

**TOWN OF SOUTH BETHANY
BUDGET AND FINANCE COMMITTEE MEETING MINUTES
February 13, 2017**

ATTENDANCE

Don Boteler (Chairperson), Steve Farrow (Committee Member), Christine Keefe (Committee Member), Renee McDorman (Finance Director), and Chief Troy Crowson

PUBLIC COMMENTS

During the Public Comment portion of the meeting, Councilwoman Sue Callaway attended to discuss the Community Enhancement Committee's budget submission. Charles Kistler, a resident of Ocean View, also attended the meeting to observe the proceedings in the context of his interest in applying for the open Town Manager position.

Review and Approval of Meeting Minutes

The Committee deferred review of draft minutes to the March 13, 2017 meeting.

Review and Discussion on January 2017 Reports

The Committee reviewed the December Treasurer's Report and the Town's financial results versus budget for the first nine months of fiscal year 2017 (May 1, 2016 through January 31, 2017). Committee members asked questions, sought clarifications, and were satisfied with response and explanations provided by Ms. McDorman.

Review and Discussion on FY2018 Budget

The Committee then conducted its second round review of the draft FY 2018 budget as a follow up to its January 27 first round review. Sue Callaway briefed the Committee on the CEC's budget request and exchanged views with the committee on specific proposals. The committee agreed to a set of tentative budget adjustments to be presented to the Town Council at its scheduled workshop of February 23rd. As the original draft budget contained an operating deficit of \$79,172, the committee identified various potential revenue and expense adjustments to reduce the deficit to \$8,695. The committee will meet again on March 13, 2017 to conduct a third and final review of the draft budget prior to submitting its final recommendations to the Town Council in advance of the Council's scheduled March 23, 2017 budget workshop.

Public Comment Period

None.

Adjournment

The meeting adjourned at 5:00 pm.