

Town of South Bethany

Planning Commission Meeting Minutes

February 25, 2016

Planning Commission members present: Dick Oliver, Joe Conway, Dave Wilson, Jack Whitney, John Stefani and George Reese.

Other Attendees: Carol Stevenson (Town Council Liaison) and Dee Burbage (Town Clerk)

1. Dick Oliver called the meeting to order at 10:00 am.
2. Chairman Oliver announced that Joe Petito has resigned from the Commission. He has been unable to attend the meetings. Chairman Oliver said that he has no plans to add other members at this time.

3. Business

- a. 2016 Comprehensive Development Plan (CDP) – The combined draft, put together by Dick Oliver and Jack Whitney, with input from all members of the Planning Commission was reviewed. A new index was agreed upon and many good comments were made. Some items and additions within the established categories were discussed. The Town survey has been received and it is to be melded into individual sections as appropriate.

Jack Whitney will enter further comments resulting from this meeting into the master draft CDP and asked for the additional input identified at the meeting to be sent to him at the earliest time practicable. A new revision will then be sent back to the Commission members. A new system has been established to identify the latest draft. Jack Whitney will use this for future revisions.

- b. The PC has not begun a review of the street lighting requirements for the town as was previously suggested. The Commission discussed the inclusion of PC recommendations for major Town issues in the final CDP. This will include the recommendation that the Town engage the services of a lighting consultant to review and make recommendations for steps to be taken to improve and enhance street lighting for the Town.
- c. Additionally, the Commission has not been able to schedule or begin meetings with utility providers to review the issues and costs of burying overhead utility cables, including those which cross the street. Since Chairman Oliver is on vacation until the end of March, this issue will have to be addressed after his return.
- c. The next meeting to discuss and complete the first Draft CDP was scheduled for April 15, 2016 at 10:00 am.

The meeting was adjourned at 11:50 am.

