

**Town of South Bethany  
Planning Commission Meeting Minutes  
December 2, 2016**

**Planning Commission Members Present:**

Dick Oliver, Jack Whitney, Joe Conway, Dave Wilson, Linda Lewis, Sharon Polansky

**Other Attendees:** Dee Burbage; Pat Voveris(Mayor)

**Meeting called to order:** 10:00 a.m. by Chairman Dick Oliver

Public Hearing:

Public hearing was held to consider the request of Gary T. and John B Nowell, owners of Los 83 and 84, one parcel, further known as 243 Bayshore Drive for the purpose of partitioning said property into two separate lots, to be known individually as Lot 82 and Lot 84.

Petitioners present: Donna Nowell, Elizabeth Nowell and John Nowell

Discussion: Petitioners are aware that the existing dock needs to be removed or moved. They acknowledged that the old structure has been removed.

Result: The petition was approved unanimously.

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Old Business:

a. Discussion of response to State of Delaware PLUS letter (list of State recommendations to update the Comprehensive Plan). Dick Oliver reinteracted that Delaware's Office of State Planning Coordination's Dorothy Morris was contacted and she clarified the response timeline, noting that with the forthcoming change in administrations, timing was not an issue.

Reviewed Town Manager Melvin Cusick's draft responses and made some editing suggestions. These will be discussed with Melvin by Dick Oliver and Jack Whitney.

b. Reviewed Long and Short versions of Town Council power points discussing Sea Level Rise, Flooding and Adaption Planning. Recommendations are to proceed with Phase 2 of the Adaptation Study ; to continue to fund installation of back flow valves at vulnerable locations on the bay side; to consider allowing higher bulkheads; and to delay major street modifications pending the results of the Phase 2 study.

- Long version will be updated with pictures by Jack Whitney and sent to all Town Council members prior to Town Council meeting on December 9th.
- Short version will be used at the meeting by Dick Oliver in his presentation.
- Agreed to keep long and short versions consistent on recommendations.
- Discussed possible edits to both power point decks.
- Action items: Dick Oliver and Jack Whitney will edit both documents per our discussion and send to entire team for additional comments. They will incorporate comments and send long version to Town Council members.

New Business: No new business was discussed

**Meeting adjourned:** 11:41 a.m.

**Submitted by:** Linda Lewis, 105 Tern Drive