

**TOWN OF SOUTH BETHANY
TOWN COUNCIL WORKSHOP MEETING MINUTES
JULY 27, 2017**

MEETING CALLED TO ORDER

Mayor Voveris called the July 27, 2017, Town Council Workshop Meeting to order at 2:00 p.m.

ATTENDANCE

PRESENT: Councilmembers Sue Callaway, Tim Saxton, Tim Shaw, Frank Weisgerber, and Mayor Pat Voveris; Town Manager Maureen Hartman; Chief Troy Crowson; and Administrative Assistant Pam Smith

EXCUSED ABSENCE: Councilmembers Don Boteler and Carol Stevenson

ADOPTION OF MINUTES

- **Town Council Regular Meeting Minutes, July 14, 2017** – A motion was made by Councilmember Shaw, seconded by Councilmember Saxton, to accept the July 14, 2017, Town Council Regular Meeting Minutes. The motion was unanimously carried.
- **Town Council Executive Session Minutes, July 14, 2017** – A motion was made by Councilmember Shaw, seconded by Councilmember Saxton, to accept the July 14, 2017, Town Council Executive Session Minutes. The motion was unanimously carried.

RESOLUTIONS

- **Discussion and possible vote to adopt Resolution No. 4-17, A Resolution to Adopt the 10-Year 2016 Comprehensive Plan for the Town of South Bethany (Tim Shaw)**

Councilmember Shaw read Resolution No. 4-17.

A motion was made by Councilmember Saxton, seconded by Councilmember Weisgerber, to adopt Resolution No. 4-17, A Resolution to Adopt the 10-Year 2016 Comprehensive Plan for the Town of South Bethany. The motion was unanimously carried.

Mayor Voveris thanked the Planning Commission for their work on the 2016 Comprehensive Plan.

- **Discussion and possible vote to adopt Resolution No. 5-17, A Resolution to Recognize Owner and Photographer Leigh Dwyer for Her Service to South Bethany (Pat Voveris)**

Councilmember Callaway read Resolution No. 5-17.

A motion was made by Councilmember Callaway, seconded by Councilmember Saxton, to adopt Resolution No. 5-17, A Resolution to Recognize Owner and Photographer Leigh Dwyer for Her Service to South Bethany. The motion was unanimously carried.

Mayor Voveris stated that Council will be presenting Resolution No. 5-17 to Leigh Dwyer at the August 11, 2017, Town Council Regular Meeting.

ADMINISTRATIVE MATTERS – DISCUSSION AND POSSIBLE VOTE TO APPOINT STEPHANIE BUNOSKI AS A MEMBER OF THE COMMUNICATIONS AND PUBLIC RELATIONS COMMITTEE (SUE CALLAWAY)

A motion was made by Councilmember Callaway, seconded by Councilmember Saxton, to confirm Stephanie Bunoski as a member of the Communications and Public Relations Committee. The motion was unanimously carried.

RE-CAP ON ROAD PAVING (MAUREEN HARTMAN)

The Town Manager spoke with Kercher Engineering's Project Manager yesterday and he said the patching was completed on Tuesday and he is supposed to be on site today to see if the patching is acceptable. Street sweeping is scheduled for Monday and Tuesday of next week.

Noting the concerns the Town had with Phase I of the project, the Town Manager asked the Project Manager if Phase II of the project would be put out to bid or if the contractor that did the work for Phase I would automatically be awarded the contract for Phase II. The Project Manager said Phase II was bid inclusive with Phase I and may not need rebidding. Mayor Voveris stated that given the size of Phase II she would think the Town would put it out to bid. It was noted that there was only one bidder for Phase I of the project.

Councilmember Callaway had a plastic bag of pieces of the microsurfacing that she found loose on the road. Councilmember Callaway made the following points regarding the next phase:

- Staying off the road for 45 minutes after the microsurfacing is done is not enough time (perhaps it should be 24 hours)
- Do a better job communicating with the construction workers and possibly not allow them to work at all on a street that is being paved that day (this may have caused turnaround marks).

Councilmember Saxton has concerns about the quality of the work and noted that the workers went too fast and did not take the time to square off the edges correctly. Councilmember Saxton questions what the work will look like in a year. Councilmember Shaw has the same concerns.

Councilmember Callaway asked if the problems with the work in South Bethany is typical of microsurfacing or if the problem is with the company that did the work. The Town Manager stated that she has seen the microsurfacing work the same contractor did in Bear Trap and it is a good job.

Councilmember Saxton asked if there is a warranty on the work. Councilmember Saxton asked the Town Manager to review the contract and let Council know what their options are. Mayor Voveris asked the Town Manager to report back to Council via email.

The Town Manager stated that if additional work is done, she would like the contractor to do the work in September (after the summer season) rather than trying to rush the work at the beginning of the summer season.

Councilmember Callaway noted that since the microsurfacing work was done, her driveway and her neighbor's driveway floods when there is a heavy rain.

Mayor Voveris said she and the Town Manager will follow up with the Project Manager.

PUBLIC COMMENT PERIOD

Michael Walsh (404 Bristol Rd.) – Stated that the draft Comprehensive Plan sites that the University of Delaware Center for Transportation Survey, a survey of the 82 streets in South Bethany which was done in 2015, revealed that 98.6% of the streets were in good or very good condition. Mr. Walsh stated that Bristol Road was the only street out of 82 that was listed in poor

condition. Mr. Walsh stated that the report made recommendations for aggressive rehabilitation of the road and drainage. Mr. Walsh said since 1983 he can only remember one time in the last 34 years when Bristol Road was repaved and that was about 25 years ago. Mr. Walsh said Bristol Road is in bad shape and he was disturbed that the Town moved ahead with the microsurfacing of many of the streets that were already rated in good or very good condition and put off Bristol Road until Phase II. Mr. Walsh added that he has been concerned about the quality of the microsurfacing job.

Mayor Voveris stated that Bristol Road is in Phase II but noted that the project is behind because the Town did not do all of Phase I. Mayor Voveris said she will pull the paving project information and give Council a summary.

Before adjourning, Councilmember Saxton inquired about the maintenance process for the Mobi-Mats. Councilmember Saxton said sand has been dragged onto the Mobi-Mat on the walkway that he uses and the effectiveness of the mat is lost. Mayor Voveris asked the Town Manager to follow up with the Maintenance Department to see if the sand can be blown off the mats. Councilmember Callaway asked the Town Manager to also see if the Maintenance Department can shovel the sand off the steps.

ADJOURNMENT

A motion was made by Councilmember Saxton, seconded by Councilmember Shaw, to adjourn the July 27, 2017, Town Council Workshop Meeting at 2:35 p.m. The motion was unanimously carried.