improvement of pedestrian safety.

Law Enforcement Support Office (LESO) Audit was conducted on June 12, 2018.

Several of the more notable investigations consist of 5 drug arrests (3 on Route 1, 1 on Kent Place and 1 on Bayshore Drive). Death Investigation – determined natural causes. Theft on Ocean Drive.

COMMITTEE REPORTS

- **Canal Water Quality Committee** – Submitted by Councilmember Weisgerber:

Tuesday June 19th, the Best Little Beach in Delaware came up big. 45 plus South Bethany Floating Wetlands Volunteers, the Canal Water Quality Committee, Center for Inland Bays and South Bethany Maintenance did a lot of hard work on a very hot and humid day. After 7 hours Tuesday and an additional two hours on Wednesday the majority (95%) of the task was completed. Due to shortage of plants the actual completion happened a week later after shorted plants were delivered. Final count had 10,400 plants spread across 130 floating mats delivered to Town dead-end bulkheads and 26 owner docks.

- Don Chrobot and John Stiffler from our maintenance department pre-installed all the eye bolts for the large mat assemblies at the canal dead ends, assisted the land crews for the attachment of the mats, set up the Bristol cul-de-sac staging area and then cleaned it up after we were done.
- The Landing teams did an unbelievable job in the heat riding bikes from one bulkhead hook up to the next.
- Joe Mormando, SBPOA President, and the SBPOA supplied all the ice and cold water on a very hot day, supplied the delicious hot lunch and jumped in and helped.

- Property owner boat captains and their crews had the tough task to move the mats into position while fighting the winds and the tide.
- Finally, the volunteers at Bristol Drive staging area functioned under the intense heat with no breeze to assemble the mats with the plants.

Special Thanks to the project team leads George Junkin and Kent Stephan.

Here is a link to pictures that were taken during the event:

[Small but mighty: Floating wetlands ready to battle pollution in South Bethany canals](#)

- **Charter and Code Committee** – Submitted by John Fields, Chair:

The Charter and Code Committee has not met since the June 11, 2018, Council meeting. Therefore, the Committee has nothing to report at this time.

- **Communications and Public Relations Committee** – Submitted by Councilmember Stevenson:

Summer Activities have commenced. The second annual Town Band Concert was held on July 3rd at the Town Hall. The Jay Vending cart was on site so that drinks, Italian ices, and snacks were available for purchase. Over 300 residents and guests listened and danced to the sounds of the Over Time Rock Band. The C and PR Committee members Lisa Saxton, Ann Boteler, Margaret Oliver, Linda Whitney, and Steph Bunoski passed out small American Flags to all who attended the event. Special thanks to our Town Manager, Maureen Hartman, who provided handy bathroom facilities! The band played Old Time Rock and Roll, Patriotic Songs, and our own South Bethany Town Song!

July 4th brought another award winning day for South Bethany and the parade contingent at the Bethany Beach Independence Day Parade. First came the Mayor and his wife, Tim and Lisa Saxton driven by Councilman Frank Weisgerber at the lead. Councilwoman Sue Callaway furnished her convertible for the event. Following the Mayor was our Town Rescue Vehicle driven by Police Chief Troy Crowson. Patrick Wiley from the Police Department also assisted in driving the Rescue Vehicle to the Parade Staging Area. The South Bethany Parade Float was driven by Don Chrobot our Maintenance Chief assisted by Todd Stevenson. Folks working the parade float on a very hot day included our Candy Walkers, Jenn Regardie, Eddie Oliver, Lexie and Kenzie Forston, and Jonathan and Samantha Stephan. Lucy Fulk rode in the Humvee Rescue Vehicle and waved to the crowds. Our Town Manager, Maureen Hartman, put on a tri-cornered hat and became Paul Revere, waving to the crowds. On the float were George Junkin as Uncle Sam; Gene Hendrix as Abraham Lincoln; John and Alicia Blamphin as George and Martha Washington; Carol Stevenson as Betsy Ross; Sadie Regardie as girl patriot Sadie Ross; and Stephanie Bunoski refilling the candy buckets and manning the cold water cooler.

Many folks help design and build the float. Signs were designed by Maureen Fulk. Garnet Timbario, Bobbe Stephan, Pat Weisgerber, Todd Stevenson, Sue Callaway, John and Alicia Blamphin, Don Chrobot and Jon Stifler, and Sandy Raymond helped with design and build of the float. Special thanks to Don and Jon for their Birthday Cake Design, and Todd for development of the Candle Smoke feature of the Birthday Cake.

Yoga and Boot Camp Classes are in full swing at their usual beach locations, or at alternate locations as necessary. These offerings have become very popular and we are fortunate to have such outstanding instructors! Boot Camp Instructors also assisted CEC with their new Fitness Area! Great job explaining the equipment. Stellar Job! Debbie Finger our Yoga Instructor is planning a special benefit yoga class. All proceeds of the class will go to the Lifeguard fund for a new beach wheel chair. It should be a great event, Yoga with the Lifeguards!

July 11th will be the date for the first Summer Movie, "Sing." Karaoke will be a pre-movie activity at the movie. Children will receive glow necklaces and small gifts. Popcorn will be provided for all. We hope to have the event at the Handicap Ramp at South 3rd, but it may be closed due to Beach Replenishment. If so, C and PR member will be on hand to assist folks in getting to and from the beach safely. Toilet facilities will be available that night!

- **Community Enhancement Committee** – Submitted by Councilmember Callaway:

CEC UPDATES

- With the talented support of Frank Weisgerber, the CEC is working on creating a separate Childrens' Little Free Library next to the Town Hall Adult LFL. Sue Callaway has agreed to stock it initially and maintain it.

Update on the Proposed South Bethany Fitness Area

- 1) Final site preparation was completed in mid-June.
- 2) Equipment Arrival and Installation: The equipment arrived on June 6. Liberty Parks assisted with layout and Public Works completed full installation the week of July 2.
- 3) Email News Updates announcing the Opening were distributed on June 29 and July 5th.
- 4) The CEC hosted the Grand Opening and ribbon cutting of the South Bethany Fitness Area on Friday, July 6, 2018. The Opening was attended by CEC members, numerous property owners, Coastal Point, Mayor Tim Saxton and Councilmembers Callaway, Boteler, Stevenson, and Weisgerber and Town Manager Maureen Hartman and Public Works Don Chrobot and Jon Stiffler. In addition, South Bethany boot camp instructors Kim and Melvin Royster offered multiple suggestions on how to use the equipment and alternative options for use of each piece of equipment. Their presentation was very well received by everyone in attendance! The CEC and others greatly appreciate their participation.

South Bethany 2018 Photography Exhibit

Email News Updates have been distributed weekly announcing the event. The CEC hosted the OPENING NIGHT of the Exhibit on Saturday, June 9th. The Opening Night was very well attended and everyone had a great time! The CEC appreciates the support of the Communications & Public Relations Committee at the Opening Night. Daily visitors have viewed the Exhibit at Town Hall. The Exhibit will come to a close on Friday, July 13th.

Update on Adopt-A-Canal Program

- CEC member Sue Callaway took photos of both land and water views of each canal end and she and Bobbe Stephan installed the Adopt Contest signs on Tuesday, June 26th at all 35 sites.
- The owners of the Inland Bays Garden Center are sponsoring the contest prizes and will also offer a 10% discount to any adopters who wish to purchase from their nursery.
- The online voting format was given a new look this year and the Email News Update and voting forms were distributed on Friday, June 29th.
- The Adopt Contest runs from June 29th to July 20th.

July 4th Float

Thanks to all CEC members who worked on creating the award winning South Bethany July 4th Float. It was a lot of hard work, but fun and so rewarding. Thanks to the leadership of Float Chair, Carol Stevenson and the extraordinary support of Public Works Don Chrobot and Jon Stiffler.