

**TOWN OF SOUTH BETHANY
TOWN COUNCIL REGULAR MEETING MINUTES
JUNE 11, 2018**

MEETING CALLED TO ORDER

Mayor Saxton called the June 11, 2018, Town Council Regular Meeting to order at 2:00 p.m., followed by the Pledge of Allegiance to the Flag.

ATTENDANCE

PRESENT: Councilmembers Don Boteler, Sue Callaway, Carol Stevenson, Frank Weisgerber, and Mayor Tim Saxton; Town Manager Maureen Hartman; Chief Troy Crowson; and Administrative Assistant Pam Smith

EXCUSED ABSENCE: Councilmember Wayne Schrader

ADMINISTRATIVE MATTERS - DISCUSSION AND POSSIBLE VOTE ON THE APPOINTMENT OF THE VACANT COUNCIL SEAT AND SWEARING IN

Mayor Saxton stated that the vacant Council seat is for the one year that is left on his term as Councilmember. Mayor Saxton said that each of the Councilmembers have received a bio of the applicant. Mayor Saxton stated that he reached out to all of the Town Council Members to obtain names of possible candidates along with his own set of names. Mayor Saxton vetted these names against the following criteria that he had established: 1) Someone from the east side of Rt. 1, 2) Someone new who had not previously participated, and 3) A part-time resident.

Mayor Saxton nominated Jimmy Oliver of Logan St. to fill the vacant council seat of one year until the next election.

Motion and Vote: A motion was made by Councilmember Stevenson, seconded by Councilmember Boteler, to appoint Jimmy Oliver to fill the current vacant Council seat for one year. The motion was unanimously carried.

Jimmy Oliver was not in attendance at this meeting. Mayor Saxton stated that Mr. Oliver will be sworn in before or at the June 28, 2018, Town Council Workshop Meeting.

LEADERSHIP REPORTS (See Attachment 1)

COMMITTEE REPORTS (See Attachment 1)

PROPERTY OWNERS' PARTICIPATION

There were no comments from the public.

ADOPTION OF MINUTES

- **Town Council Workshop Meeting Minutes, May 24, 2018** – A motion was made by Councilmember Boteler, seconded by Councilmember Weisgerber, to accept the May 24, 2018, Town Council Workshop Meeting Minutes. The motion was unanimously carried.
- **Town Council Organizational Meeting Minutes, June 2, 2018** – A motion was made by Councilmember Callaway, seconded by Councilmember Stevenson, to accept the June 2, 2018, Town Council Organizational Meeting Minutes. The motion was unanimously carried.

DISCUSSION AND POSSIBLE VOTE TO FORM AN AD HOC COMMITTEE ON LONG TERM PLANNING (DON BOTELER)

Mayor Saxton stated that Councilmember Boteler has accepted chairing the Ad Hoc Committee on Long Term Planning. Councilmember Boteler stated that the committee will consist of a representative from the Planning Commission (Joe Conway), a representative from the Budget and Finance Committee (Chris Keefe), a representative from the community at large (Kent Stephan), and Town Manager Maureen Hartman. Councilmember Boteler's objective is to wrap up the committee by the fall. Councilmember Boteler said the Planning Commission put together an excellent Comprehensive Plan and they are owed a good faith effort to put actual dates and monetary figures around some of the goals in the plan.

A motion was made by Councilmember Callaway, seconded by Councilmember Weisgerber, to form the ad hoc committee on Long Term Planning with the following members: Don Boteler (Chair), Planning Commission Member Joe Conway, Budget and Finance Committee Member Chris Keefe, Kent Stephan (community at large member), and Town Manager Maureen Hartman. The motion was unanimously carried.

DISCUSSION AND POSSIBLE VOTE ON THE PLANNING COMMISSION PROPOSAL FOR LINE PAINTING AND STREET STENCILING IN CAT HILL (DICK OLIVER/JOHN JANOWSKI)

Planning Commission Chair Dick Oliver added to the proposal that stenciling also be done on York Road and Anchorage Drive which are heavily travelled streets by pedestrians.

Planning Commission Member John Janowski took questions from Council, and a discussion ensued which included comments from Councilmembers and the public regarding the proposals on Pages 3 - 5 on line painting and street stenciling in Cat Hill.

Motion: A motion was made by Councilmember Callaway, seconded by Councilmember Stevenson, that the Town remove the double yellow lines on Black Gum and place some kind of walk safe stenciling on Black Gum Drive, Cattail Road, Tamarack Drive, and Canal Drive that is positioned as close to the white line as possible to reinforce pedestrians walking as close to the white line as possible walking facing traffic.

During discussion Councilmember Callaway said the stencil may not be the wide WALK SMART stencil pictured in the Planning Commission's memo. Councilmember Boteler said a walking man with an arrow as suggested by property owner Brad Gough sounds effective. Mayor Saxton deferred it to the Chief and the Town Manager as to the exact location of the stenciling. Councilmember Weisgerber reiterated that Council wants to keep it as close to the edge of the road as possible and leave it up to the Chief and the Town Manager to come up with a solution for the stencil.

Vote: The motion was unanimously carried.

A motion was made by Councilmember Callaway, seconded by Councilmember Weisgerber, that the Town retain the yellow lines on Evergreen until further consideration but place appropriate walk safe stenciling within the designated walking areas along Evergreen. The motion was unanimously carried.

Motion and Vote on Funding: A motion was made by Councilmember Boteler, seconded by Councilmember Stevenson, we limit to \$2500 the cost of the work described in the prior two motions and that it be funded from the Municipal Street Assistance reserves. The motion was unanimously carried.

PEDESTRIAN/BICYCLE SAFETY PROJECT

Title: Remove Double Yellow Center Lines on Evergreen Road and Black Gum Drive

Date: June 11, 2018

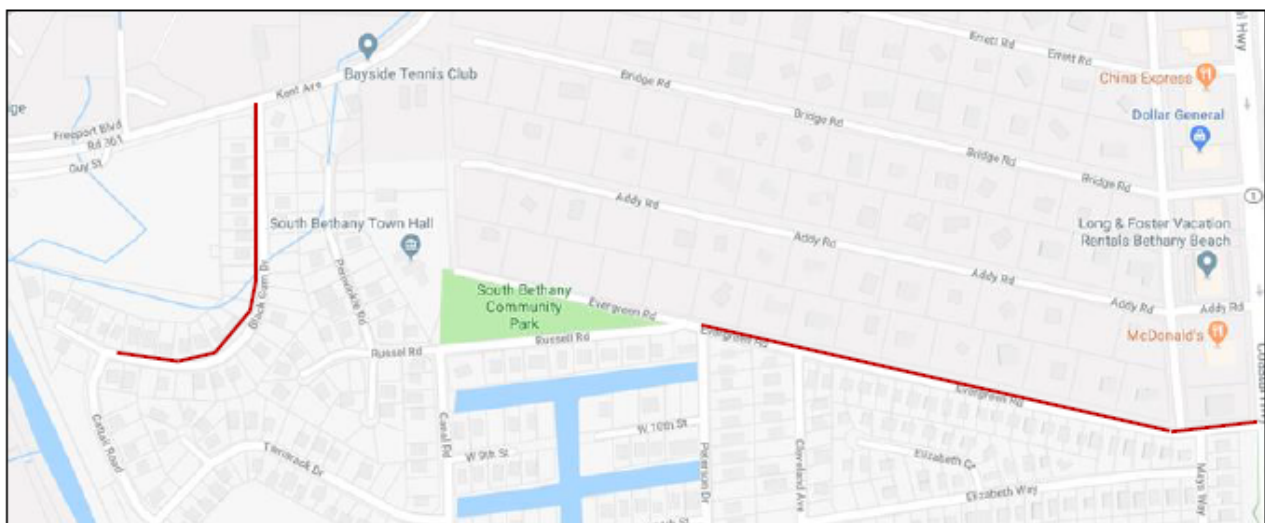
From: Planning Commission

Description: Paint over existing yellow center lines on Evergreen Road and Black Gum Drive

Justification: This project is recommended in the *2017 South Bethany Traffic Calming Study*. These roads are neighborhood streets owned and maintained by the Town. Together they function as a collector connecting two State roads: SR 1 and Kent Avenue (Alt. Route 54). DeIDOT recommended eliminating the yellow center lines in August 2016 and reconfirmed it in May 2018. Painted stripes are not used on subdivision streets. Roads included in the above study do not meet the minimum geometric standards for roads that are used as a collector. Black Gum Drive is narrow and does not meet standard lane widths. Cartways (improved asphalt surface) are 22' on Black Gum Drive and 26' on Evergreen Road. Neither street has shoulders or sidewalks. There is limited or no provision for safe vehicular/pedestrian clearance especially when a pedestrian is faced with two-way traffic. Vehicles passing a pedestrian are reluctant to cross the yellow lines even when there is no opposing oncoming traffic. Removal of the painted lines will improve safety for pedestrians and bicyclists. This project also provides a form of traffic control that helps to reduce volume much of it generated by development west of the Assawoman Canal. Removal of the yellow lines were originally intended to be completed as part of the micro-surfacing project, however, Phase II was not included in the Town's FY 2019 Budget. This project is consistent with Goal 3.2 in the Comprehensive Plan "to promote the continuation of pedestrian and biking safety initiatives to support safety and a healthy community". To complete this project, 1320 feet of double yellow lines on Black Gum Drive and 1637 feet double yellow lines on Evergreen Road will be painted over. The Planning Commission recommends this project.

Cost: Approximately \$2500.00

Map:



PEDESTRIAN/BICYCLE SAFETY PROJECT

Title: Add Pedestrian “Walk Smart Face Traffic” Stencils to Neighborhood Streets

Date: June 11, 2018

From: Planning Commission

Description: Apply 10 pedestrian safety stencils to five neighborhood streets including Black Gum Drive, Cattail Road, Tamarack Drive, Canal Drive, and Evergreen Road.

Justification: These roads are neighborhood streets that together function as a collector connecting two State roads: SR 1 and Kent Avenue (Alt. Route 54). They were the subject of the *2017 South Bethany Traffic Calming Study* and are owned and maintained by the Town. Most of these streets do not meet minimum geometric standards for a collector. Except for Evergreen Road, these roads are narrow and do not meet standard lane widths. Most cartways (improved asphalt surface) range from 18’ to 22’. These roads lack shoulders and sidewalks. DelDOT’s Turning Movement Study at Canal Drive and Tamarac Drive indicated a high pedestrian and bicycle use; 20% of total traffic during July 2016. Adding “Walk Smart Face Traffic” stencils will improve safety awareness for pedestrians and bicyclists while also conveying the message that neighborhood streets are to be used safely by all modes. These stencils have been successfully used on Bunting Avenue in Fenwick Island, DE, which have similar geometric limitations, no parking, and pedestrian use. This project is consistent with Goal 3.2 in the Comprehensive Plan “to promote the continuation of pedestrian and biking safety initiatives to support safety and a healthy community”. The Planning Commission recommends this project.

Cost: < \$100.00 + Labor



DISCUSSION AND POSSIBLE VOTE ON FORMING AN AD HOC COMMITTEE TO WORK ON BEACH ACCESS IMPROVEMENT (MAUREEN HARTMAN)

Mayor Saxton and the Town Manager reviewed the following memo from Planning Commission Chair Dick Oliver to the Town Council:

1. *The Planning Commission recently met and reviewed some of the Comprehensive Plan Goals and ongoing activities in anticipation of our annual update. On that same weekend, SBPOA held its annual meeting. In both forums the participants highlighted the opportunity that our scheduled Beach replenishment project offers to address improved Beach Access.*
2. *This issue was both a top 5 issue in the town's 3 most recent surveys and the number 1 issue in SBPOA's survey.*
3. *The Commission suggests that Council initiate action incident to our replenishment planning and meetings with DNREC. Possibly, a small ad hoc group might bring focus and resources to this issue.*
4. *The Planning Commission is willing to provide a participant to assist as required.*

After discussion, Council agreed to move forward with identifying members for a small ad hoc committee (about three people) at the June 28, 2018, Town Council Workshop Meeting and possibly vote to appoint committee members at the July 13, 2018, Town Council Regular Meeting. Mayor Saxton stated that the ad hoc committee would work on developing a plan on how the Town could move forward with improving access ways on the beach.

The Town Manager stated that she recently met with DNREC, and DNREC is getting more stringent on any kind of construction conducted on the Town's side of the dune and west. The Town Manager reminded Council that DNREC needs to be included in any decisions and recommendations as the Town moves forward.

ADJOURNMENT

A motion was made by Councilmember Boteler, seconded by Councilmember Weisgerber, to adjourn the June 11, 2018, Town Council Regular Meeting at 3:45 p.m. The motion was unanimously carried.

**ATTACHMENT 1
LEADERSHIP AND COMMITTEE REPORTS
FOR JUNE 11, 2018, TOWN COUNCIL REGULAR MEETING**

LEADERSHIP REPORTS

- **Mayor's Report**—Submitted by Mayor Saxton:
 1. Spent the week of May 28th working on transition activities with the Town staff. Worked with Town Committee Chairs to establish committee membership lists for presentation at the Organizational Meeting.
 2. Spoke with the Chair of ACT, Ted Becker, concerning a meeting with Gov. Carney on off shore drilling in which he was participating. Provided the Town of South Bethany resolution against off shore drilling.
 3. Have worked to understand the Ambulance Service contract negotiations.
 4. Vetted potential candidates to fill the one year left on my Town Council term.
 5. Attended the Beach Replenishment meetings on May 30th and June 6th. The start of beach replenishment now scheduled to begin on July 1st.
 6. Met with Sue Callaway, Chief of Police and Town Manager to review the Charter Change regarding the change of reporting structure. Chief of Police will now report directly to the Town Manager. Also discussed other topics of concern of the Chief and Town Manager.
 7. Met with the Town Hall staff along with Sue Callaway to briefly discuss the change in Mayor and Town Council. Setting a tone for positive change and moving forward as a team. Placed a request to the Chief of Police for a similar meeting with the Police Department.

Additional items presented at the meeting:

ACT Update – Mayor Saxton has received a contract regarding Tony Pratt assisting ACT. Mayor Saxton stated that the Town will consider it but will not be making any decisions on funding it until July at the earliest. The funding is \$3,500. Mayor Saxton and Councilmember Callaway agree that they need to attend a couple of ACT meetings to understand whether this is needed or not. Mayor Saxton stated that he is concerned about funding things that are not in the budget.

Mayor Saxton stated that he was happy to see the large turnout for the election this year. Mayor Saxton recognized the following people who worked hard to make sure the Town Election went smoothly:

- Board of Election – Carolyn Marcello, Bonnie Rae, and Sally Baker
- Election Workers – Pat Spangler, Donna Farrow, and Dave Wilson
- Town Staff – Janet Powell and Maureen Hartman

Mayor Saxton stated that using Town Hall as just a voting area during the Town Election was a positive change.

- **Town Manager's Report**—Submitted by Maureen Hartman:
 - On May 2, I met with Jennifer Luoma and Greg Williams from DNREC for a yearly 'meet and greet' and to discuss building and FEMA regulations and requirements.
 - Attended a SCAT steering committee meeting on May 4.
 - Met with Michael Bott from DNREC on May 7 for a yearly 'meet and greet' regarding beach water quality.
 - Bid opening for the police station occurred on May 7. One bid was received from Delmarva Veteran Builders.
 - Attended a meeting on May 9th regarding the proposed beach replenishment schedule. Every Weds there will be update replenishment meetings until the project is completed.

- Met with the new beach vendors on May 11 to discuss a plan of action during replenishment.
- Janet and I conducted an election meeting for the board of election and election workers on May 17.
- Met with members of the BBVFC on May 17 to discuss the contract.
- Attended the ACT meeting on May 18 with Mayor Voveris.
- On May 22, I attended a CWQ kick-off meeting regarding the placement of the floating wetlands.
- Attended the DLLG meeting on May 24 with Lieutenant Governor Bethany Hall-Long as speaker.
- Worked on Election Day, May 26, with Janet and the election committee volunteers, who all did a fantastic job.
- Follow up to the chief's vehicle being used as a personal vehicle. Melvin and the chief both were provided with take home vehicles for personal/business use. However, the new employee policy, as well as the Town Manger and Chief's contracts, state that the town-owned vehicles are to be used for business. I recommend that we follow the policy and procedures provided to us by our insurance company and adhere to the employee policy and individual contracts prepared by the Mayor and Town Council. *Administrative Assistant's note: Mayor Saxton stated that the Town Manager has made a decision on personal use of Town vehicles for all town employees. The Town Council agrees that it is a Town Manager decision and Council will not be taking a vote on this issue. The policy will be implemented as recommended in the Town Manager's report.*

JUNE REMINDER

| | |
|------------------------------|---------------|
| Town Council Regular Meeting | June 11, 2018 |
| Town Council Workshop | June 28, 2018 |

- **Treasurer's Report**—Submitted by Councilmember Boteler:

6/7/2018

Town of South Bethany
Monthly Treasurer's Report - As of May 31, 2018
 by Don Boteler, Treasurer



Fiscal 2019 Year-to-Date (5/1/18 – 4/30/19) Revenues and Expenditures

| | <u>Adopted Budget</u> | <u>Amended</u> | <u>Total Budget</u> | <u>Actual</u> | <u>%</u> |
|---|-----------------------|----------------|---------------------|---------------|----------|
| Total Operating Revenue | \$2,394,690 | | \$2,394,690 | \$360,495 | 15% |
| Total Operating Expenditures | \$2,394,690 | | \$2,394,690 | \$177,392 | 7% |
| Revenue less Expenditures | \$0 | \$0 | \$0 | \$183,103 | |
| Revenue from Grants/Donations | \$7,624 | | \$7,624 | \$0 | 0% |
| Expenditures from Grants/Donations | \$7,624 | | \$7,624 | \$0 | 0% |
| Revenue less Expenditures | \$0 | \$0 | \$0 | \$0 | |
| Capital/Reserve Revenue (from Fund Balance) | \$197,966 | | \$197,966 | \$0 | 0% |
| Capital/Reserve Expenditures | \$197,966 | | \$197,966 | \$0 | 0% |
| Revenue less Expenditures | \$0 | \$0 | \$0 | \$0 | |
| Total Revenue - All Funds | \$2,600,280 | \$0 | \$2,600,280 | \$360,495 | 14% |
| Total Expenditures - All Funds | \$2,600,280 | \$0 | \$2,600,280 | \$177,392 | 7% |
| Revenue less Expenditures | \$ - | \$0 | \$0 | \$183,103 | |

Fiscal 2019 (5/1/18 – 4/30/19) Summary of Year-to-Date Departmental Budget to Actual

| <u>Revenues:</u> | <u>Budget</u> | <u>Amended</u> | <u>Total Budget</u> | <u>Actual</u> | <u>%</u> |
|--|--------------------|----------------|---------------------|------------------|------------|
| Property Taxes | \$520,463 | | \$520,463 | \$92,315 | 18% |
| Realty Transfer Taxes | \$380,000 | | \$380,000 | \$81,575 | 21% |
| Gross Rental Taxes | \$522,000 | | \$522,000 | \$3,930 | 1% |
| Grants | \$7,624 | | \$7,624 | \$0 | 0% |
| All other revenue | \$947,790 | | \$947,790 | \$182,675 | 19% |
| Transfer from Reserve (Capital Projects) | \$197,966 | | \$197,966 | \$0 | 0% |
| Budgeted Surplus | \$24,437 | | \$24,437 | \$0 | 0% |
| Total Revenue | \$2,600,280 | \$0 | \$2,600,280 | \$360,495 | 14% |
| <u>Expenditures:</u> | | | | | |
| General & Administrative Department | \$691,838 | | \$691,838 | \$80,364 | 12% |
| Public Works Department | \$268,075 | | \$268,075 | \$15,269 | 6% |
| Trash | \$327,400 | | \$327,400 | \$26,517 | 8% |
| Public Safety Department | \$733,316 | | \$733,316 | \$48,360 | 7% |
| Ambulance | \$74,518 | | \$74,518 | \$0 | 0% |
| Beach Patrol Department | \$274,653 | | \$274,653 | \$2,519 | 1% |
| Town Committee | \$24,890 | | \$24,890 | \$0 | 0% |
| Grants | \$7,624 | | \$7,624 | \$0 | 0% |
| Other (Capital) | \$197,966 | | \$197,966 | \$4,363 | 2% |
| Total All Expenses | \$2,600,280 | \$0 | \$2,600,280 | \$177,392 | 7% |

Highlights on Revenue

Revenues are tracking to budget.

Highlights on Expenditures

Expenditures are tracking to budget.

Councilmember Callaway inquired about the number of Mercantile Licenses issued in the month of May and the revenues received for Mercantile Licenses in the month of May. Councilmember Callaway questioned if a lot of 30-day Mercantile Licenses were sold. The Town Manager said she will check on it.

- **Police Department Report**—Submitted by Chief Troy Crowson:

Building Repurposing Project

Renovations have begun. Armory and Kitchen have been framed. IT technician determined best placement for all present and future technology needs and is currently working in conjunction with contractors. Renovations appear to be running on schedule with the dispatch, armory, squad bay and kitchen in progress. The next phase will move into the locker room. Donated kitchen cabinets were determined to be substandard and damaged by contractor and could not be utilized.

FBI-LEEDA Conference

Chief Crowson attended the FBI-LEEDA conference which is an education-based conference with some of the top thought-leaders in the law enforcement profession. The conference was held April 30, 2018 - May 2, 2018 in Birmingham, Alabama.

Delaware Police Chiefs' Council Annual Staff Development

Chief Crowson attended the Delaware Police Chiefs' Council Annual Staff Development Seminar. The seminar was held May 14–16, 2018 in Ocean City, MD.

Seasonal Officer

Seasonal Parking Officer Taylor Bare joined us on May 15, 2018. Taylor successfully completed the IPMBA Police Cyclist Course. This essential training combines Emergency Vehicle Operations for bike officers with patrol procedures, tactics, night operations, scenarios, and basic bike maintenance and on-the-road repairs.

Office of Highway Safety Click It or Ticket Enforcement

Cpl. John Jenney and Chief Troy Crowson participated in the “Click It or Ticket Enforcement Mobilization” from May 14th through May 28th. The 2018 performance target regarding occupant protection as stated in the Office of Highway Safety’s Highway Safety Plan includes: decreasing calendar year unrestrained crashes so that the unrestrained passenger vehicle occupant fatalities has a five-year (2014-2018) average of 28, increase five-year seat belt use rate from 90% to 91%.

Office of Highway Safety Pedestrian/Enforcement

Office of Highway Safety, the South Bethany Police Department will be participating in the “Pedestrian Outreach Enforcement” from June 5th through June 19th. Delaware has had the highest pedestrian fatality rate in the country 4 out of the last 5 years, totaling 150. Pedestrian fatal crashes tend to occur at night, on high speed multi-lane roadways. Pedestrians are often under the influence and determined to be at fault of the crash. The most common ages hit are 10-24 years old.

In response to an inquiring regarding the 1 Burglary/Theft in the May Police Report, Chief Crowson said he would check on it but he did not think it was anything significant. Chief Crowson reminded property owners to lock their doors, bikes, etc.

Mayor Saxton noted that in the month of May the South Bethany Police Department assisted 15 other agencies. Mayor Saxton inquired how many times the South Bethany Police Department received assistance from other agencies. Chief Crowson stated that he believes

the department is getting as many assists from other agencies as the department is giving to other agencies. Mayor Saxton requested that assists from other agencies be added to the monthly Police Report. Councilmember Callaway and Chief Crowson noted that the Sussex County Grant of \$25,000 that the Police Department receives is to help offset the Town's cost to providing assistance to areas without police service.

- **Beach Patrol Report**—Submitted by Capt. Ryan Dacey:

There was nothing to report. The Town Manager stated that activity on the beach has been light due to the weather. The Town Manager noted that the Beach Patrol is training and is on duty.

COMMITTEE REPORTS

- **Budget and Finance Committee** – Submitted by Councilmember Boteler:

The Budget and Finance Committee has not met since the last Town Council Regular Meeting. The Budget and Finance Committee will meet on July 10, 2018.

- **Canal Water Quality Committee** – Submitted by Councilmember Weisgerber:

The Canal Water Quality Committee will meet Friday, June 15. Next week the committee will be deploying the floating wetlands.

- **Charter and Code Committee** – Submitted by John Fields, Chair:

The Charter and Code Committee has not met since the May 11, 2018, meeting. Therefore, the Committee has nothing to report at this time.

- **Communications and Public Relations Committee** – Submitted by Councilmember Stevenson:

The committee members from 2017 have all graciously agreed to continue as members of the Communications and Public Relations Committee for the next year. They are a stellar group of individuals who give freely of their time and talent. The Town Council has accepted the current slate of members: Ann Boteler, Linda Whitney, Lisa Saxton, Margaret Oliver, and Stephanie Bunoski. The Chairman is delighted to continue with this team.

The Committee met on Friday, May 11 at 2pm to discuss final plans for summer activities which is reported on below. The Subcommittee for the Float for the Bethany Beach July 4th Parade met on Tuesday May 22nd, and finalized plans for the float. The next meeting will be on July 2nd at the Maintenance Shed to begin construction.

The Committee will again perform hostess duties at the second annual South Bethany Photo Exhibit to be held on June 9th. Light refreshments and drinks will be provided, and Ann Boteler will again provide a display of cameras.

Summer activities have been listed in the South Bethany Summer Fun Calendar. Over 400 copies of the Calendar have been picked up at town hall. The Calendar is available on the website, Facebook page, and bulletin boards located throughout town. Activities will also be advertised through the email update system as well as signs about town.

Yoga and Boot Camp have commenced at their usual beach locations. The SBPOA will host the annual Decorated Boat Parade on Sunday, July 2nd. The Annual Band Concert at Town Hall on July 3rd. Our Town Beach Vendor Jay Vending will set up a stand for refreshments such as Italian Ice, Drinks, and Snacks at the performance. Two movies will be held, Sing

on July 11, and Coco on Saturday August 11th. The August 11th event will feature a hot dog picnic and games prior to the movie. Karaoke will be a pre-movie activity at each movie. Children will receive glow necklaces and small gifts. Popcorn will be provided for all.

Yoga instructor Debbie Finger has offered to give all of the donations from one of her Yoga on the Beach classes to the Town of South Bethany to use to purchase something for the Town. Councilmember Stevenson recommended using the donation to purchase a new beach handicap wheelchair.

The next meeting of the Communications and Public Relations Committee will be held at 10am on June 11th.

- **Community Enhancement Committee** – Submitted by Councilmember Callaway:

CEC MEETING HELD: The CEC met on Thursday, May 31, 2018. The following members were present: Sue Callaway, Chair; Donna Farrow; Diann Nazarian; Bobbe Stephan; Kent Stephan; Carol Stevenson; Pat Weisgerber; and Don Chrobot and Jon from Public Works. Garnet Timbario was absent.

CEC UPDATES

- Pat Weisgerber is resigning from the CEC as she is assuming more responsibilities as President of the Historical Society and Treasurer of the SBWC.
- Per recommendation by the Planning Commission, the CEC reviewed the idea of painting mile-markers along the Route 1 Pedestrian Path. The CEC unanimously voted *not* in favor of the idea as most people use phones, fitbits and other devices to track their walking/running distance.
- Don Chrobot announced that departing SB property owner George Junkin is donating his ringing bell to the town. The CEC proposed locating the bell in the landscaped area in front of Town Hall near the old Welcome Sign. It was suggested that it might be fun to ring the bell 15 minutes prior to the start of Town Council meetings as a reminder to the town of the meeting. Opinions welcome!
- The CEC is planning to create a separate Childrens' Little Free Library next to the Town Hall Adult LFL. Frank Weisgerber has agreed to build one and Sue Callaway has agreed to stock and maintain it.
- In response to an inquiry by one of the OD artists about updating the artwork along Ocean Drive the CEC decided to propose funding for replacement in the FY 20 Budget. The CEC also discussed auctioning the existing art boards at the 2019 Town Anniversary celebration.

Update on the Proposed South Bethany Fitness Area

- 1) Site update: Due to the extremely heavy amounts of rainfall, a drain pipe was installed to eliminate any future concerns.
- 2) Equipment Arrival: The equipment arrived on June 6. Liberty Parks will assist with layout and installation on June 12. Public Works will put the equipment together prior to Tuesday. *Signarama* delivered the Welcome/Rules Sign
- 3) Grand Opening: Will be scheduled once equipment installed and ready to go. Caution tape will be placed around the area so that no one uses the area until the opening.

4) Grant Opportunity: The signed Letter of Intent for a forth coming grant was submitted on May 15th. CEC is awaiting word from Bob Eehmann's office regarding a future grant invitation.

Final discussion of Photography Exhibit Details and logistics for OPENING NIGHT on JUNE 9TH 2018

The CEC will set up the photography exhibit on Friday, June 8th. Email News Updates have been distributed weekly announcing the event. The OPENING NIGHT will be held on Saturday, June 9th at 7:00 – 9:00 pm. The Town Hall banner announcing the Exhibit was hung on Monday, June 4th. **Despite the stormy weather over 100 people attended the Opening Night which was a great event. Councilmember Callaway thanked the Community Enhancement Committee volunteers, the Communications and Public Relations Committee volunteers, and the Town Staff for their help in preparing for the exhibit.**

Update on Adopt-A-Canal Program

- The owners of the Inland Bays Garden Center have graciously agreed to sponsor the contest and to offer a 10% discount to any adopters who wish to purchase from their nursery.
- Letters announcing the contest were sent to all adopters on June 4.
- The group is working on a slightly different online voting format with town staff and Beach-Net.
- The Adopt Contest will run from June 29th to July 20th.